

**Minutes for the  
Beautification Committee  
January 19, 2017**

**Call meeting to order 6:00pm**

**Roll Call:**

Present -Bryn Junk, Steve Winger, Kate Reuter,  
Dan VonFeldt, Heather Bontreger  
Absent – Sue Fritz

**Appointing of officers:**

Kate Reuter volunteered to become Committee Chair  
Heather Bontreger volunteered to become Secretary

**Discussion of goals and purpose of the Beautification Committee:**

Steve Winger explained that the entrances and lighting would be this groups top priority at this time. Next meeting the group will discuss setting a mission statement.

**Discussion beautification of entrances to the City:**

Committee talked about moving entrances into City Limits. Recommended by the DOT. The committee has decided by the next meeting they will each pick 5 things they like and don't like about our current welcome signs to bring back to the group for discussion.

Steve Winger spoke about the road construction and the potential lighting that could be added to the project. The lighting would be a 50/50 cost share for the city. Lighting would be spaced every 150 feet.

Motion made to recommend that City Council add new street lighting from the entrance of the city to City Limits Road. Contingent on lights being contiguous along the entire section of road; otherwise starting at entrance of city to Enterprise Street. Also that lighting matches the lighting plans for the 2019 downtown project.

Motion made by Dan VonFeldt. Second by Bryn Junk. Motion carried.

**Committee comments:**

Dan VonFeldt made a comment that this Committee should look into arranging a meeting with the county to lighting up the courthouse dome again.

**Date for next meeting:**

February 23, 2017 12:00pm at Doolittles

**Adjourned:**

Motion to adjourn by Dan VonFeldt , second by Bryn Junk. Motion Carried

**Minutes for the  
Beautification Committee  
February 23, 2017**

**Call meeting to order 12:16pm**

**Roll Call:**

Present -Bryn Junk, Steve Winger, Kate Reuter,  
Dan VonFeldt, Heather Bontreger  
Absent – Sue Fritz  
Also attended: Aja Taylor, Bob Keeney, David Timmerman

**Approval of Minutes:**

Dan VonFeldt made a motion to approve; seconded by Bryn Junk. Motion carried.

**Discussion and approval of mission statement:**

Tabled until next meeting.

**Discussion of Courthouse Dome Lighting:**

Bob Keeney spoke on the conditions of the lights inside and on the outside of the dome. Lighting of the dome disbanded in the late 90's due to the expense of up keep necessary to keep them on. Keeney guesses that it would cost around \$4,0000-\$5,000 to replace all the copper wire and tube lighting in addition to the cleaning of the glass on the dome. The Committee felt they could do a fundraiser to relight the dome. Kate Reuter plans to attend the next County Public Property meeting on March 22<sup>nd</sup> at 9:00am to discuss the committee's ideas.

**Review Likes and Dislikes of City Entrances:**

Aja Taylor presented some possible Grants that could help bring in trees to the entrances. She also showed the committee some examples of what the north and south entrances could look like with trees. The committee agreed that picking the same type of tree for both entrances would help bring uniform to the city. It was also discussed about the south entrance billboard. Steve Winger plans to look into the lease terms for the billboard. The Committee feels like it isn't very appealing and could be removed. Ideas about what the north and south welcome signs could look like if they were moved into city limits. If the city chose to redo the west welcome sign the committee recommended to relocated the current sign and utilize it within the city. A digital sign was also discussed. The sign would be used for events and special news throughout the city. Heather from the Chamber plans to look into different options where would be a good place for this type of sign.

**Committee comments:**

n/a

**Future Agenda Items:**

Hanging baskets downtown

**Date for next meeting:**

March 23, 2017 12:00pm in the Public Works Office.

**Adjourned:**

Motion to adjourn by Heather Bontreger, second by Dan VonFeldt. Motion Carried

**Minutes for the  
Beautification Committee  
March 23, 2017**

**Call meeting to order 12:00pm**

**Roll Call:**

Present -Bryn Junk, Kate Reuter,  
Sue Fritz, Heather Bontreger  
Absent -Dan VonFeldt  
Also attended: Aja Taylor, Bart Nies (Delta 3)

**Approval of Minutes:**

Bryn Junk made a motion to approve; seconded by Heather Bontreger. Motion carried.

**Approval of mission statement:**

Sue Fritz made a motion to approve the mission statement, seconded by Bryn Junk. Motion carried.

Mission Statement: The mission of the Lancaster Beautification Committee is to assist the City in developing and pursuing initiatives that promote the beautification of the City and the entrances to the City. The foal of the Committee is to Beautify and motivate the City's population to participate in the beautification process. The Committee will identify areas in need of improvement, will recommended programs, recruit volunteers and request funding resources to achieve its goals.

**Capital Improvement Plan – Bart Nies:**

Bart Nies from Delta 3 Engineering spoke to the group on ways he can help municipalities find grants for various projects. Plans are to consolidate the committee's priority projects for next year and then meet with Bart again in June. Bart will send us pricing for his services that can be presented to City Council.

**Welcome Signs:**

Kate Reuter will be clarifying with John Hauth if the signs need to be moved in to City limits or if improvements can be made at their current locations.

**Hanging Baskets:**

Aja checked with Cushman's and the current hanging pots have one more year of use left. Heather brought the committee some samples of hanging baskets to choose from. Heather will be contact Cushman's to pick out the flowers the committee chose. Tricor will also try to match the chosen colors to do their potted flowers for the businesses.

**Light of the Courthouse:**

Kate Reuter and Heather Bontreger attend the County's Public Property Council Meeting to let them know the Beautification Committee was interested in helping support the counties efforts of relighting the dome.

**Committee comments:**

n/a

**Future Agenda Items:**

List of beautification projects and welcome sign update

**Date for next meeting:**

April 27, 2017 12:00pm in the Public Works Office.

**Adjourned:**

Motion to adjourn by Sue Fritz, second by Bryn Junk. Motion Carried

**Minutes for the  
Beautification Committee  
April 26, 2017**

**Call meeting to order 12:00pm**

**Roll Call:**

Present - Kate Reuter, Sue Fritz, Dan VonFeldt, Brynn Junk  
Absent - Heather Bontreger  
Also attended: Aja Taylor, John Hauth

**Approval of Minutes 3-23-17:**

Fritz made a motion to approve; seconded by VonFeldt. Motion carried.

**Discuss Improvement Projects:**

Committee consensus to focus on top priority improvements of adding tree to entrances, updating the signs outside of city limits on the north and south to match the updated Beetown Road sign, contacting the Association of Churches to discuss their signage, and repainting the water tower.

**Discuss Entrance Signage:**

Committee recommends signage outside of city limits on the North and South is updated to match the Beetown Rd sign. This involves new sign images from Grantland Graphics and re-staining.

**Review 2019 Hwy 61 Project Design:**

John Hauth reviewed Hwy 61 project design features including ornate lighting around the square, poles for street signage, red colored crosswalks and along sidewalks around the square and north to the library.

**Update on Courthouse Lighting:**

N/A

**Committee comments:**

N/A

**Future Agenda Items:**

Discuss options for seasonal pole banners, sound, benches and garbage receptacles around the square.  
Discuss entrance sign options for signs within city limits on the north and south ends of the city.  
Review options for top priority improvement plans for trees, entrance signage outside of city limits, and water tower painting.

**Date for next meeting:**

June 22, 2017 at 5:30pm in the Public Works Office.

**Adjourned:**

Motion to adjourn by Reuter, seconded by Fritz. Motion carried.