

**City of Lancaster
Minutes
Parks and Recreation Committee Meeting**

Date: Monday January 31, 2022

Time: 5:30 PM

Place: 206 S. Madison St, City Hall – Council Chambers.

Agenda:

1. Call meeting to order at 5:34
2. Roll call – Missy Sperle, Tiffany Kramer, Jan Block, Nate Dreckman, David Carlson, Crystal Davis, Jake Huck, MSA
3. Approve Meeting Minutes of 10-25-2021 – Tiffany Kramer moved for approval, Nate Dreckman second, 4-0 voice vote in favor
4. Splash Pad presentation by Crystal Riley and Jake Hauk, MSA. Crystal explained her interest in development of a splash pad. Jake described some of the projects that MSA has done and handed out a flyer (attached). Discussion involved costs, possible location, need for amending the Park Plan, fundraising. Key issues include parking, bathrooms, shade. Generally, you need about an acre, and most facilities are about 4,000 sq. ft. in area, although you can go smaller and larger.
5. Carlson presented the concept “Welcome to the Lancaster Country Club – 160 Acres of Fun”
6. The committee reviewed the 2022 Summer Rec Brochure. Discussion included the possibility of transportation for students, and working with the school district on that issue. Also discussed better coordination with summer school
7. Missy Sperle led a discussion of inclusion survey results and possible action. One significant idea was the development for a short (1 hour) training for coaches on working with the disabled. Also including life guards in this training was also discussed
8. Committee Comments - none
9. Future agenda items identified include
 - further discussion on zero depth splash pads
 - Training for coaches and lifeguards
10. Adjourn, moved by Kramer, Second by Dreckman, 4-0 approval, at 6:50

City of Lancaster
Parks and Recreation Committee Minutes
May 2, 2022
5:45 PM

- 1. Call meeting to order**
Call meeting to order at 5:48pm
- 2. Roll call**
Members present: Burks, Kramer, Stiklestad, and Sperle
Absent: Dreckman
Also Present: Administrator Carlson
- 3. Elect Committee Chair and Secretary.**
After discussion, Burks agreed to be Chair, Carlson Secretary. All agreed, 4-0
- 4. Minutes**
Motion by Kramer, seconded by Sperle, to approve minutes of 1-31-2022. Motion carried 4-0 voice vote.
- 5. Zero Depth splash pad discussion**
Committee members discussed the splash pad concept. General agreement as to desire to further understand both where it might go as well as cost. Consensus to have D. Carlson and J. Hauth come up with options as to completing a siting study evaluating options for location and possible costs. Motion to study possible locations in the community for construction of a splash pad plus estimated costs by Burks, 2nd by Kramer. Approved 4-0. Carlson and Hauth to come up with study outline and determine if staff could complete or hire an outside firm to complete.
- 6. Review 5 Year Parks Comprehensive Plan**
No discussion/action
- 7. Discuss LCF grant applications submitted (Ice Rink expansion, Batting Cage project with LYBSA)**
Carlson presented information as to the applications.
- 8. Training for coaches and lifeguards**
Missy presented discussions to date. Believes there should be at least one hour, in person with video option. Possible Rose Coting to do training (Aiming for Acceptance) Believes training creates expectation, and important to include in life guard training. Stiklestad and Sperle to work on. Universal desire to see that it be developed for 2023 season. Missy will reach out to Courtney about need for students for volunteers and to help coaching. Discussion occurred if we should also offer CPR training as well as basic first aid. Kramer agreed to follow up on that issue
- 9. Committee Comments**
None
- 10. Future agenda items**
None
- 11. Adjourn**
Motion by Kramer, second by Sperle to adjourn at 7:20pm. Motion carried.

City of Lancaster
Parks and Recreation Committee Minutes
June 27, 2022
5:30 PM

1. Call meeting to order

Call meeting to order at 5:31pm

2. Roll call

Members present: Burks, Kramer, Stiklestad, and Sperle

Absent: Dreckman

Also Present: Administrator Carlson, Public Works Director Hauth

3. Minutes

Motion by Kramer, seconded by Stiklestad, to approve minutes of 5-2-2022. Motion carried 4-0 voice vote.

4. Youth T-Ball Field development and possible recommendation to City Council

Tom Christianson presented request to convert practice infield at Memorial Park to a youth field. He coordinates a 1st/2nd grade coach-pitch group and would like backstop and fencing.

Carlson recommended against because of limited space at site and availability at Winskill for T ball sites.

Motion by Sperle, seconded by Stiklestad to ask staff to evaluate requested site for use. Motion carried by voice vote 4-0.

5. Zero Depth splash pad discussion

Carlson presented information on construction, maintenance and possible locations. Committee added to CIP in 2025, based on budgeting. Attached is a summary that was distributed about costs and possible locations.

6. 5 Year Parks Comprehensive Plan

Committee reviewed 5 year plan and proposed:

- Deletion of skate park
- Adding splash pad for 2025
- Move Memorial Trail to 2024
- Move stream bank restoration for 2024 (Klondike)
- Move trail from Schreiner's to Klondike to 2025
- Move Baus bathrooms to 2025
- Deletion of shooting range
- Add T-ball field to 2023
- Add Spring Shelter ADA Bathroom
- Add Rock Bathroom replacement

Committee to review and recommend final plan at September meeting.

7. Discuss funded Lancaster Community Fund grant applications (Ice Rink expansion, Batting Cage project with LYBSA)

Carlson summarized projects funded by the LCF

8. Committee Comments

Water fountain repair at concession stand needed and bathroom cleanliness is an issue at the ball diamond restrooms. John Hauth is addressing both issues.

9. Future agenda items

- Review need/ideas for Klondike Park and Schacht Field
- Sledding hill

10. Adjourn

Meeting adjourned at 7:02pm.

g:\committees\parks & recreation\2022\parks and recreation committee amended agenda 6-27-2022.docx

**City of Lancaster
Parks and Recreation Committee Minutes
December 14, 2022
6:30 PM**

1. Call meeting to order

Call meeting to order at 6:32 pm

2. Roll call

Members present: Burks, Kramer, Stiklestad, Dreckman, and Sperle

Absent: None

Also Present: Administrator Carlson, Pool Manager Emily Pedley Fecht

3. Minutes

Motion by Kramer, seconded by Stiklestad, to approve minutes of 6-27-2022. Motion carried 4-0 voice vote.

4. Review 2023 Recreation/Pool plan

Recommend pool schedule as presented. Motion by Dreckman, seconded by Sperle. Motion carried 5-0.

Recommend Outdoor Park and Rec Plan to Council as presented. Motion by Dreckman, seconded by Kramer. Motion carried 5-0.

5. Discuss Fee Schedule and make recommendation to Council

Recommend fee schedule as presented. Motion by Kramer, seconded by Dreckman. Motion carried 5-0.

6. Committee Comments

Consensus to change meeting to 1st Wed of every month at 6:30pm.

7. Future agenda items

None

8. Adjourn

Motion by Kramer, seconded by Stiklestad to adjourn meeting at 7:40pm. Motion carried.