

**CITY OF LANCASTER
GOLF COURSE COMMITTEE MINUTES
TUESDAY, JANUARY 31, 2012
5:00 PM**

1. Call Meeting to order

Chairperson Jay Janssen called meeting to order at 5:05 PM.

2. Roll call

Members present were Jay Janssen, Pat Schlesner, Steve Sisley and Mike Haberlie. Absent was Dick Becker (excused). Others present were Administrator Crane and Darrin Miles.

3. Approve Minutes

Motion by Schlesner, second by Janssen to approve minutes of the December 14, 2011 meeting. Motion carried.

4. Further discussion of the community survey

Janssen thanked the committee for helping tally the results. Administrator Crane reviewed the additional results and noted that most of the community supports the golf course as a community asset.

5. Discussion of lease renewal

Administrator Crane updated the Committee on the Council's action and comments

6. Darrin's Report

Darrin stated that the expanded salad bar has helped with the lunch crowd.

7. Committee member comments

Sisley commented about offering a different type of fee arrangement such as 10-day passes. Darrin will report on passes at the next meeting.

Janssen asked if there was any feedback on the new prices? Darrin stated not much but some positive.

8. Schedule next meeting

The next meeting is scheduled for Tuesday, February 28, 2012 at 5:00 PM.

9. Adjourn

Motion by Janssen, second by Sisley to adjourn meeting at 5:42 PM.

Respectfully submitted by
Stephen Crane, City Administrator

**CITY OF LANCASTER
GOLF COURSE COMMITTEE MINUTES
TUESDAY, FEBRUARY 28, 2012
7:30 PM**

1. Call Meeting to order

Chairperson Jay Janssen called meeting to order at 7:32 PM.

2. Roll call

Members present were Jay Janssen, Steve Sisley, Mike Haberlie, Dick Becker and Pat Schlesner (arrived at 7:37 PM). Others present were Administrator Crane and Darrin Miles.

3. Approve Minutes

Motion by Haberlie, second by Janssen to approve minutes of the January 31, 2012 meeting. Motion carried.

4. Discuss Membership Options

Researched different options and there are many different membership types.

Miles stated that past City Councils resisted senior memberships because they seem to be the highest users of the course.

One option would be multi-play cards that include carts.

Darrin will present final options at an upcoming Golf Course Committee Meeting.

Schlesner stated that this should address the most common complaints about memberships

5. Marketing Plan for 2012 Golf Season

- Darrin is doing a few free golf clinics – one for men and one for women.
- Focus on first-timers and will provide equipment
- Promote through Buzz on the Square
- Set up net under pavilion in March so people can hit balls
- Work with PGA First Tee program
- In addition to summer recreation offer an after school program in the Spring
- Has made additions to lunch menu and salad bar has improved. Also emailing lunch specials and putting them on Chamber Chat

6. Darrin's Report

Darrin started he is starting to book tournaments. So far only recurring tournaments; no new ones being booked.

7. Committee member comments

Schlesner commented that there is still no sign for the Golf Course on Hwy 129.

8. Schedule next meeting

Next meeting is scheduled for 4/2/2012 at 5:30 PM

9. Adjourn

Motion by Becker, second by Haberlie to adjourn meeting at 8:04 PM.

Respectfully submitted by
Stephen Crane, City Administrator

**CITY OF LANCASTER
GOLF COURSE COMMITTEE MINUTES
MONDAY, APRIL 2, 2012
5:30 PM**

1. Call Meeting to order

Chairperson Jay Janssen called meeting to order at 5:40 PM.

2. Roll call

Members present were Jay Janssen, Steve Sisley, Mike Haberlie, Pat Schlesner and Dick Becker and (arrived at 5:50 PM). Others present were Administrator Crane and Darrin Miles (arrived at 5:51 PM).

3. Approve Minutes

Motion by Haberlie, second by Schlesner to approve minutes of February 28, 2012. Motion carried.

4. Discuss signage on Highway 129

Janssen reported mentioning a possible partnership with the hospital or another group at the March City Council meeting.

Administrator Crane reported that the City Administration and Mayor are working on an effort and recommended working with the DOT on putting an official sign in the highway right-of-way.

5. Plan Beefcake Open/Wed. early league

The Wednesday afternoon league has had bi-week during the Beefcake but tourney has finished by then – want to suggest to Miles to start the event earlier.

Schlesner reported that this is the only women's event that is held and there shouldn't be changes that would adversely affect it. But she also stated the women would most likely be willing to accommodate that request.

6. Update on Steiger Farm purchase

Administrator Crane updated the Committee on the sale and subdivision of the farm.

7. Darrin's Report

Miles reported there has been a lot of mowing done. He plans to aerate and top dress the greens soon as well as re-sand the bunkers. The fairways have been aerated and will be fertilized.

Miles reported that it would be OK for the Wednesday Early league to play on the day of the Beefcake Open. He also asked if the City still had old ballwashers.

The great weather in March helped with green fee collections. He will try cooking outside again this year on the weekends.

8. Committee member comments

Haberlie asked if the red tees were moved forward on 6? Miles stated inadvertently.

Janssen requested punch cards and membership numbers be put on the next meeting agenda.

9. Schedule next meeting

The next meeting will be on Wednesday, June 6, 2012 at 8:00 PM.

10. Adjourn

Motion by Becker, second by Janssen to adjourn meeting at 6:19 PM.

Respectfully submitted by
Stephen Crane, City Administrator

**CITY OF LANCASTER
GOLF COURSE COMMITTEE MINUTES
WEDNESDAY, JUNE 6, 2012
8:00 PM**

1. Call Meeting to order

Chairperson Jay Janssen called meeting to order at 8:03 PM.

2. Roll call

Members present were Janssen, Haberlie, Sisley and Becker. Absent was Schlesner (excused). Others present were Administrator Crane and Darrin Miles.

3. Approve Minutes

Motion by Becker, second by Haberlie to approve minutes of April 2, 2012 meeting. Motion carried.

4. Discuss signage on Highway 129

Administrator Crane gave an update on progress report with the DOT.

5. Discuss Membership Categories/Payment Plans

By June 13, 2012 a special of 10 rounds for \$150 will be offered. The special is only good for the current season. Darrin will talk to the Chamber about Buzz on the Square to market the special.

Janssen said people have been inquiring about senior memberships. Suggested that a discount offered not valid with on weekends. Janssen will address the issue at the City Council.

6. Discuss 2012 Cart Path Open and Donation Board

Darrin will set the date in the fall and will post a sign-up on the board. Administrator Crane will post an article from the *New York Times* about members having to support courses by doing landscaping work, and will make up a sign.

7. Darrin's Report

Darrin reported that the fairways have been sprayed for clover and the irrigation system has experienced leaks.

8. Committee member comments

Becker was asking about the bridge on 9.

9. Schedule next meeting

The next meeting is scheduled for Tuesday, 8/14/12 at 8:00 PM.

10. Adjourn

Motion by Sisley, second by Haberlie to adjourn meeting at 8:45 PM.

Respectfully submitted by
Stephen Crane, City Administrator

**CITY OF LANCASTER
GOLF COURSE COMMITTEE MINUTES
TUESDAY, AUGUST 14, 2012
8:00 PM**

1. Call Meeting to order

Chairperson Jay Janssen called meeting to order at 8:09 PM.

2. Roll call

Members present were Janssen, Schlesner, Sisley, and Becker. Absent (excused) was Haberlie. Also present were Administrator Crane and Darrin Miles.

3. Approve minutes

Motion by Becker, second by Janssen to approve minute of June 6, 2012. Motion carried unanimously.

4. Discuss creating a Senior Membership for 2013

Jay clarified that the golf course manager and the golf course committee can create membership categories. It was stated that only two people bought the 10-play cards, so the interest may not be there. Consensus of the committee was to address the option of creating a senior membership over the winter. Administrator Crane will meet with Darrin after the golf season is over to analyze membership and revenue data.

5. Darrin's Report

Darrin reported that they were still fixing leaks and broken sprinkler heads, which he has replaced with broken heads from areas that are seldom watered to save money.

Darrin also stated that the greens are among the best around.

He also stated that the hot weather hurt the restaurant's business because the air conditioning was not able to keep the dining room cool.

6. Committee member comments

Sisley asked about the bridge repair on hole #9.

7. Closed session

Motion by Schlesner, second by Becker to convene to closed session at 8:36 PM for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations in regards to the Golf Course Lease (Wisconsin Statutes 19.85, Pl, f). Motion carried unanimously by roll call vote.

8. Open Session

Reconvene to open session at 9:16 PM.

9. Schedule next meeting

The next meeting is scheduled for Tuesday, September 25, 2012 at 5:30 PM

10. Adjourn

Motion by Schlesner, second by Becker to adjourn at 9:17 PM.

Respectfully submitted by,
Stephen Crane, City Administrator

**CITY OF LANCASTER
GOLF COURSE COMMITTEE MINUTES
TUESDAY, SEPTEMBER 25, 2012
5:30 PM**

1. Call Meeting to order

Chairperson Jay Janssen called meeting to order at 5:35 PM.

2. Roll call

Members present were Janssen, Schlesner, Haberlie, and Becker. Absent (excused) was Sisley. Also present was Administrator Crane.

3. Approve Minutes

Motion by Schlesner, second by Haberlie to approve minutes of August 14, 2012 meeting. Motion carried.

4. Darrin's Report

No report. Darrin was not present.

5. Committee member comments

There were no comments from committee members.

6. Discuss Request of Information (RFI) responses for Golf Course

Administrator Crane reviewed the RFI process and discussed the next steps as noted at the City Council meeting.

Committee discussed issues about water costs and course conditions.

Les Mack donated 14 trees that were planted. Becker requested a thank you letter be sent to Les.

7. Next meeting

The next meeting date will be determined at a later date

8. Adjourn

Motion by Becker, second by Schlesner to adjourn meeting at 6:20 PM.

Respectfully submitted by,
Stephen Crane, City Administrator