



FIREWORK PERMIT APPLICATION

	Organization/Applicant	Fireworks Operator
Name		
Contact Person		
Address		
Phone #		

Location of Fireworks Display: _____ Lancaster, WI
 Date and Time of Fireworks Display: _____ Rain Date _____
 Kind of Fireworks/Quantity of Fireworks: _____

Insurance Information: _____

Issuance and authorization and use of this permit is contingent upon the applicant and operator obtaining a Commercial General Liability insurance with a minimum limit of one million dollars (\$1,00,000) per occurrence; additional limits may be requested upon review by the City. Said insurance shall include coverage for bodily injury, property damage, and contractual liability, and name the City, it's officers, officials, employees, and agents as additional insureds. It shall also provide that the City receive written notice thirty (30) days prior to any cancellation, nonrenewal or material change in the policy. A Certificate of Insurance must clearly provide whether the insurance policy provides coverage for injuries or damage caused by the use of fireworks. In addition, the applicant and licensed operator shall agree to indemnify, defend, and hold harmless the City and its officers, officials, employees, and agents against all claims, liability, loss, damage, or expense incurred by the City on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted.

In signing below, the applicant and operator certify that the fireworks shall be used in public authorities, fair associations, amusement parks, park boards, civic organizations, and other local groups in a public exhibition, that all reasonable precautions will be exercised with regard to the protection of lives and property; that the display will be handled by a competent licensed operator (copy of license and certificate of insurance attached) and conducted in a safe and suitable place.

This application should be turned in 30 days prior to the display.

Signatures

Authorized Signature for Applicant: _____

Printed Name: _____

Authorized Signature for Operator: _____

Printed Name: _____

Office Use Only

Date of Application Filed: _____ **Fee Paid:** _____ **Permit #** _____

Permit Issued On (date): _____

Permit Denied for the following reason: _____

Mayor or Designated Official Signature: _____

Printed Name: _____

FIREWORKS PERMIT PROCESS

- Application submitted to Clerk of Administrator
 - Application must be complete
 - Must be signed by Applicant and Fireworks Operator
 - Insurance Certificates must be attached from both
 - City must be named insured as "The City of Lancaster including the Lancaster Police Department"
 - Coverage minimum is \$1,000,000
- When application is complete:
 - Application routed to Fire Chief, Police Chief for review
 - Application recommended for approval/denial by Mayor or Designee
- Permit is forwarded to Police Chief and Fire Chief
- Permit is filed by Clerk