



# Community Garden Application & Agreement

2024  
April – November

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State ZIP

Phone Number: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_ \*E-mail: \_\_\_\_\_

\*Note: Most garden communication will be by e-mail. It is the renter's responsibility to keep a valid e-mail on file with the program.

## **Cost: \$15 per bed. The rental fee is due at the time of reservation in the form of a check or cash.**

There are 18 4' x 6' raised beds filled with soil and compost. All beds are on a first come first serve basis. Extra beds will be available for the season after the specified date below. A water hydrant is located on site for your convenience.

### **As a plot participant in the Lancaster Community Gardens, I agree to:**

- Be responsible for my plot(s), unless it is reassigned.
- Keep all plants within the boundaries of my plot.
- Use the city water responsibly.
- If I am away for an extended period of time, I will make arrangements with someone to care for my plot.
- I will notify the Park Coordinator if I am unable to harvest or care for my plot(s).
- I will plant tall plants in such a manner that I will not shade neighboring plot(s).
- I will not plant perennial plants or sweet corn.
- I will not harvest produce from other plot holder's plot(s).
- If I receive a notice for my plot(s) being unkempt or weedy, I will address and resolve the issue within one week. I understand if I do not address the issues within one week, I could have my garden plot taken away.
- I will prepare my plot(s) for winter by the last work day, including removal of diseased plants to discourage the spread of plant diseases and pests. The last working day is designated to be November 1.
- I will remove dead plant material from the site as needed, or in the designated areas and containers.
- I will keep trash and litter picked up in my plot(s) and adjacent areas, and deposit in proper receptacles.
- Pets are not allowed at the gardens and if I bring children to the garden they will be under my supervision at all times.
- I understand plots are non-transferable.
- I will use only non-synthetic methods on my garden plot. No chemical fertilizers, herbicides, pesticides, or fungicides are allowed.
- Individual fencing cannot extend beyond plot borders into pathways.
- I must provide my own gardening tools.
- I will share woodchips, water, and other garden materials fairly.
- I will not take garden materials (woodchips) out of the garden for personal use or use in excess.
- I will not obstruct walkways with fencing, unwound hoses, and plants, including vines.
- I will only work in during park operating hours (5:30am – 10:00pm)
- I will not place or build structures on my garden plot.
- I will help keep the garden site looking respectable including pulling weeds on mulch paths near my space.
- I will notify the Park Coordinator of vandalism, theft, inappropriate behavior, or other questions or concerns.
- I will harvest my plot(s) and only my plot(s) unless asked by another gardener for help.
- I understand I cannot use my plot for commercial activity.
- There is no smoking in any of the Lancaster parks.

Please return completed forms to  
City Hall 206 S Madison St. Lancaster, WI 53813

For more information  
Call: 608-723-3702

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## Definitions

- **Unkempt or weedy:** This can be, but is not limited to, weeds taking over my plot(s) or pathways, untended paths, debris not removed from my plot(s), rotting produce, etc. that create a gardening problem, nuisance or liability.
- **Weeds:** Any plants not purposely planted or desired by the plot's gardener, and that is not a vegetable, fruit, flower, decorative plant, or wildlife support plant. Examples of weeds are thistles, dandelions, plantain, or any type of grass not planted or desired by the gardener of a particular plot.

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**Rules and conditions contained within this agreement are subject to change and additions. Notice of rule changes will be made to participants.**

## QUESTIONS:

Administrative Assistant – [cityhall@lancasterwisconsin.com](mailto:cityhall@lancasterwisconsin.com) or 608-723-3702

**Registration for gardeners starts:** March 1, 2024 – May 31, 2024

**Extra garden beds may be purchased as of March 1, 2024 on a first come first serve basis.**

*Plot leasing and registration can be done at Lancaster City Hall between 8:00am and 4:30pm, Monday through Friday.*

**First Work Day:** (Tentatively) April 19, 2024

**Last Work Day:** November 1, 2024

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## RELEASE AND WAIVER OF LIABILITY

By applying to participate for this parks program, I realize the inherent risks involved in the program and appreciate the nature of these tasks. The applicant(s) hold the City of Lancaster harmless for any damage caused by participation in these programs. The City provides no medical insurance. Participants registering for activities of strenuous nature are encouraged to see physician's approval.

***Please keep a copy of this agreement for your reference.***

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### Office

Received by: \_\_\_\_\_ Date Received: \_\_\_\_\_

Plot Numbers: \_\_\_\_\_ Paid: \_\_\_\_\_