

**City of Lancaster**  
**Golf Course Committee Minutes**  
**Tuesday, April 17<sup>th</sup>, 2018**  
**5:30 PM**

- 1. Call Meeting to order**  
Call Meeting to order at 5:35PM by P. Hoffman.
- 2. Roll Call**  
All present except Schlesner.
- 3. Public Comments**  
None
- 4. Approve Golf Course Committee minutes of 10-24-17**  
Approve Golf Course Committee minutes of 10-24-17 Motion by B. Hoffman, Second by Becker. All ayes.
- 5. Review off season maintenance and course improvements**  
Review off season maintenance and course improvements.
- 6. Review scorecard changes**  
New scorecards coming soon reflecting changes and WSGA will be changing course rating in May.
- 7. Discuss plan for 2018 course improvements with estimates on tee boxes**  
New tees to be built on #4, #6, #9 for around \$4,200.
- 8. Discuss 2018 strategy for increased revenue (outings, merchandise, marketing)**  
Miller added two new 2-day tournaments .
- 9. Future agenda items**  
Discuss rate changes for 2019.
- 10. Adjourn**  
Adjourn- 6:13 PM Motion by B Hoffman, second by Becker. All ayes.

**City of Lancaster  
Golf Course Committee Minutes**

**Date:** Thursday, May 24<sup>th</sup>, 2018

**Time:** 5:45 PM

**Place:** Lancaster Country Club, 5 Golf Rd.

**Agenda:**

1. Call Meeting to order- **P. Hoffman called to order @ 5:45 pm**
2. Roll Call – **all present**
3. Public Comments – **Haberlie wanted to bring attention to the donated rock on hole #16 that was overturned. It appears that it was intentional.**
4. Approve Golf Course Committee minutes of 4-17-2018- **Motion by Becker, second by Haberlie. All ayes.**
5. Discuss rate changes for 2019 – **Discussed the need to increase fees for 2019 due to capital improvements and rise in cost of maintenance. Discussed possible set annual percentage increase so people can know what to expect. Adam Miller will bring proposal of 2019 fees to next meeting for consideration and possible approval.**
6. Discuss fairway mowers and other capital improvements and make recommendation to Council – **Staff informed the committee that one of our two fairway mowers is inoperable and not likely to be fixed do to age and condition. The other fairway mower is also at the end of it's life but currently working. Motion by B. Hoffman to recommend to the common council for the purchase of two fairway mowers with the purchase of one being of urgent need. Second by P. Hoffman. All ayes.**
7. Discuss relocation of hole in regards to the possible development of property adjacent to Golf Course- Former TC beverage Lot and make recommendation to Council –**Discussed Possible residential development next to hole #14 and the need to change the layout of #14 if development occurs. Reviewed the map drawn by Strand and discussed cost of changing hole #14. Costs would be covered in sale of land. Motion by Becker to changing course boundary of hole #14 to the latest drawing by Strand to allow for possible development of land. Second by B. Hoffman. All ayes**
8. Future agenda items – **Consider 2019 rate changes for possible approval. Approve CIP for golf course.**
9. Adjourn Motioned by Becker. **Second by B Hoffman. All ayes. Adjourned @6:50**

**City of Lancaster  
Golf Course Committee Minutes**

**Date:** Thursday, June 21, 2018

**Time:** 5:45 PM

**Place:** 206 S Madison St. – City Hall, Senior Center

**Agenda:**

1. **Call Meeting to order**  
5:45pm by P. Hoffman
2. **Roll Call**  
All present except Haberlie
3. **Public Comments**  
None
4. **Approve Golf Course Committee minutes of 5-24-2018**  
Motioned By B.Hoffman, Second By Becker. All ayes.
5. **Consider 2019 rate changes for possible approval**  
Discussed need to increase rates due to rising costs to maintain course but no action taken.  
Will review and consider 2019 rates at July meeting.
6. **Recommend CIP for golf course**  
Decided on priority for golf course projects for few years
7. **Future agenda items-**  
Approve rate changes for 2019, mower status, and financial update
8. **Adjourn**  
Motion by B. Hoffman, second by Becker @ 6:42pm

Next meeting planned for July 26<sup>th</sup> @ 5:45 at Senior Center

**City of Lancaster**  
**Notice of**  
**Golf Course Committee Meeting**

**Date:** Thursday, July 26, 2018

**Time:** 5:45pm

**Place:** 206 S. Madison St. – City Hall, Senior Center

**Agenda:**

- 1. Call Meeting to order**
  - a. 5:53 pm by Becker
- 2. Roll Call**
  - a. All present except Pete Hoffman
- 3. Public Comments**
  - a. NO hitting shag balls onto greens!
  - b. Rough is “too” long – taking too long to find balls
  - c. Cut of holes – maybe not changing enough
  - d. Tee boxes
- 4. Approve golf Course Committee minutes of 6/21/18**
  - a. Motioned by Mike H.
  - b. Second by Bob H.
  - c. All ayes
- 5. Approve rate changes for 2019**
  - a. Increase 2019 rates 2% across the board
    - i. Motioned by Becker
    - ii. Second by Mike H.
    - iii. All ayes
- 6. Update on Mower Status**
  - a. Looking at new / used
- 7. Financial Update**
  - a. Police outing brought in about \$2,100
  - b. Up about \$4,000 more than last year
    - i. About 2% increase from 2017
    - ii. Opened roughly 30 days late
  - c. Increase of about \$38,000 from 2016
  - d. Increase of about \$23,000 (golf shop) from 2017
  - e. Goal to be up 5% per year
- 8. Future Agenda Items**
  - a. Tee boxes
    - i. Leveling
    - ii. Making some smaller
  - b. Removing more trees
  - c. Bridge on hole 18
  - d. Capital projects
- 9. Adjourn**
  - a. Motion by Bob H.
  - b. Second by Mike H. @ 6:25pm

Next Meeting planned for August 30<sup>th</sup> @ 5:45 pm at Senior Center

**City of Lancaster  
Notice of  
Golf Course Committee Meeting**

**Date:** Thursday, August 30, 2018

**Time:** 5:45 PM

**Place:** 206 S Madison St. – City Hall, Senior Center

**Agenda:**

1. Call Meeting to order By P. Hoffman @ 5:45 PM
2. Roll Call – All present
3. Public Comments - none
4. Approve Golf Course Committee minutes of 7-26-2018. Motion by Becker, second by B. Hoffman. All ayes
5. Discuss Tee Boxes leveling and sizes – After new estimate of \$105,000 to level all tee boxes, it was recommended by Miller to work on tee boxes with our staff and resources over time and start with the tees in most need. All agree. Miller discussed that many of the tee boxes are oversized and reducing size would make maintenance easier. All agree.
6. Discuss tree removal – Several trees will need removal over off season. Board recommends staff provide detailed list for review.
7. Discuss bridge on hole 18 – All members agree that it would be beneficial to build a new bridge to cross #18 fairway. Original bridge is closed and golfers are having to cross using #10 bridge which is not as safe.
8. Discuss capital projects –Reviewed proposed CIP for golf course
9. Future agenda items – Review list of trees to be removed. CIP update.
10. Adjourn - @ 6:30

**City of Lancaster  
Golf Course Committee Minutes**

**Date:** Tuesday, September 25, 2018

**Time:** 5:45 PM

**Place:** 206 S Madison St. – City Hall, Senior Center

**Agenda:**

1. Call Meeting to order by P. Hoffman @ 5:48 PM
2. Roll Call- All present except Haberlie
3. Public Comments- None
4. Approve Golf Course Committee minutes of 8-30-2018 Motion by Becker, Second by B. Hoffman. All ayes
5. Review list of trees to be removed- list was not ready for approval. Will move to next month.
6. CIP Update
7. Future agenda items- Financial report from 2018, possible course improvements for 2019, 2019 golf calendar, review list of trees for removal.
8. Adjourn @ 6:20PM – motion by B. Hoffman, 2<sup>nd</sup> by Becker. All ayes.

**City of Lancaster  
Golf Course Committee Minutes**

**Date:** Tuesday, October 23, 2018

**Time:** 5:45 PM

**Place:** 206 S Madison St. – City Hall, Senior Center

**Agenda:**

1. Call Meeting to order @ 5:45PM by P. Hoffman
2. Roll Call- all present except Becker
3. Public Comments- none
4. Approve Golf Course Committee minutes of 9-25-2018- Motion by Haberlie, Second by Miller. All ayes.
5. Review list of trees to be removed- Several diseased trees will be removed throughout the course and a few healthy trees that are in the playing corridor on #14. No objections from committee.
6. Review 2018 Financial Report
7. Discuss possible course improvements for 2019- Possible tee leveling and sand bunker removal on #6, 12, and 15 due to chronic wash out issues.
8. Discuss 2019 golf calendar
9. Future agenda items: next meeting planned for March 12<sup>th</sup> @ 5:45. Specific items not yet identified
10. Adjourn @ 6:36 Motioned by Haberlie, second by B. Hoffman.