

# Public Works Meeting February 13, 2018

## 1. Call Meeting to Order

Meeting called to order at 5:00pm by Ihm

## 2. Roll Call

Members present, Ihm, Schmidt, Olmstead, Labudda excused. DPW Hauth and David Timmerman also present

## 3. Approval of Public Works Review Committee Minutes of 12-13-17

December minutes approved by Schmidt, Olmstead. Ihm inquired about landfill hunting process that was discussed in December. Hauth reported that nothing has been done yet

## 4. Tipping fee at former landfill

Hauth recommended a \$200 fee for contractors dumping materials at former landfill, the fee would be charged annually. Motion by Schmidt, second by Olmstead to recommend to council to impose fee

## 5. Energy efficiency upgrades and solar power

City has received a proposal from E3 Lighting to convert lighting at city buildings to LED, a report will be given at February council meeting. Eagle Point Solar has also provided information on services they provide for producing solar power and will be presented at a later date

## 6. Hwy 61 project status

2019 Madison street project update given; real estate work is wrapping up, holding monthly teleconferences with DOT, city and chamber will be meeting with business owners next week to see what is needed for access

## 7. Library decorative light poles

Hauth discussed lighting replacement around the library property. Two lights on Madison street will be removed with project and new standard lighting will start at Elm and Madison intersection. The current light poles are believed to be about 100 years old with the original lights replaced somewhere in between. Opinion of electrical engineer is to replace lights rather than trying to refurbish. Committee also felt that this would be the time to upgrade lights and wiring that matches decorative style chosen for Madison street project. Committee also thought decorative lighting should be extended to the Pine street intersection

## 8. Grant County pumping station

County pumping station engineering work is on-going

## 9. American Legion's request to place a bench in hallway near senior room

American Legion and VFW asked to place a bench in hallway near elevator on first floor. Committee was in favor of this. This bench will match a display cabinet that has already been built for American Legion and will be installed in same area in near future

## 10. Progress update on airport acquisition

Property acquisition at airport is underway for future hanger sites. An updated airport layout plan will be presented soon

## 11. Movie theater carpeting replacement

Carpeting in theater is in poor condition and has been in place since 1990 remodeling. Other items that need attention are concession counter and exit doors on balcony. Committee felt city should work on these items. Hauth had estimate for carpeting removal and replacement of \$6,000-\$7,800, door replacement/refurbishing estimate of \$3,000-\$5,000

## 12. Committee Comments

S. Taylor from Cherry to Pleasant is in poor condition and needs resurfacing  
Can water meter reading system notify customers of high water consumption?

## 13. Adjourn

Motion to adjourn by Ihm, Olmstead

Submitted by Hauth

## Public Works Meeting Minutes May 16, 2018

### 1. Call Meeting to Order

Call to order at 5:00pm

### 2. Roll Call

Members present, Labudda, Rollins, Oliveto, Gruetzmacher, DPW Hauth, Administrator Carlson

### 3. Approval of Public Works Review Committee Minutes of 2-13-18

Reviewed minutes of previous meeting, no action taken as 3 members were not present for this meeting.

### 4. Discuss purchase of used sewer jetter/vacuum truck and make recommendation to Council

There is an opportunity to purchase a used jetter/vacuum truck, purchase was not included in the budget for 2018. Committee voted to refer to full council for consideration on motion by Labudda and second by Rollins.

### 5. Discuss additional work to primary clarifier at wastewater treatment plant

Additional \$20,440 of work will be needed to one of the primary clarifiers at wastewater plant. The work will be done in conjunction with work that has already been approved and is scheduled for this summer. Carlson explained that funds are available for this. Committee voted in favor of the additional work on motion by Gruetzmacher, second by Labudda.

### 6. Discuss possible sewer and storm sewer work on S. Harrison Street and Adams to Jackson Street

Two areas have been identified for sewer main and storm sewer replacement due to defects in the systems that could result in failure. Committee voted in favor of doing the work in 2018 on motion by Gruetzmacher and second by Labudda.

### 7. Update on 2017 Jefferson street project

Update on 2017 Jefferson Street project, contractor has been given a punch list by Strand with approximately 60 items. Most of the items are typical with any project of this size. A mid- June deadline for completion was given to contractor.

### 8. Update on Hwy 61 project

Brief overview of highway 61 project given to committee.

### 9. Schedule a tour of public works facilities with council members

Tours of public works facilities for committee members and any interested council members will be arranged.

### 10. Committee Comments/ Future agenda items

Committee decided to hold future meetings on the 1<sup>st</sup> Wednesday of the month at 5:00pm. Next meetings will be June 27<sup>th</sup> at 5:00pm at the wastewater treatment plant.

July 11<sup>th</sup> at 5:00pm at Public Works garage

Committee comments and future agenda items:

Can a cross walk be installed at Grant and Elm streets near the high school?

Capital Equipment replacement plan for committee to review

### 11. Adjourn

Motion to adjourn by Gruetzmacher, second by Oliveto at 6:37pm.

Recorded by Hauth

## Public Works Review Meeting July 11<sup>th</sup> 2018

### 1. **Call Meeting to Order**

Meeting called to order at 5:00pm at wastewater treatment plant,

### 2. **Roll Call**

Members present: Labudda, Rollins, Oliveto, and Gruetzmacher

Also present: DPW Hauth and Lead Wastewater Operator Mark Wood

### 3. **Approval of Public Works Review Committee Minutes of 5-16-18**

May minutes approved by Gruetzmacher seconded by Oliveto

### 4. **Tour of wastewater treatment plant**

Mark Wood and Hauth gave a tour of treatment plant and vehicles and equipment

### 5. **Preview of capital improvement process**

Hauth gave committee a preview of capital planning process and highlighted several projects to be considered over the next few years

### 6. **2018 and 2019 construction projects**

Hauth gave update on bids received for 2018 construction projects with low bidder being H James & Son's of Fennimore.

### 7. **Committee Comments/ Future agenda items**

Committee comments/Future items: Next meeting Wednesday August 1<sup>st</sup> at 5:00pm at public works garage for tour and also well #1 and water tower #1 and update on CIP.

### 8. **Adjourn**

Meeting adjourned at 7:00pm on motion by Gruetzmacher seconded by Rollins

Recorded by Hauth

## Public Works Committee Meeting Minutes August 1, 2018

### 1. Call Meeting to Order

Call to order by Labudda 4:58 pm

### 2. Roll Call

Members present: Gruetzmacher, Rollins, LaBudda and Oliveto,  
Also in attendance: DPW Hauth, Admin. Carlson, Lead Water Operator John Murray, and  
Public Works Mechanic Randy Wallin

### 3. Approval of Public Works Review Committee Minutes of 7-11-18

Minutes of previous meeting approved with motion by Gruetzmacher and Oliveto. All in favor.

### 4. Tour of Public Works Building, Well 1 and Water Tower

John Murray lead a tour of well #1 pumping facility and water tower #1 and a demonstration of SCADA on his tablet. Hauth and Wallin gave a tour of public works buildings and overview of current equipment.

### 5. Update on Capital Improvement Planning

### 6. Update on County sanitary sewer project and 2018 City Public Works projects

Hauth and Carlson gave brief update on county pumping station and force main project. No word yet on start dates for city sewer and storm sewer work.

### 7. Discuss street widths

Carlson shared information about current city standards for street widths and how they affect several existing areas that could be developed as well as future development. This was only a discussion item and no action was taken.

Gruetzmacher left at 6:30 for another commitment

### 8. Committee Comments/ Future agenda items

Committee expressed thanks to Murray and Wallin for taking time to provide tours. No future agenda items. No meeting was scheduled and will be held on September 5 if necessary.

### 9. Adjourn

Meeting adjourned at 6:40pm on motions by Labudda and Rollins.

Recorded by Hauth