

**CITY OF LANCASTER  
PARK AND RECREATION COMMITTEE MEETING MINUTES  
February 6, 2012**

1. **Meeting Called to Order:** The February meeting was called to order at 6:30 p.m. at the Lancaster City Hall Council Chambers by Chairman Shayne LaBudda.
2. **Roll Call:** Committee members present included: Mark Schroeder, Shayne LaBudda, Tiffany Kramer, and Connie Harpin. Absent was Jan Block. Also present were Stephen Crane, Jerry Carroll, and Jeff Pross.
3. **Approval of 10-3-2011 Minutes:** Motion to approve was made by Kramer, second by Schroeder, motion carried.
4. **Discuss 2012 Summer Recreation Program:** Summer Recreation Director Jeff Pross was present to discuss the upcoming summer recreation programs. Fees to participate in the baseball and softball programs for grades 3<sup>rd</sup> through 8<sup>th</sup> will increase by \$5 to help cover the cost of updating equipment. Discussion was held on the payment made to the referees depending on if there is one or two of them for games. Discussion was held on the subject of T-shirts for the participants in the different summer programs. There are so many different T-shirts, they are expensive, and some participants don't even pick up their shirts. Also a lot of time is spent by the director getting the shirts distributed to all the different program participants. Different ideas were brought up and discussed, and will be taken into consideration by Director Pross.
5. **Committee Member Comments:** There were none.
6. **Staff Reports:** Jerry Carroll informed the committee that the City is now required by law to provide the swimming pool with a handicapped lift. A portable handicapped lift is being purchased for \$6,000. In other business, he mentioned that the local Woods and Water group has disbanded, and they have donated a very generous amount of money to the City for the purpose of future restocking of fish for the Lancaster Memorial Park pond. Discussion was also held regarding the time to start our committee meetings. All future meetings of the Park and Recreation Committee will be held at 5:30 p.m.
7. **Adjourn:** Motion was made by Kramer and seconded by Schroeder to adjourn the meeting. Motion carried and the meeting was adjourned at approximately 7:10 p.m. by Chairman LaBudda.

Respectfully submitted,

Connie Harpin, Secretary

**CITY OF LANCASTER  
PARK & RECREATION COMMITTEE  
MEETING MINUTES  
MAY 7, 2012  
5:30 PM**

**1. Meeting Called to Order**

The Chairman Shayne LaBudda May called the meeting to order at 5:30 p.m. at the Lancaster City Hall Council Chambers.

**2. Roll Call**

Committee members present included: Mark Schroeder, Shayne La Budda, Tiffany Kramer, Connie Harpin, and Jan Block. Also present were Administrator Stephen Crane, Jerry Carroll, and Rick Knutson.

**3. Approve Minutes**

Motion by Schroeder, second by Kramer to approve minutes of February 6, 2012 meeting, motion carried.

**4. Discuss Resurfacing of Tennis Courts**

Discussion was held regarding the upkeep of the tennis courts by the high school. They were last resurfaced in 2004 at a cost of just under \$16,000. The City paid over half of the cost. The School District owns the courts, and there previously was a formalized agreement between the City and the School District. This agreement was not renewed with the city. Administrator Crane has been in communication with the School District's superintendent regarding this matter.

**5. Review of City & School District Shared Recreational Facilities**

This discussion tied in with #4 above. For school and summer recreation programs we share the tennis courts, ball diamonds, golf course, etc.

**6. Discuss Boy Scout Clean up/Maintenance of Schreiner Park**

Rick Knutson spoke on behalf of the local Boy Scouts. The weekend of July 14 -15 there will be a group of approximately 75 Scouts in Lancaster for a community service project of cleaning up Schreiner Park. They will be upgrading the wooden steps (65 steps in all), adding fresh wood chips, putting doggie clean-up bag containers at both ends of the park, and other such projects. Some of the Scouts will be here for a week to do public service work, including installing a horseshoe pit. Motion by LaBudda, second by Block stating that our committee has been notified of the upcoming project and give it full support; motion carried.

**7. Committee Member Comments**

Kramer inquired about the possibility of the Golf Course club house being remodeled. Brief discussion was held on that matter, including that the City of Lancaster owns the golf course and clubhouse and that Darrin and Sue Miles manage it. Also that there is no extra money in the City budget for remodeling it at this time.

Harpin mentioned that goats are being kept in a garage again this summer in her neighborhood. Administrator Crane said that "Noise and Smell" are the two main things one can complain about. Neighbors can call the police department regarding those two problems.

#### **8. Staff Reports**

Jerry Carroll told us that the Memorial Park pond fountain motor quit working and cost over \$4,000 to replace.

He also reported that the city crew that works with the pond was in the process of dying and chemically treating the pond, but ran into a problem with the chemical treatment of it. They found out that they need a \$150 permit from the State to do the chemical treatment because of the possibility of the presence of "cricket frogs" which are on the DNR's endangered species list. It will take several weeks to get the permit from the State before they can proceed with the chemical treatment of the pond.

Administrator Crane reported that the Sluggers group has asked permission to put some of their batting cages down by the ball park in areas that are not being used.

Administrator Crane also stated that a new State statute on sports concussion injuries has been passed. Each child participating in summer recreation will have to have a consent form signed by a parent before they can participate in the program. It will be each coach's responsibility to obtain the consent form from each participant. Administrator Crane also commented that his office will be doing some background checks on coaches for the summer rec program.

#### **9. Adjourn**

Motion by Schroeder, second by Kramer to adjourn the meeting at 6:10 PM. Motion carried.

Respectfully Submitted,  
Connie Harpin, Secretary

**CITY OF LANCASTER  
PARK & RECREATION COMMITTEE  
MEETING MINUTES  
July 2, 2012  
5:30 PM**

**1. Meeting Called to Order**

The July meeting was called to order at 5:30 p.m. at the Lancaster City Hall Council Chambers by Chairman Shayne LaBudda.

**2. Roll Call**

Committee members present included: Mark Schroeder, Shayne LaBudda, and Connie Harpin. Absent were Jan Block and Tiffany Kramer. Also present were Stephen Crane, Jerry Carroll, Jeff & Sarah Pross, Rick Place, Phil Schneider, and Dave Bowen.

**3. Approve Minutes**

Motion by Schroeder, second by Harpin, to approve minutes of May 7, 2012. Motion carried.

**4. Discuss Les Mack Ford Soccer Skills Challenge**

An information sheet was handed out to those present. Stephen Crane explained that this is sponsored by Ford dealers in the Great Lakes Region, and Les Mack is making the event available to the Lancaster soccer league. Each league that participates will receive a \$500 cash donation to help coordinate the soccer skills challenge. We thank Les Mack for his generosity in making this available to our area.

**5. Discuss Pool Policies**

Sarah Pross discussed the Lancaster swimming pool policies with us. There is a problem with young people bringing children 6 and under with them to the pool and then not supervising them. The kiddy pool is only for ages under 6. Sarah would like to implement a policy for next year that children 6 and under years of age must be accompanied by at least a 16-year-old. It was also recommended that the pool bylaws on discipline be reviewed and understood by all. There have been some problems and it was discussed that the rules need to be written clearly. Sarah stated that the pool attendance for the month of June in 2011 was 116; this year it was 167.

**6. Discuss Batting Cage**

Rick Place, Phil Schneider, and Dave Bowen were present to discuss the possibility of having an outdoor batting cage down at the ball park. Netting would enclose it so that the balls wouldn't get outside of the cage. The netting runs about \$2300. They discussed the possibility of netting for golf balls and softballs for the possibility of more public use. Scenic Rivers would drill the holes for the poles. They would need cement pads approximately 4' x 6', and the city could help with that. There would be 2 posts 14' high on each end. Our committee was in agreement that the project be moved forward to be presented to the City Council.

**Minutes-Park & Recreation Committee**  
**July 2, 2012 Page 2**

**7. Discuss Boy Scout Clean up/Maintenance of Schreiner Park**

Rick Knutson spoke on behalf of the local Boy Scouts. The weekend of July 14 -15 there will be a group of approximately 75 Scouts in Lancaster for a community service project of cleaning up Schreiner Park. They will be upgrading the wooden steps (65 steps in all), adding fresh wood chips, putting doggie clean-up bag containers at both ends of the park, and other such projects. Some of the Scouts will be here for a week to do public service work, including installing a horseshoe pit. Motion by LaBudda, second by Block stating that our committee has been notified of the upcoming project and give it full support; motion carried.

**8. Committee Member Comments**

Committee member Connie Harpin announced that she will be resigning from the committee early this fall because her house is for sale, and she will be moving to rural Lancaster when she marries this fall. She has very much enjoyed being a member of the Parks and Recreation Committee. Crane noted that she can continue to serve even if she moves to the township.

Harpin mentioned that goats are being kept in a garage again this summer in her neighborhood. Administrator Crane said that "Noise and Smell" are the two main things one can complain about. Neighbors can call the police department regarding those two problems.

**9. Staff Reports**

Jerry Carroll noted that the Memorial Park north of the big ball diamond will be somewhat torn up with the road construction work that is under way this summer. He noted that they will be cutting down the arborvitae shrubs. He also made mention that the City has acquired the Temple house. Also the chemical treatment of the pond is being completed.

**10. Adjourn**

Motion by Schroeder, second by Harpin, to adjourn the meeting at 6:15PM. Motion carried.

Respectfully Submitted,  
Connie Harpin, Secretary