

Minutes City of Lancaster
Golf Course Committee Meeting
Tuesday April 12th, 2016

6:00 PM

1. Call meeting to order

Chad Olmstead called the meeting to order at 6:02 pm.

2. Roll Call

Members present were: Chad Omstead , Pat Schlesner , Bob Hoffman, Mike Haberlie and Dick Becker . Others present were: Administrator Steve Winger, Councilman David Varnam , Golf Course Director Blanke and Golf Course Superintendent Ron Mara

3. Approve minutes from December 7th, 2015 meeting

Motion by Schlesner, second by Hoffman to approve minutes from December 7th, 2015 meeting. All Ayes.

4. Board agreed on Schedule next Meeting Scheduled for May 10th, 2016 at 5:30 at Golf Course

5. Update from Director Blanke

Director Blanke discussed the 2016 golf scheduled and went over changes. He also gave a review of the golf course financials. Gave an over view of membership due through April 12th. Director Blanke also introduced Ron Mara to the board.

Ron discussed staff training for the upcoming year. We also discussed upcoming course maintenance and projects for the course.

6. Administrator Winger gave and update on clubhouse improvements, inspection process for improvements and other guidelines.

7. Motion to adjourn

Motion by Becker, second by Hoffman to adjourn at 6:50 pm. All Ayes.

Minutes City of Lancaster
Golf Course Committee Meeting
Monday May 9th, 2016

5:30 PM

1. Call meeting to order

Pete Hoffman called the meeting to order at 5:32 pm.

2. Roll Call

Members present were: Pete Hoffman, Pat Schlesner, Bob Hoffman and Mike Haberlie. Others present were: Golf Course Director Blanke

3. Approve minutes from April 12th, 2016, 2016 meeting

Motion by Haberlie, second by Bob Hoffman to approve minutes from December 7th, 2015 meeting. All Ayes.

4. Board agreed on Schedule next Meeting Scheduled for August 4th, 2016 at 5:30 at Golf Course

5. Update from Director Blanke

Director Blanke discussed the 2016 golf maintenance to date, staffing, gave a review of events that have taken place, discussed with the board ideas for fund raising for patio furniture for new patio and pavilion, gave a review of the golf course financials. Gave an over view of membership due through May 9th.

6. Motion to adjourn

Motion by Haberlie, second by Bob Hoffman to adjourn at 6:17 pm. All Ayes.

Minutes City of Lancaster

Golf Course Committee

Meeting Thursday August 4th, 2016

5:30 PM

1. Call meeting to order Pete Hoffman called the meeting to order at 5:31 pm.
2. Roll Call Members present were: Pete Hoffman, Dick Becker, Bob Hoffman and Mike Haberlie. Others present were: Golf Course Director Blanke, Parks and Recreation Maintenance Ron Mara
3. Approve minutes from August 4th, 2016 meeting Motion by Becker, second by Bob Hoffman to approve minutes from August 4th, 2016 meeting. All Ayes.
4. Board agreed on Schedule next Meeting Scheduled for September 8th, 2016 at 5:30 at City Hall
5. Update from Director Blanke Director Blanke discussed the 2016 golf course financials and gave review and update through August 3rd. Blanke and the committee discussed the process of writing the golf course 5 year plan. The committee thought that the city should bring in an outside firm to do an analysis on the overall grounds and facility. Blanke agreed to research and bring names of companies to the next meeting. Blanke and Mara also discussed major capital expenditures that may be needed before the plan is finished. Blanke and Mara agreed to put a list together for the next meeting. Mara gave a report on golf course grounds. He discussed the impact of the weather and rain. He also discussed we are having trouble with Japanese beetles and other bugs destroying trees. He also discussed chemicals and spraying to fight diseases happening on the golf course such as Pythium.
6. Motion to adjourn Motion by Haberlie, second by Bob Hoffman to adjourn at 6:50 pm. All Ayes.

Minutes City of Lancaster
Golf Course Committee Meeting
Thursday September 8th, 2016

6:30 PM

1. Call meeting to order

Pete Hoffman called the meeting to order at 6:33 pm.

2. Roll Call

Members present were: Pete Hoffman , Mike Haberlie, Dick Becker, Pat Schlesner & Bob Hoffman . Others present were: Golf Course Director Blanke and Denny Burr

3. Approve minutes from August 4th, 2016 meeting

Motion by Schlesner, second by Hoffman to approve minutes from August 4, 2016 meeting. All Ayes.

4. N/A

Board agreed on scheduling the next meeting for October 6th, 2016 at 5:30 pm at the Golf Course

Denny Burr spoke about wanting the committee to come up with guidelines for memorials placed at the golf course. He said he would donate the money to fix the telescope on hole #11 if city would do the repairs. He also said he would donate money for a new tree on hole # 13. The committee agreed to put the memorials on the agenda for the October meeting

5. Update from Director Blanke

Director Blanke gave a review of the golf course financials. He gave an update and review on golf course consultants and future capital expenditures. Director Blanke and the committee are preparing expenditures for the purpose of adding them to the 5 year long range plan. The committee went through a list of expenditures and deemed them short term (within 5 years) or long term (after 5 years).

6. Motion to adjourn

Motion by Hoffman, second by Schlesner to adjourn at 7:30 pm. All Ayes.

Minutes City of Lancaster
Golf Course Committee Meeting

Tuesday, October 10th, 2016

5:30 PM

1. Call meeting to order

Pete Hoffman called the meeting to order at 5:32 pm.

2. Roll Call

Members present were: Pete Hoffman, Bob Hoffman, Mike Haberlie, Pat Schlesner & Dick Becker (showed up late).
Others present were: Mayor Dave Varnam, Councilman Bob Schmidt, Administrator Winger, Golf Course Director Blanke and Dave Timmerman

3. Public Comments - none

4. Approve minutes from September 8th, 2016 meeting

Motion by Hoffman, second by Schlesner to approve minutes from September 8, 2016 meeting. All Ayes.

5. Board discussed Memorials at golf course. Decided to have Director Blanke write up a policy on Memorials to be approved by board at next meeting. Guidelines to include: benches, trees and plaques.

6. Board discussed capital improvements for 2017. It was discussed to have Ron Mara prioritize his equipment needs so golf board can recommend to the council two pieces of equipment to be purchased/leased and two more for 2018. Director Blanke also discussed golf course financials to date to help with decisions being made for future capital expenditures and guide lines for 5 year plan.

7. Board discussed further about an outside company to come in and do an analysis and assessment. It was decided to look at the 2004 analysis that was done and then make a decision on it the next meeting.

8. Items for next agenda to be added

- Update from Director Blanke
- Future course and facility improvements/ capital expenditure
- 2004 Analysis report and Analysis Companies
- Memorial Policy
- 2017 Rates
- Guidelines to start 5 year plan

9. Board agreed on Schedule next Meeting Scheduled for November 7th, 2016 at 5:30 at Senior Center

10. Motion to adjourn

Motion by Schlesner, second by Hoffman to adjourn at 6:13 pm. All Ayes.

Minutes City of Lancaster
Golf Course Committee Meeting
Thursday November 9th, 2016
5:30 PM

1. Call meeting to order

Pete Hoffman called the meeting to order at 5:30 pm.

2. Roll Call

Members present were: Pete Hoffman, Bob Hoffman, Mike Haberlie, Dick Becker, Pat Schlesner & Dick Becker
Others present were: Administrator Winger & Golf Course Director Blanke

3. Public Comments – none

4. Approve minutes from October 10th, 2016 meeting

Motion by Becker, second by Haberlie to approve minutes from October 10th, 2015 meeting. All Ayes.

5. Discuss 2017 Rates

Board voted to keep the rate the same with the exception that all memberships are to include children college age and younger as long as they are still in school with proof. Children do not pay for a cart when riding with the adult member but will have to pay for a cart if riding alone. Children must be older than 16 to rent a cart. Board recommended sending rates to Council to be voted on.

6. Discuss Donated Tree Placement

Board voted to place tree on the east side of # 2 fairway in the rough. Tree to be close or even with the 150 yard marker

7. Discuss Memorial Policy

Director Blanke proposed a memorial policy for course. Bob Hoffman motion to take a vote, Haberlie second. All Ayes –policy passed

8. Review 2004 Golf Course Operational Review

Board reviewed the 2004 recommendations and decided that the results were out dated and did not apply to the current course conditions.

9. Discuss Food & Beverage Operations

Blanke presented equipment needs for plan B. Board discussed the situation and decided to discuss at a later date after more information and bids come back in.

10. Motion to adjourn

Motion by Schlesner, second by Hoffman to adjourn at 6:22 pm. All Ayes.