

**City of Lancaster**  
**Historic Preservation Commission Minutes**  
**Tuesday, March 14 at 6:00 PM**  
**Public Works Office**

Meeting was called to order at 6:15 PM by Administrator Winger since the Chairman was not present.

**Roll Call**-Present-Bob Schmidt, Bruce Fritz, Amy Bell Kwallek, John Angeli.

Absent: Brian Clauer, Mike Steffel, and Kyle Vesperman.

Also present: Administrator Winger

Motion by Schmidt, second by Kwallek to approve minutes from January 10, 2017. All Ayes.

Motion by Schmidt, second by Kwallek to appoint Fritz as Chairperson for this meeting only. All Ayes

**Historic walking map update**-Winger handed out a copy of an electronic walking map that has now been uploaded to the city website. Fritz wondered if the website provider had an electronic map as well. Winger said he was unaware but would check.

**Discuss Grantland Theater renovations**-Winger handed out estimates to repair items in Grantland Theater. Schmidt questioned the 18k amount for updating the heating and cooling system. Winger was asked to provide more information about the heating system at next meeting. The group wanted to get some ideas to make the ticket area look more "historic". Fritz and Schmidt wondered if the exit doors that need to be replaced are historic. The group wondered if there were any original prints of the building. Winger recalled he had seen original prints and would look for a copy.

**Discuss Historic Preservation mission statement:** Winger handed out several mission statements for review. Schmidt requested the Mission Statement be added to the city website. Motion by Fritz, second by Kwallek to approve mission statement as provided by Winger. (Attached)

**Discuss 2019 road map plans:** Winger updated the Commission on the 2019 street project. A map was provided to show the areas where easements have been acquired.

**Future agenda items:** Discuss appointing new chairperson per request of Clauer, library lights, heating system in theater, review original prints if available, discuss budget for theater, and request for John Hauth to explain improvements to the theater.

**Commission member comments**-None

**Schedule next meeting**-no discussion/TBD

**Adjourn:** Motion by Schmidt, second by Kwallek to adjourn

Submitted by Administrator Steven Winger

The Historic Preservation Commission is committed to enhancing the quality of life for the residents of Lancaster through the preservation and appreciation of our collective past.

Our mission is to assist the residents of Lancaster in identifying, preserving, protecting and sustaining our historic and archaeological resources through the implementation of the city's historic preservation ordinance.

**City of Lancaster**  
**Historic Preservation Commission Minutes**  
**Tuesday, January 10**  
**6:00 PM**

**1. Call Meeting to order**

Administrator Winger called meeting to order at 6:00 P.M

**2. Roll Call**

Present: Bob Schmidt, Brian Clauer, Mike Steffel, Kyle Vesperman, and Jon Angeli. Absent: Amy Kwallek and Bruce Fritz. Also present, Administrator Winger, John Hauth, and Heidi Klaas.

**3. Grantland Theatre Maintenance & Condition Tour**

John Hauth gave a tour of Grantland Theatre and pointed out areas of concern.

**4. Historic Walking Map Update**

The map is being worked on and would like the map on the City of Lancaster website so the community/tourist are able to use it.

**5. Connect Communities Update**

Main Street business have the option to see a historic look on their buildings.

**6. Historic District Map Update**

Administrator Winger handed out a packet of where the historic district is located around the square. Recommend signage to put up to outline where the historical district is located.

**7. Future Agenda Items**

Recommendation to someone for renovations the commission would like to see made to the theatre with estimates.

**8. Commission Member Comments**

The commission would like to develop a mission statement for the Historic Preservation Commission. They would also like to see the 2019 road plans to make sure they aren't altering anything historic.

**9. Schedule Next Meeting**

Next meeting is scheduled for March 14<sup>th</sup> at 6:00 pm.

**10. Adjourn**

Motion by Steffel, second by Angeli to adjourn at 7:17 pm. All a yes.