

**MINUTES
JOINT FIRE COMMITTEE MEETING
FEBRUARY 16, 2022
6:00 P.M.**

1. Call Meeting to Order at

Called the meeting to order at 6:08 P.M.

2. Roll Call

Members present: Ingebritsen, Pennekamp, Schmidt, Delbert Reuter (Town) and Gary Schneider (Town)

Non-Voting Members: Steve Braun, Larry Wagner, Jon McCartney, Mark Cullen, and Jackie Edge

Absent: None

Also Present: Administrator Carlson

3. Role of the Committee

Reviewed Ordinance (8-8) outlining role of the Joint Fire Committee.

4. Elect Chair

Motion by Schmidt, second by Ingebritsen to elect Pennekamp as Chair. Motion carried unanimously by roll call vote.

5. Elect Secretary

Motion by Ingebritsen, second by Delbert Reuter to elect David Carlson as Secretary. Motion carried unanimously by roll call vote.

6. Department Capital Improvement Plan

Discussed need for 20-year plan and current need for fire trucks. Plan is attached.

Engine 1 and Tanker 6 are the two current priorities, however the Fire Station remodel is also a high priority, as is replacement of the Brush Truck Chassis and Command Vehicle.

Cost increases are happening quickly. The price changes for Engine 1 have/will be:

Jan 1, 2022	\$899,033
Feb 1, 2022	\$963,496
May 1, 2022	\$1,030,940

Tanker 6 was inspected this week by Reliant Fire Apparatus and we were told because of Frame issues they recommended the tanker not be driven any longer. This pushes the need for the tanker up to immediately (estimated cost \$330,000).

Not in budget are possible need for radios to be able to communicate with the new County radio system. The department will either need to upgrade or purchase new units.

Ingebritsen asked about the value of the trucks after 25 years, and might it make sense to alter our Fleet management practices so as turn over trucks sooner – selling them for a higher price, decreasing maintenance costs.

The ability to upgrade/repair the pump on Ladder 1 and use it. Braun indicated as the truck is a 1986 unit, he does not feel it is a good investment in such an old vehicle.

Discussion occurred involving should the Department consider purchasing a used truck (10 years old or so). Braun indicated that for a tanker truck he might be ok with that but is concerned that a rescue pumper is too chancy to purchase used.

Funding was discussed, and how much more than currently is being spent by the communities in order to fund 1) Tanker, 2) Rescue Pumper, and 3) Fire Station improvements.

Schmidt stated that he felt that a better building maintenance plan needs to be developed, in particular if we are going to spend money on a rehab.

7. Tour of Facilities and Equipment

Steve Braun and Larry Wagner led a tour of the equipment.

8. Annual contributions by the City and Towns.

Braun presented material on debt service needed to pay for the Tanker and the Rescue Pumper prepared by Dave Kurihara. Current budgeting by the City and Towns would need to increase from \$60,000 per year to \$151,000 per year.

Voting members discussed the need to go to their elected bodies to discuss

9. Status of pumpers

Discussed as part of item number 6

10. Committee comments

Carlson identified three main actions the Committee identified

- a. Need to review Fleet Management Policies of the Department in order to determine if a different replacement schedule should be followed
- b. Need to develop a Building Maintenance Plan
- c. Need to develop a Financing Plan for the upcoming projects. Carlson will contact Ehlers for the review

11. Schedule next meeting

TBD

12. Adjourn

Motion by Ingebritsen, seconded by Schneider to adjourn meeting 8:04pm. Motion carried unanimously by roll call vote.

**MINUTES
JOINT FIRE COMMITTEE MEETING
FEBRUARY 25, 2022
4:30 P.M.**

1. Call Meeting to Order

Called the meeting to order at 4:30 P.M.

2. Roll Call

Members present: Ingebritsen, Pennekamp, Schmidt, Delbert Reuter (Town), and Gary Schneider (Town)

Non-Voting Members: Steve Braun and Mark Cullen

Absent: Larry Wagner, Jon McCartney, Jackie Edge

Also Present: Administrator Carlson, Clerk/Treasurer Kurihara

3. Review and Approve Minutes of February 16, 2022 committee meeting

Motion by Schmidt, second by Schneider, Motion carried unanimously by roll call vote.

4. Discuss report on condition of Tanker No. 6 by Reliant Fire Apparatus, Inc.

Braun presented report. Committee reviewed report. Braun updated committee on availability of Tanker. The vehicle reviewed previously has been sold. There is a tanker without side airbags available, at a slightly reduced cost. Braun recommending purchasing this tanker as Pierce will not "hold" a vehicle – it is strictly first signed purchase order gets the truck.

5. Consider recommending to elected bodies the purchase of a new Pierce Freightliner 3,000-gallon tanker from Reliant Fire Apparatus

Motion Reuter, second Schneider to recommend purchasing new Tanker, as per proposal #771 from Reliant Fire Apparatus, Inc., Pierce Stock Unit #36733 for the price of \$349,965. Roll Call Vote 5-0 in favor.

6. Discuss report on condition of Engine 1 from Reliant Fire Apparatus

Braun presented preliminary summary of Reliant's report (of Chassis and engine), which indicates need repairs (outside of pump) should be less than \$20,000, with no major safety issues identified

7. Consider recommending to elected bodies action on repair/replacement of Engine 1

Committee discussed going ahead with repair but consensus was to wait until the full report is complete before a decision was made. Braun discussed if the choice to repair is made, it should be done immediately to get the truck in the repair cue. Discussion followed on the emergency authorization powers of the Mayor and the committee in general was agreeable to this, but wanted to be notified immediately of the finished full report.

8. Discuss process to evaluate Fleet Management Policies of the Department in order to determine if a different replacement schedule should be followed

Postponed until next meeting

9. Review discussions held with SEH on building evaluation in order to develop a Building Maintenance Plan

Carlson presented information received, with a full proposal due by March 10. No action taken until proposal is presented.

10. Update on working with Ehlers to develop a Financing Plan for the upcoming projects

Kurihara presented update on current status. No action taken.

11. Committee comments

None

12. Schedule next meeting

March 23rd at 4:30, unless there is a need to call a meeting earlier

13. Adjourn

Motion by Reuter, second by Schmidt to adjourn at 5p.m. Motion carried unanimously by roll call vote.

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MINUTES
JOINT FIRE COMMITTEE MEETING
MARCH 23, 2022
4:30 PM

1. Call Meeting to Order

Pennekamp called the meeting to order at 4:30 P.M.

2. Roll Call

Members present: Ingebritsen, Pennekamp, Schmidt and Reuter (Town)

Non-Voting Members: Braun, Wagner, McCartney, and Cullen

Absent: Schneider (Town) and Edge (Non-Voting)

Also Present: Clerk Kurihara

3. Minutes

Motion by Schmidt, second by Ingebritsen to approve Joint Fire Committee Minutes of 02-25-22.

Motion carried.

4. Tanker No. 6 Disposition

Motion by Ingebritsen, second by Reuter to authorize the Fire Department proceed with disposing of Tanker No.6 by first negotiating with City and then bid out. Motion carried.

5. Engine 1 Repairs

Repairs should be completed by the end of the week and estimated cost is approximately \$20,000.

6. Engine 1 Replacement

It was noted the City will be borrowing for its capital projects sometime within the next few months and as part of this borrowing will be the replacement of Engine #1 and #6. Further discussion with both the City's Finance Review Committee and Council will likely occur in April and May.

An estimated debt schedule (14 years @ 1%-2%) for replacement of both fire trucks (\$1,265,000) was presented with the City and individual Town's share.

Motion by Schmidt, second by Pennekamp to refer approving purchasing of Engine #1 to the City's Finance Review Committee which will make a recommendation to City Council. Motion carried.

7. SEH Building Assessment Proposal

Deferred until next meeting since City Administrator was not present to discuss.

8. Ehlers Financing Plan

In progress with 2022 borrowing as mentioned above to be addressed first.

9. Committee Comments

Chief Braun mentioned that Engine #4 was just repaired (\$22,843) due to pump freeze damage but will be covered by insurance.

10. Schedule next meeting

The next meeting will be April 20th at 4:30 P.M.

11. Adjourn

Motion by Reuter, second by Pennekamp to approve adjourn at 5:00 P.M. Motion carried.

David Kurihara
City Clerk

MINUTES
JOINT FIRE COMMITTEE MEETING
APRIL 20, 2022
4:30 P.M.

- 1. Call Meeting to Order**
Called the meeting to order at 4:30pm.

- 2. Roll Call**
Members present: Pennekamp, Schmidt, Reuter, Schneider, and (Ingebritsen arrived at 4:35)
Non-Voting Members: Braun, Wagner, McCartney, and Edge
Also Present: Administrator Carlson

- 3. Review and Approve Minutes of March 23, 2022 committee meeting**
Motion by Schmidt, second by Schneider, approved by voice vote.

- 4. Update on Engine 1 repairs**
Chief Braun and Larry Wagner updated committee on repairs. The Truck is not officially in service but could go out if needed. The pumps are working fine, remaining work includes lighting, siren, some body work.

- 5. Update on City Council Action on Engine 1 replacement**
Pennekamp updated committee on approval by City Council to purchase the replacement truck. Purchase order has been received by fire dept and will be signed and returned this week by City. Anticipated date for receiving is April 2024.

- 6. Review SEH proposal on building evaluation in order to develop a Building Maintenance Plan and possible action.**
Carlson presented the proposal. Discussion followed on cost/possible ability to do via other means. Ingebritsen moved to recommend approval after review by Finance Committee as to where funds would come from. Second by Schmidt. Approved 5-0.

- 7. Committee comments**
None

- 8. Schedule next meeting**
TBD

- 9. Adjourn**
Motion by Reuter, adjourned at 5:16