

**MINUTES
CITY OF LANCASTER
BOARD OF REVIEW MEETING
JUNE 3, 2024
4:00 P.M.**

1. Call Meeting to Order

Clerk Kurihara called the meeting to order at 4:00 P.M.

2. Roll Call

Members present: Johansen, Clerk Kurihara, Pennekamp and Riley

Members absent: Mayor Harper

3. Adjourn

Motion by Pennekamp, second by Johansen to adjourn to a later date of August 28, 2024, at 10:00 A.M. Motion carried.

David A. Kurihara
City Clerk

**CITY OF LANCASTER
BOARD OF REVIEW MINUTES
AUGUST 28, 2024
10:00 A.M.**

1. Call Meeting to Order

Clerk Kurihara called the meeting to order at 10:00 A.M.

2. Roll Call

Members present were Mayor Harper, Johansen, Pennekamp, Riley and Clerk Kurihara.
Absent were none.

Also present was Assessor Alex Kroeninger

3. Minutes

Motion by Pennekamp, second by Johansen to approve Board of Review Minutes of 8-31-23 and 6-3-24. Motion carried.

4. Select a Chairperson and Vice-Chairperson

Motion by Kurihara, second by Johansen to nominate Mayor Harper as Chairperson. Motion carried.

Motion by Harper, second by Riley to nominate Pennekamp as Vice-Chairperson. Motion carried.

5. Verify that a member has met the mandatory training requirements

Clerk Kurihara verified he, Mayor Harper, Johansen and Pennekamp have met the mandatory training requirement specified in sec. 70.46 (4), Wisconsin Statutes.

6. Receive the assessment roll and sworn statement from the Clerk

Clerk Kurihara swore that the assessment roll has been received.

Assessor Kroeninger stated this was a maintenance year and the projected 2024 assessment ratio is 85% (2024 Annual Assessor Report handed out).

7. Examine roll and correct errors to 2024 assessment roll

Assessment Roll was reviewed for any errors or omissions.

8. Verify with assessor that open book changes have been included in the roll

Assessor Kroeninger verified that open book changes are included in the assessment roll.

9. Hear and consider written objections to 2043 assessment roll

None

10. Adjourn

Motion by Pennekamp, second by Johansen to adjourn meeting at 12:00 P.M. (Noon). Motion carried.

David A. Kurihara, City Clerk