

**MINUTES
CITY OF LANCASTER
BOARD OF REVIEW MEETING
JULY 14, 2016
10:00 A.M.**

1. Call Meeting to Order

Clerk Kurihara called meeting to order at 10:00 a.m.

2. Roll Call

Members present were Ihm, Varnam and Kurihara. Absent were Morgan and Schmidt.

3. Adjourn

Motion by Ihm, second by Varman to adjourn at 10:01 a.m. to a later date of August 11, 2016 at 10:00 a.m. Motion carried.

Respectfully submitted by,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
BOARD OF REVIEW MINUTES
AUGUST 11, 2016
10:00 A.M.**

1. Call Meeting to Order

Clerk Kurihara called the meeting to order at 10:00 a.m.

2. Roll Call

Members present were Mayor Varnam, Ihm and Clerk Kurihara.

Absent were Morgan and Schmidt. Also present was Assessor Barb Wroblewski and Paul Kiefer.

3. Select a Chairperson

Motion by Kurihara, second by Ihm to elect Mayor Varnam as Chairperson. Motion carried.

4. Verify that a member has met the mandatory training requirements

Clerk Kurihara verified that he met the mandatory training requirement specified in sec. 70.46 (4), Wisconsin Statutes.

5. Receive the assessment roll and sworn statement from the Clerk

Clerk Kurihara swore that the assessment roll has been received.

6. Examine roll and correct errors to 2016 assessment roll

Assessment Roll was reviewed for any errors or omissions.

7. Verify with assessor that open book changes have been included in the roll

Assessor Wroblewski verified that open book changes are included in the assessment roll.

8. Hear and consider written objections to 2016 assessment roll

None

9. Adjourn

Motion by Ihm, second by Kurihara to adjourn meeting at 12:00 P.M. Noon. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk