

Public Works Review Committee Minutes Feb. 13th 2019

1. Call Meeting to Order

Meeting called to order at 5:20pm by Oliveto.

2. Roll Call

Members present Rollins, Gruetzmacher, Oliveto, DPW Hauth

3. Minutes

Minutes approved by Rollins, Gruetzmacher

4. Pine Street Reconstruction Project (Jefferson to Madison Street Sewer and Storm Sewer)

Hauth reviewed Pine Street reconstruction from Madison to Monroe that was bid as an alternate to 2018 projects but not awarded. He informed committee of a section of storm sewer and sanitary sewer between Jefferson and Madison near Birch street that run under an existing garage. The sewer main is not accessible for maintenance and serves 4 homes. Replacement was eliminated from 1998 Jefferson street project. Committee recommends proceeding with both projects pending funding.

5. Hickory Street Project (Harrison Sewer and Storm Sewer)

Hauth informed committee of a leak in 30" storm sewer pipe between Hickory and Maple. This pipe has continuous flow from Foremost Farms wastewater treatment plant. The leak has found its way in to a resident's basement and they are relying on a sump pump to remove the water because the basement does not have a floor drain. Due to the age of the pipe, uncertainty of the location of the leak and proximity of sewer main and its condition replacement seems to be the best option for both. Committee recommends proceeding with project pending funding.

6. Discussion:

- a. Update on construction projects: Pool, Hwy. 61, County force main, 2018 unfinished work, Jackson St. sewer main replacement.
- b. Hauth explained downtown snow removal process and possible changes for the future.
- c. Reviewed sewer credit policy for customers that experience leaks that go to sewer system. 47 total credits issued in 2018, 19 of which went to sewer and 28 were for outside use or to prevent lateral freeze ups. Total sewer credits for leaks \$4,206.60.
- d. Water shut-off policy for seasonal customers.

7. Comments

No committee comments

8. Adjourn

Meeting adjourned motion by Gruetzmacher, Rollins at 6:20 pm

Submitted by Hauth

Public Works Committee Minutes April 10, 2019

1. Meeting called to order at 5:00pm by Oliveto.
2. Members present, Oliveto, Gruetzmacher, Rollins, Labudda absent. Also present, DPW Hauth, Admin Carlson, Jim and Geri Bryhan, Ron and Terri Abing
3. Previous minutes approved by Gruetzmacher and Rollins
4. Consider request from Bryhan's to connect to city sewer. Gruetzmacher recused herself due to possible conflict of interest. With no quorum present no action was taken. Hauth read a memo explaining the request to connect sewer from lot 2 Three Springs subdivision to city sewer and related city ordinances. Request will be on city council agenda.
5. Majestic View Dairy has experienced water well issues recently and wanted to know if there could be a formal agreement for a more permanent connection to city water for emergency backup supply. Carlson and Hauth explained requirements for extending city services outside city limits. Motion by Gruetzmacher to consider connection to Majestic View for emergency use and addressing existing ordinance that prohibits the connection. 2nd by Rollins with all in favor. Item will be added to next council meeting.
6. Hauth gave an update on current projects: Highway 61 work going well with minor conflicts with other utilities. County force main installation going well with approximately 3,000' installed. Survey work completed on sewer and storm sewer projects and design work underway. Carlson told committee a request to start street vacation process for a portion of Roosevelt Street will be brought before the council at next meeting.
7. Comments and future items: Potential damage to side streets with detour traffic, sink hole on south side of S. McKinley street, collapsed storm sewer on N. Grant street. Hauth informed committee that water dept. employee Mike Meighan is retiring and his last day will be May 10th, advertising for his position is has been posted, a member of the committee is welcome to sit in on interviews.
8. Meeting adjourned by Gruetzmacher and Rollins.

Public Works Committee Minutes May 8th, 2019

- 1.) Meeting called to order at 5:00pm by Labudda
- 2.) All members present and DPW Hauth
- 3.) Previous minutes approved on motion by Rollins and Gruetzmacher, Labudda and Reuter abstained
- 4.) Phosphorus 3 year report. (Attached)
- 5.) Majestic View Dairy request for connection to city water for emergency supply only. City staff prefers a permanent connection to water main in industrial park properly sized to supply dairy. Connection would be controlled by city at the main and in Majestic Views pump house. Staff believes PSC will need to review this request and a charge may apply. All installation costs would be on Majestic View. A memorandum of understanding could be developed with city and dairy so future staff know how to precede. This connection may also aid the city with flushing of a dead end water main.
- 6.) Update on current and future project: City crew replaced 120' of 30" storm sewer on N. Grant that was in very poor condition and plan to replace more in the same area. City crew will also remove about 100' of failing storm sewer next to wastewater plant and convert to an open water way. Air conditioning unit for country club dining room area failed and needs to be replaced, installed in 2002. Seal coating will take place on N. Adams this summer with a different product than previously used. Applications being accepted for water operator position. Several projects are nearing the end of design and will be ready for bidding soon.
- 7.) No committee comments
- 8.) Motion to adjourn Gruetzmacher and Reuter.

Public Work Meeting Minutes Sept. 4th, 2019

Meeting called to order at 5:00pm

All members present, DPW Hawth, Julie Montgomery, Bart Nies

Minutes from 5/8/19 approved

Item #6 request by Julie Montgomery for outside water service moved to beginning of meeting. Hawth explained Montgomery's desire to divide their current parcel on Old Ln. for a future building lot and possibility of connecting to city water. Current parcel is served by city water. Maps of the current parcels and water main location were distributed to committee members. Committee members asked Hawth if there were any negative impacts to city water system, none were anticipated and all costs for installation are on the property owner. Hawth informed committee that this water main was installed approximately 1900. Hawth said there could be a future request from an adjacent property owner that recently created a new parcel and that the city has a parcel that could be sold and there is an existing water service to that property. Recent requests for water and sewer service outside the city have been denied. Committee felt the full council should decide on the Montgomery request and decide how to handle future requests in this area.

Bart Nies of Delta 3 presented the results of recent sanitary sewer inflow and infiltration study of the Northeast section of the city. There are several areas of concern with the most significant being the sewer main in the Green Valley Acres subdivision. Several problems identified at manholes can be repaired by city crews and one other issue has already been resolved. Due to the age of the sewer main in Green Valley Acres and number of problems the recommendation is to replace the main. It is also recommended to look at storm sewer work in this area at the same time. The city has been notified by the DNR to work on inflow and infiltration due to the number of sewer system overflows in recent years. Committee asked if there was any funding available for this type of work. Bart indicated CDBG could be a funding source if the city meets the right criteria. Committee asked that a presentation be given to the full council.

Hawth gave a brief overview of preliminary phosphorus compliance alternatives plan that is due to the DNR by Sept. 30th. Phil Severson of Strand Associates will give a report to the council at Sept. meeting.

Hawth reviewed current projects

There were no future agenda items

Meeting adjourned at 6:30pm

Public Works Review Meeting November 6, 2019

Meeting called to order by McNamara at 5:00pm.

Members present, McNamara, Rollins, Reuter. Also present DPW Hauth, Lead Maint. Worker Scott Reuter, Lead Grounds Specialist Ron Mara.

Motion by Rollins second by Reuter to approve previous minutes, motion carried.

Ron gave a presentation on Steiner tractors and attachments he wishes to purchase for use at golf course and parks. One Steiner tractor will have an all-weather cab that will be used as mower primarily at the golf course and will also be used with snow blower and broom attachment in the winter.

The other Steiner tractor will not have a cab and will be used primarily at the park for mowing. There will be two different mower attachments because one is specific for mowing at the golf course and the other is for general mowing. All attachments are interchangeable on the tractors.

Both units are demonstrators and come with full warranty and cost savings. Ron received trade in allowances for equipment being replaced and feels it will be better to sell at surplus auction.

Motion was made by Rollins and second by Reuter recommending the purchase of this equipment pending finance review. Motion carried.

Scott Reuter gave a presentation on the specifications for new dump truck and snow removal equipment. The city currently has 3 single axle dump trucks, a 1997, 1999 and 2012. The 1999 and 2012 are main snow plow vehicles and the 1997 is used to apply salt brine to streets prior to storms, it also has a snow plow and is used if another unit is down for repairs.

When the new truck is put in service the 1997 truck will be sold and the 1999 truck will be used for brine application and back up unit.

Scott explained the equipment that is proposed for the new truck including front snow plow, wing blade and tailgate sander. Currently none of the single axle plow trucks have a tailgate sander and the 2012 has a wing. By adding the wing and sander to the new truck employees will be able to make less trips over the streets and also apply salt as soon as the street is cleared of snow rather than waiting for up to 6 hours until the salt truck gets to the route. The city now has more areas where two trucks with wing blades will save time and do a more efficient job such as Elm St/county A, Roosevelt, Lincoln Av. City Limits and the state highways running through town.

Motion was made by Reuter and second by Rollins to proceed with bidding process for new dump truck and equipment. Motion carried.

Hauth presented committee with information on renewal of garbage and recycling contract which contains two options. Option 1 would be a 7 year contract with no increase for the first 3 years then a 3% increase the remaining 4 years. This option will include switching to single pass collection each week for garbage and every other week collection for recycling. Each home will be provided with two 95 gallons totes on wheels. Option 2 would be 5 year contract with a 3% increase each year and weekly garbage and recycling the as it currently is.

Hauth spoke with two neighboring communities and felt proposed rates are in line with their rates. One community is already using single pass collection the other is going to evaluate the possibility in the coming year.

If the city were to switch to single pass collection it would not take affect until spring when the contractor receives new vehicle.

The consensus of the committee is to have a presentation and discussion with the full council and possibly have Town and Country Sanitation there.

There were no future agenda items.

Hauth informed committee that the early winter weather has caused problems for United Liquid Waste the contractor that hauls city's wastewater sludge. The city may not have enough room to store sludge until spring if it can't get applied this fall. We are looking at options.

Several pieces of equipment are listed on surplus auction site with more smaller items to be listed with Grant County in the coming week.

John Murray's last working day as Lead Water Operator will be Friday November 8th. He has been hired as Public Works Director in Fennimore and starts his new duties on November 18. Advertising for a water system operator has started.

Meeting adjourned at 6:05pm

Submitted by Hauth