

**MINUTES
CITY OF LANCASTER
BOARD OF REVIEW MEETING
MAY 25, 2017
10:00 A.M.**

1. Call Meeting to Order

Clerk Kurihara called meeting to order at 10:00 A.M.

2. Roll Call

Members present were Ihm, Kurihara, Morgan and Varnam. Absent was Schmidt.

3. Adjourn

Motion by Ihm, second by Morgan to adjourn at 10:01 a.m. to a later date of August 14, 2017 at 10:00 A.M. Motion carried.

David A. Kurihara, City Clerk

CITY OF LANCASTER
BOARD OF REVIEW MINUTES
AUGUST 14, 2017
10:00 A.M.

1. Call Meeting to Order

Clerk Kurihara called the meeting to order at 10:00 A.M.

2. Roll Call

Members present were Mayor Varnam, Ihm, Morgan, Schmidt and Clerk Kurihara.
Absent were none. Also present was Assessor Barb Wroblewski.

3. Select a Chairperson

Motion by Varnam, second by Ihm to elect Kurihara as Chairperson. Motion carried.

4. Verify that a member has met the mandatory training requirements

Clerk Kurihara verified that he met the mandatory training requirement specified in sec. 70.46 (4), Wisconsin Statutes.

5. Receive the assessment roll and sworn statement from the Clerk

Clerk Kurihara swore that the assessment roll has been received.

6. Examine roll and correct errors to 2017 assessment roll

Assessment Roll was reviewed for any errors or omissions.

7. Verify with assessor that open book changes have been included in the roll

Assessor Wroblewski verified that open book changes are included in the assessment roll.

8. Hear and consider written objections to 2017 assessment roll

None

9. Adjourn

Motion by Varnam, second by Ihm to adjourn meeting at 12:00 P.M. Noon. Motion carried.

David A. Kurihara, City Clerk