

Notice of Police & Fire Commission Meeting Minutes

Date: Thursday, January 10, 2019

Time: 4:15 PM

Place: 222 S Madison St. – **Lancaster Police Department**

PRESENT: Behncke, Klaas, Martin

GUESTS: Jackie Edge, Steve Braun, David Carlson, Sargent Justin McLimans, Chief Debra Reukauf

1. Called meeting to order occurred at 4:19 p.m.
2. Motion by Behncke and second by Klaas to approve the 12-7-18 meeting minutes.
3. Commission was presented detailed information regarding the proposed EMS Director Position by Jackie Edge and Steve Braun. Motion by Behncke and second by Martin to post the EMS Director position as presented by Edge and Braun. All present were in favor.
4. Motion by Martin and second by Behncke at 4:51 p.m. to convene to closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in regards to interviewing candidates for position of Police Officer (Wisconsin Statutes 19.85, P1 c).
5. Motion by Martin and second by Behncke to resume to open session to take action on above if so advisable at 5:32 p.m.
6. No action required from #5 above.
7. Motion to adjourn by Behncke and second by Martin at 5:33 p.m.

Notice of Police & Fire Commission Meeting Minutes

Date: Friday, April 26, 2019

Time: 10:00 AM

Place: 312 N Washington St.- Lancaster Fire Station

Agenda:

1. Call meeting to order at 10:00 a.m.
2. Roll call – all present. Guests present David Carlson, and Gary Reuter
3. Motion by Maynard and second by Ken to approve Police & Fire Commission minutes of 4-8-19. All in favor.
4. Motion by Ken and second by Tom to convene to closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in regards to interviewing EMS Administrator applicants (Wisconsin Statutes 19.85, P1, c). All in favor.
5. Motion by Maynard and second by Ken to resume to open session to take action on above if so advisable
6. Motion by Stacy and second by Tom to adjourn at 3:27 p.m. All in favor

Meeting Minutes submitted by Stacy Martin

Notice of Police & Fire Commission Meeting Minutes

Date: Monday, May 20, 2019

Time: 5:00 p.m.

Place: Lancaster Police Station

Agenda:

1. Call meeting to order at 5:05 p.m.
2. Roll call – all present. Guests present Jackie Edge, Sergeant Justin Mclimans, Chief Debra Reukauf, Steve Braun, Nancy Burchett
3. Motion by Maynard and second by Tom to approve Police & Fire Commission minutes of 4-26-19. All in favor.
4. Motion by Tom and second by Ken to convene to closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in regards to police officer and EMS Director applicants (Wisconsin Statutes 19.85, P1, c). All in favor.
5. Motion by Behncke and second by Klaas to resume to open session to take action on above if so advisable
6. Motion by Martin and second by Klaas to offer second interview to EMS Director candidate. Date/time/location subject to candidate availability but tentatively set for Thursday, May 30, 2019 at 7:00 p.m. at Lancaster Fire Station.
7. Motion by Martin and second by Ken to allow Chief Reukauf to move forward with employment offer to police candidate pending response from our insurance carrier. All in favor.
8. Motion by Klaas and second by Zenz to adjourn at 6:15 p.m. All in favor

Meeting Minutes submitted by Stacy Martin

Notice of Police & Fire Commission Meeting Minutes

Date: Thursday, May 30, 2019

Time: 7:00 p.m.

Place: Lancaster Police Station

1. Call meeting to order at 7:00 p.m.
2. Roll call – all present except Behncke. Guests present Jackie Edge, Steve Braun, Nancy Burchett, Gary Reuter
3. Motion by Klaas and second by Martin to approve Police & Fire Commission minutes of 5-20-19. All in favor.
4. Motion by Zenz and second by Klaas to convene to closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in regard to interviewing for the EMS Director position (Wisconsin Statutes 19.85, P1, c).
of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in regards to police officer and EMS Director applicants (Wisconsin Statutes 19.85, P1, c). All in favor.
5. Motion by Klaas and second by Zenz to resume to open session to take action on above if so advisable
6. Motion by Martin and second by Klaas and second by Zenz to adjourn. All in favor

Meeting Minutes submitted by Stacy Martin

Notice of Police & Fire Commission Meeting Minutes

Date: Thursday, August 22, 2019

Time: 4:30 PM

Place: 312 N Washington St.- **Lancaster Fire Station**

1. Called meeting to order at 4:30 p.m.
2. Roll call – all present except Chris Prange
3. Approved Police & Fire Commission minutes of 6-11-19. Motion made by Tom Zenz and 2nd by Maynard Behnke
4. Convene to closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in regard to the EMS Director and Police Officer positions (Wisconsin Statutes 19.85, P1, c).
5. Resumed to open session to take action on above at 5:48 p.m. Motion made by Tom Zenz and second by Stacy Martin to re-open the recruitment for the EMS position with recommended change in requirement to allow EMT basic required and willing to get advanced completed within a specified period of time.
6. Motion made by Stacy Martin and second by Maynard Behnke to post the vacant policy position.
7. Adjourned at 5:49 p.m. with motion by Tom Zenz and second by Stacy Martin

Minutes submitted by Stacy Martin, Secretary

Notice of Police & Fire Commission Meeting Minutes

Date: Thursday October 3, 2019

Time: 4:30 PM

Place: 222 S Madison St – **Lancaster Police Department**

1. Called the meeting to order at 4:35 PM
2. Roll Call – Present; Maynard Behnke, Tom Zenz, Ken Klaas. Absent; Chris Prange and Stacy Martin.
3. Approved Police & Fire Commission minutes of 8-22-2019. Motion made by Tom Zenz and seconded by Maynard Behnke.
4. Convene to closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in regard to the EMS Director and Police Officer positions. (Wisconsin Statutes 19.85, P1, c), on a motion made by Maynard Behnke and seconded by Tom Zenz.
5. Resumed to open session to take action on above at 4:41 PM.
6. Motion made by Maynard Behnke and second by Tom Zenz to allow the Lancaster Police Department to move forward with hiring candidate, Nathan Farrey, as a probationary officer for the Lancaster Police force.
7. Adjourned at 4:42 PM with motion by Maynard Behnke and second by Tom Zenz.

Minutes submitted by Ken Klaas

Notice of Police & Fire Commission Meeting Minutes

Date: Wednesday, October 23, 2019

Time: 7:00 PM

Place: 312 N Washington St.- **Lancaster Fire Station**

1. Called meeting to order at 7:00 p.m.
2. Roll call – all present. Guests in attendance: Jackie Edge, Gary Reuter, Steve Braun, Nancy Moore
3. Approved Police & Fire Commission minutes of 10-3-19. Motion made by Maynard Behnke and second by Ken Klaas
4. Convene to closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in regard to the EMS Director position (Wisconsin Statutes 19.85, P1, c).
5. Resumed to open session to take action on above at 7:36 p.m. Motion made by Tom Zenz and second by Stacy Martin to invite three candidates forward for interviews for the EMS Director position with tentative interview date of 11-5-19.
6. Adjourned at 7:45 p.m. with motion by Maynard Behnke and second by Tom Zenz

Minutes submitted by Stacy Martin, Secretary

Notice of Police & Fire Commission Meeting Minutes

Date: Tuesday, November 5, 2019

Time: 5:00 PM

Place: 312 N Washington St.- **Lancaster Fire Station**

1. Called meeting to order at 5:19 p.m.
2. Roll call – all present. Guests in attendance: Jackie Edge, Gary Reuter, Steve Braun, Nancy Burchett, David Carlson
3. Approved Police & Fire Commission minutes of 10-23-19. Motion made by Maynard Behnke and second by Tom Zenz.
4. Convene to closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in regard to the EMS Director position (Wisconsin Statutes 19.85, P1, c). Began closed session at 5:20 p.m.
5. Resumed to open session by motion of Maynard Behncke and second by Ken Klaas at 8:34 p.m. to take action on the above. Motion made by Ken Klaas and second by Tom Zenz to offer employment (pending due diligence process) to first candidate of choice. Should that candidate decline or there are concerns in due diligence process phase, proceed with offer to second candidate of choice. All present voted in favor.
6. Adjourned at 8:35 p.m. with motion by Ken Klaas and second by Tom Zenz

Minutes submitted by Stacy Martin, Secretary