

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
JANUARY 20, 2014
6:30 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Wehrle, LaBudda, Reuter, Varnam, Olmstead, Hoffman, Morgan, Schmidt and Ihm.

Others present: Administrator Winger, Clerk Kurihara, Attorney Infield, Police Chief Zabel, Sgt. Reukauf, Fire Chief Braun, DPW Hauth, Golf Course Manager Blanke, Jim Alexander, Tom Phalen, Stu Urban, Doug Wagen-WGLR and David Timmerman-Herald Independent.

4. Public Comments

None

5. Consent Agenda

- a. Approve minutes of regular Council Meeting of December 16, 2013.
- b. December Revenue Report.
- c. Approve Operator Licenses-Sam Moyer.

Motion by Morgan, second by LaBudda to approve above consent agenda items. Motion carried unanimously by roll call vote.

6. Purchase Orders and Expenditures

LaBudda inquired about the requirements, frequency and cost of the City Hall elevator inspections done by Schindler Elevator Corporation. Administration will provide follow-up.

Motion by Ihm, second by Hoffman to approve expenditures totaling \$299,512.99. Motion carried unanimously by roll call vote.

The next item discussed was the purchase order of \$187,925 for a new street sweeper.

DPW Hauth stated he and his predecessor had been looking for a refurbished model but unfortunately there have been few choices on the market. Unable to find a suitable used model, he worked with Bruce Municipal Equipment of Menomonee Falls on a 2014 demonstration unit, which would be a real upgrade and have lifespan of 20 years.

Schmidt wondered if the budget could handle such a large purchase. Clerk Kurihara said bond proceeds of \$100,000 had been set aside in the Capital Projects fund and the remaining cost could be taken from the cash reserves in the Stormwater fund as recommended in which it does have \$137,500 in it. In addition, the remaining and future cash reserves are being planned to be used toward stormwater related costs of City streets projects (North and South Adams).

Varnam asked several concerning questions such as about other vehicle possibilities, waiting a few years and the impact of using the reserves on the current (N. Adams) and future (S. Adams) street projects. Clerk Kurihara further stated that reserves are annually being built up in the fund in which some will be used on the N. Adams Street project and the account may even be replenished enough between now and 2015, when the S. Adams Street is planned to begin.

Motion by Ihm, second by Reuter to approve P.O. #6706 totaling \$187,925.00. Motion carried seven (7) to one (1) by roll call vote with Varnam voting against.

7. Reports from Commissions and Committees

- a. Golf Course-Minutes of 1/14/14.

8. Discuss Ordinances for Sex Offender Residency and Loitering Restrictions

Administrator Winger presented for Council consideration the two (2) proposed ordinances for sex offender loitering and residency restrictions that had been discussed in length last month.

First for discussion was the loitering ordinance, which would involve creating “safe zones” of 200 feet around schools and library where registered offenders would be unable to go unless accompanied by another adult. Some comments are provided below which mostly were reiterated concerns:

- Hoffman was concerned about the definition of who would be subject to the ordinance in which he wanted language that called for specific offenders who had convictions involving children.
- LaBudda felt the ordinance is not needed because those individuals who had offenses with children already have their movements limited by the Department of Corrections (“DOC”), and are monitored far better than this ordinance would call for. Chief Zabel agreed with LaBudda since his department works well the DOC but was in favor of the loitering ordinance.
- Varnam wondered how much DOC listens to the concerns of police department and if there would be issues of eliminating places offenders may go.
- Schmidt stated that he did not want the city to get a reputation as the home of sex offenders.
- Mayor Wehrle stated Lancaster may have a higher percentage than other communities since Lancaster has more amenities within walking distance than other communities.

Motion by Reuter, second by Varnam to approve an Ordinance to create Section 9.075 of the Municipal Code for the City of Lancaster, Grant County, Wisconsin, relating to Sexual Offender Loitering Restrictions. Motion carried six (6) to two (2) by roll call vote with Hoffman and LaBudda voting against.

Administrator Winger explained the City’s staff, from him, to the Chief of Police, has the opinion that the Council should not adopt the residency ordinance.

The Council did not discuss the residency ordinance or take it up for vote.

9. Draft Employee Manual

Administrator Winger pointed out the changes to the employee manual (“clean copy”) from the Council’s action at the December meeting. He stated that a red-line version of the manual with the all the changes since the November meeting was also provided for your information.

Motion by Morgan, second by Varnam to approve the employee manual as presented. Motion carried unanimously by roll call vote.

10. Reports from Department Heads

- a. Police-Report in packet and Chief Zabel provided an update on hiring a new officer in which nine (9) candidates will be interviewed on January 25th.
- b. Public Works-Report in packet and DPW Hauth mentioned the City has been allowed by DNR to start pumping Well #3 again with weekly monitoring.
- c. Fire Dept.-Chief Braun invited the Council to the annual meeting on March 3rd.
- d. Library-Report in packet.

11. Administrator’s Report

Report in packet and noted the following updates:

- Airport, Ordinance Recodification and Ice Rink on Cherry Street.

12. Mayor’s Comments

- Attended open forum on tax reform at UW-Platteville held by Lt. Gov. Kleefisch and DOR Sec. Chandler.

13. Alderpersons' Comments

- Ihm wished for staff to look into the property owned by the Atkinson's on Jefferson Street for possible purchase.
- Morgan inquired about the work being done on the Theatre sign. Administrator Winger replied the sign was in needed repair which was scheduled for this week.

14. Close Session

Motion by Schmidt, second by Morgan to convene to close session at 7:36 p.m. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in regards to the food and beverage operation at the Golf Course and the selling of property at 9058 Hwy 61/35 South (Former TC Beverage location) (Wisconsin Statutes 19.85, P1, e). Motion carried unanimously by roll call.

LaBudda left at 7:37 p.m. and did not return to vote.

15. Open Session

Motion by Morgan, second by Reuter to resume to open session at 7:57 p.m. to take action on above if so advisable. Motion carried unanimously by roll call vote.

Motion by Schmidt, second by Reuter to approve to extend the Golf Course Lease with Miles' Fore 'N' More, LLC from February 1, 2014 to February 28, 2014. Motion carried unanimously by roll call vote.

Motion by Schmidt, second by Olmstead to approve the lease with Country Club Pub, Inc. from March 1, 2014 to January 31, 2017 for restaurant operations with the addition of 11b. for an entrance sign. Motion carried unanimously by roll call vote.

16. Adjourn

Motion by Morgan, second by Ihm to adjourn meeting at 7:59 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
FEBRUARY 17, 2014
6:30 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Wehrle, LaBudda, Reuter, Varnam, Olmstead, Hoffman, Morgan and Ihm.
Members absent: Schmidt

Others present: Administrator Winger, Clerk Kurihara, Attorney Infield, Police Chief Zabel, DPW Hauth, Golf Course Manager Blanke, Library Director Bernetzke, Alex Irish, and David Timmerman-Herald Independent.

4. Public Comments

None

5. Snow Buster Award Recipient

Administrator Winger explained City Administration has created a Snow Buster program, which acknowledges those individuals that help others, particularly elderly or neighbors with a disability, clear snow without being asked or expecting thanks. Recipients must be nominated and a Lancaster resident.

The first Snow Buster award recipient is Alex Irish, who was presented with a Snow Buster t-shirt and certificate by the Mayor.

6. Consent Agenda

- a. Approve minutes of regular Council Meeting of January 20, 2014.
- b. January Revenue Report
- c. Approve Original Alcohol License for Country Club Pub, Inc.
- e. Approve Operator Licenses-Thomas Phalen

Motion by Varnam, second by LaBudda to approve above consent agenda items. Motion carried unanimously by roll call vote.

6d. Golf Cart Lease

Golf Course Manager Blanke noted the following lease changes: 36 carts as compared to 24 and \$102/cart per month for six (6) months/year for six (6) years as compared to \$100/cart per month for seven (7) months annually. He further noted the lease is expected to recoup its cost and could be renegotiated in the later years.

Motion by Morgan, second by Hoffman to approve Golf Cart Lease with Premier for 36 carts at \$102/cart per month from May 1-October 1, 2014-2019. Motion carried unanimously by roll call vote.

7. Purchase Orders and Expenditures

Motion by LaBudda, second by Ihm to approve expenditures totaling \$1,246,144.24. Motion carried unanimously by roll call vote.

8. Reports from Commissions and Committees

- a. Parks and Recreation Committee-Minutes 2/3/14 included.
- b. Plan Commission-Minutes of 2/10/14 included. Library Director Bernetzke clarified the Library addition will add more than the 2,000 square feet as indicated in the minutes.

9. Ordinance 2014-02

Administrator Winger presented for Council consideration an ordinance to provide for the regulation of vehicular and pedestrian traffic at the airport. This ordinance, which had been forwarded from the Bureau of Aeronautics, is a Federal and State aid requirement.

Motion by Morgan, second by Reuter to approve an Ordinance 2014-02 to create Section 21.01 of the Municipal Code for the City of Lancaster, Grant County, Wisconsin, providing for the Regulation of Vehicular and Pedestrian Traffic within the Boundaries of the Lancaster Airport. Motion carried unanimously by roll call vote.

Mayor Wehrle without Council objection suspended the rule of order of business and moved items 11-14 ahead of item 10 on the agenda.

11. Reports from Department Heads

- a. Police-Report in packet and Chief Zabel mentioned the Police & Fire Commission will meet this Thursday to discuss offering a position to one of the finalist.
- b. Public Works-Report in packet.
- c. Library-Report in packet.

12. Administrator's Report

Report in packet and noted the following:

- Upcoming agenda items: Airport Height Limitation Zoning Ordinance and Tree City USA application.
- Hwy 61 project and ice rink status.

13. Mayor's Comments

- Stated there have been approximately 46,000 Facebook views of the Today in America video.
- Attended WEDA conference last week.
- Informed that the City had received a stipend check of \$3,000 from PFA (Public Finance Authority).

14. Alderpersons' Comments

LaBudda-

- Inquired about the request he had made regarding the maintenance agreement with Schindler Elevator Corporation. DPW Hauth explained it is an annual contract with quarterly inspections along a mandated annual inspection. Clerk Kurihara further explained the cost that in last month's expenditures was a quarterly billing and the annual cost is approximately \$2,400.
- Commented that he has used and received positive feedback on the ice rink.

10. Lancaster Promotional Video

The Council viewed the segment featuring Lancaster from the television program "Today in America" which the production agreement had been approved in 2012 for a cost of \$19,800.

15. Adjourn

Motion by Varnam, second by Morgan to adjourn meeting at 7:42 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES**

March 17, 2014

6:30 P.M.

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Wehrle, LaBudda, Reuter, Varnam, Olmstead, Hoffman, Morgan and Schmidt.

Members absent: Ihm

Others present: Administrator Winger, Clerk Kurihara, Police Chief Zabel, DPW Hauth, Library Director Bernetzke. Also: Bob Noble, Jr. Hill, Doug Wagen-WGLR and David Timmerman-Herald Independent.

4. Public Comments

None

5. Consent Agenda

- a. Approve minutes of regular Council Meeting of February 17, 2014
- b. Approve Potosi Branch Library Agreement (2015-2016)
- c. Approve Proposal for Audit Services to Johnson Block and Company (2013-2017)
- d. February Revenue Report
- e. Approve Operator Licenses-Josie Hoilien, Kristen McMahon and Larry Papa

Motion by Schmidt, second by LaBudda to approve above consent agenda items. Motion carried unanimously by roll call vote.

6. Purchase Orders and Expenditures

Motion by LaBudda, second by Ihm to approve expenditures totaling \$1,794,047.04. Motion carried unanimously by roll call vote.

7. Reports from Commissions and Committees

- a. Golf Course Committee-Minutes of 3/11/14 included. Schmidt mentioned the Pro Shop will be selling a nice supply of golf merchandise and accessories.
He also noted he had asked the Administrator for an update on the parking lot project. Administrator Winger stated Strand is planning to bid the project in conjunction with a proposed street project with completion by the end of July.
- b. Parks and Recreation Committee-Minutes of 3/3/14 included.
- c. Plan Commission-Minutes of 3/10/14 included.
- d. Police and Fire Commission-Police Chief Zabel pointed out the Commission made a conditional offer of employment to Lindsey Stapleton, who will likely start in mid-April.

8. Amend Farm Lease (Arrow Ridge)

Administrator Winger stated the tenant (Bob Noble) is requesting to amend the farm lease in Arrow Ridge Business Park to allow him to plant soybeans for one (1) year.

Bob (Noble), who has been renting the area for the past three (3) years, said that alfalfa plants originally planted were reaching the end of their life, and it nearly impossible for new plants to be planted where the same plants had preceded. The idea is to plant soybeans for one year and then return back to alfalfa.

Schmidt stated if this amendment is allow then the ground should be reseeded by the tenant after the growing season and because of the planting cost, the Council would want to renew with Bob

Motion by LaBudda, second by Reuter to amend Arrow Ridge Business Park farm lease to allow the planting of soybeans for one (1) year and include the tenant be responsible for reseeding. Motion carried six (6) to one (1) by roll call vote with Morgan voting against.

9. Library Report

Library Director Bernetzke presented the 2013 Library Annual report.

10. Land Donation

Administrator Winger stated the Plan Commission is recommending for acceptance the land donation by Joel and Tina Ames as shown on the map (Parcel 1 and 2) in the packet for the City trail project. He noted Parcel 1 is contingent upon CSM approval.

Motion by LaBudda, second by Reuter to accept the land donation by Joel and Tina Ames as presented. Motion carried unanimously by roll call vote.

11. 2014 Capital Project

Clerk Kurihara briefly reviewed a memo in the packet that provided a summary of planned capital projects and a proposed one for 2014.

There were some Council questions regarding the funding and need of the Administration's recommendation for approval of the proposed project (Reconstruction of Hickory Street between Harrison and Washington Streets).

Clerk Kurihara explained that money left over from the 2013 sewer bond and a planned 2014 water bonding could cover those costs. The Street portion could be covered with unspent 2013 proceeds for other items such as paving and sidewalks and if the City still needs funding for those items they could be included with the planned Library building project borrowing for this year.

DPW Hauth further said the project has been delayed several times and this is an opportunity to get it done in which the street is in awful shape.

Motion by Schmidt, second by LaBudda to proceed with the proposed Hickory Street Reconstruction project. Motion carried unanimously by roll call vote.

12. Reports from Department Heads

- a. Police-Report in packet.
- b. Fire-Annual Report in packet.
- c. Public Works-Report handed out.

13. Administrator's Report

Report in packet and noted the items under project status.

14. Mayor's Comments

- GCEDC meeting is in Lancaster next Wednesday.
- Attended the retirement party of Dan Thompson, who is retiring as the Director for the League of Wisconsin Municipalities at the end of the month.
- Attended a meeting in Madison to decide on the distribution of MRIP funds.

15. Alderpersons' Comments

None

16. Adjourn

Motion by Morgan, second by Varnam to adjourn meeting at 7:50 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

Special Committees:

Airport Committee (1 Yr. Term):

LeRoy Ihm, Bruce Fritz, Terry Bailie and Randy Peterson

Grant County Economic Development Corp. (1 Yr. Term):

Dennis Morgan, LeRoy Ihm (Alternate 1) and Mayor Wehrle (Alternate 2)

Housing Rehabilitation Loan Committee (1 Yr. Term):

Mike Berg, Jeff Carroll, Delores Pace and Bill Wetter

Motion by LaBudda, second by Olmstead to approve appointments by Mayor. Motion carried.

7. Consider Council Appointments

Council Members to Serve on Fire/Rescue Building Committee:

LeRoy Ihm, Dennis Morgan and David Varnam

Assessor: Accurate Appraisal, LLC.

Motion by Morgan, second by Varnam to approve Council appointments. Motion carried.

8. Resolution No. 2014-01

Motion by LaBudda, second by Hoffman to adopt Resolution #2014-01-Designating Public Depositories.

Motion carried.

9. Resolution No. 2014-02

Motion by Reuter, second by Ihm to adopt Resolution #2014-02-Designating the Grant County Herald Independent as the Official Newspaper. Motion carried.

10. Close Session

Motion by Schmidt, second by Morgan to convene to close session at 6:46 p.m. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in regards to City Attorney Contract (Wisconsin Statutes 19.85, P1, e). Motion carried unanimously by roll call vote.

11. Open Session

Motion by Morgan, second by Ihm to resume to open session at 6:58 p.m. to take action on above if so advisable. Motion carried unanimously by roll call vote.

12. City Attorney Appointment

Motion by Morgan, second by Varnam to approve Mayor's appointment of David Helmke as City Attorney.

Motion carried unanimously by roll call vote.

13. City Attorney Contract

N/A

14. Adjourn

Motion by LaBudda, second by Ihm to adjourn at 7:00 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES**

April 21, 2014

6:30 P.M.

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Wehrle, Ihm, Reuter, Varnam, Olmstead, Hoffman, Morgan and Schmidt.
Members absent: LaBudda

Others present: Attorney Helmke, Clerk Kurihara, Police Chief Zabel, DPW Hauth, Library Director Bernetzke. Also: Doug Wagen-WGLR and David Timmerman-Herald Independent.

4. Public Comments

None

5. Consent Agenda

- a. Approve minutes of regular Council Meeting of March 17, 2014 and Organizational Meeting of April 15, 2014
- b. Approve Preliminary Resolution No. 2014-03–2014 Special Assessments for W. Hickory St. Reconstruction Project
- c. City Attorney Agreement
- d. Mayor's appointment to Library Board-Cindy Busch (replaced Jennifer Ingebristen)
- e. March Revenue Report
- f. Approve Operator License-Cody Glass, Terry Kane, Demi Kienitz, Allen Schneider and Kay Taylor

Motion by Schmidt, second by Varnam to approve above consent agenda items. Motion carried unanimously by roll call vote.

6. Purchase Orders and Expenditures

Motion by Ihm, second by Varnam to approve expenditures totaling \$251,654.43. Motion carried unanimously by roll call vote.

7. Reports from Commissions and Committees

- a. Plan Commission-Minutes of 4/14/14 included. Mayor Wehrle noted that the Commission reviewed and is recommending for approval a CSM by Gerald Fruit and an amended PUD by Mark Schwab.

8. CSM (Gerald Fruit)

Motion by Morgan, second by Hoffman to approve the Certified Survey Map being a replat of Lot 9 which is located in the NW ¼ of the NE ¼ and the SW ¼ of the NE of Section 3, T4N, R3W, being part of block 99 of the Assessment Plat, City of Lancaster, Grant County, Wisconsin petitioned by Gerald Fruit as recommended by the Plan Commission. Motion carried unanimously by roll call vote.

9. PUD (Mark Schwab)

Motion by Schmidt, second by Morgan to approve the amended Plan Unit Development at property located at 1900 Industrial Park Road petitioned by Mark Schwab as recommended by the Plan Commission. Motion carried unanimously by roll call vote.

10. Well #3

DPW Hauth handed out and briefly reviewed a letter from Strand that summarized the history, current status and alternatives to address the radium issues at Well No. 3. He stated the information was only for review at this time but the Council will need to take action on one of the options later this year. A Strand representative could be at the next meeting to further explain each alternative and its implications in which the Council thought would be a good idea.

11. Code Codification

The Council discussed what the process should be to review the City Code, which recently was updated to comply with current state statutes.

Varnam thought the Code should be reviewed as soon as possible with as many special meetings as necessary.

Schmidt requested he liked to see a redline version of the updated ordinance so changes could be compared.

A consensus was to review approximately a 100 pages at a time for potential changes with the first review at the May meeting and then determine if holding special meetings would be necessary for additional reviews.

12. Review Committee Establishment

Schmidt stated he liked to see two (2) committees (finance and public works) reinstated so the Council could be more involved in decision making. He further stated that these would not be committees that meet monthly but only for major Council decisions e.g. budget and major street projects.

A consensus was reached to have Administration present a draft resolution creating these two (2) committees for consideration at the next meeting.

13. Alderperson on Plan Commission

Mayor Wehrle pointed out the election for Council member (Varnam) on the Plan Commission had not been done properly. He explained it had been pointed out by Varnam that a member must be elected by a 2/3 vote of the Council.

City Attorney Helmke said the position had not filled because the threshold had not been reached.

The Council will readdress this appointment at the May meeting.

14. Reports from Department Heads

- a. Police-Report in packet.
- b. Public Works-Report in packet.
 - i. Morgan noted he liked to see overtime listed on the report.
- c. Library-Report handed out.

15. Administrator's Report

None

16. Mayor's Comments

- Today had 24 French high school students and three weeks ago had nine French college students visit City Hall.
- Tomorrow will be attending a regional planning meeting.
- Southwest Tech will be holding some training regarding "Lean Government".

17. Alderpersons' Comments

Reuter:

- Asked to see a monthly Fire Department report and that the Fire Chief attends monthly as well.

18. Adjourn

Motion by Reuter, second by Morgan to adjourn meeting at 7:36 p.m. Motion carried.

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
May 19, 2014
6:30 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Wehrle, Ihm, Reuter, Varnam, Olmstead, Hoffman, Morgan, LaBudda and Schmidt.

Others present: Attorney Helmke, Administrator Winger, Clerk Kurihara, Police Sgt. Reukauf, DPW Hauth, Library Director Bernetzke, Fire Chief Braun, Andy Mullendore-Strand, Doug Wagen-WGLR and David Timmerman-Herald Independent.

Mayor Wehrle distributed a proclamation declaring the 23rd day of May, 2014 as "Poppy Day".

4. Public Comments

None

5. Consent Agenda

- a. Approve minutes of regular Council Meeting of April 21, 2014
- b. Resolution No. 2014-04-Compliance Maintenance Annual Report (CMAR)
- c. April Revenue Report

Motion by Morgan, second by Hoffman to approve above consent agenda items. Motion carried unanimously by roll call vote.

6. Purchase Orders and Expenditures

Motion by Ihm, second by Schmidt to approve expenditures totaling \$335,473.02. Motion carried unanimously by roll call vote.

7. Reports from Commissions and Committees

- a. Golf Course Committee-Minutes of 5/15/14 included.

8. Well#3 Issues

Andy Mullendore went over a brief history of the troubled well. He then explained the latest problem of increased radium in the water along with possible causes and solutions with estimated costs as he had outlined in his letter dated April 17, 2014 to DPW Hauth.

After a lengthy discussion, the Council decided to look at the issue further at a future meeting, possibly bringing in another firm for a second opinion.

9. Low Bid-Hickory Street Reconstruction

Motion by Reuter, second by Hoffman to approve low bid of \$397,105 to Maddrell Excavating, LLC for the Hickory Street Reconstruction Project. Motion carried seven (7) to zero (0) by roll call vote with Schmidt abstaining.

10. Low Bid-Golf Course Parking Lot

Motion by Ihm, second by Reuter to approve low bid of \$90,777.50 for asphalt pavement and alternative bid for storm sewer construction of \$23,555 to Wamsley Excavating for the Golf Course Reconstruction Project contingent on DPW's approval of references. Motion carried six (6) to two (2) by roll call vote with Morgan and Hoffman voting against.

Mayor Wehrle left at 8:13 p.m. and five-minute recess was taken.

Council President Morgan assumed responsibility of presiding over the meeting and will be a voting member of all matters.

11. Resolution No. 2014-05

Motion by Schmidt, second by LaBudda to approve Resolution No. 2014-05- A Resolution to create a Finance Review Committee and a Public Works Review Committee with the amendment of including “at the Organizational meeting” after appointed. Motion carried unanimously by roll call vote.

12. Finance Review Committee and Public Works Review Committee Appointments

Members to Serve on Finance Review Committee: Hoffman, Reuter, Schmidt and Varnam

Members to Serve on Public Works Review Committee: Ihm, LaBudda, Morgan and Olmstead

Motion by Morgan, second by Varnam to approve above committee appointments. Motion carried unanimously by roll call vote.

13. Council Member elected to Golf Course Committee

The Council publicly stated their votes as listed below for the Council member (Olmstead), who had been elected (6 to 2) to the Golf Course Committee at the Organizational meeting but improperly done by secret ballot.

Votes for Olmstead-Reuter, Hoffman, Olmstead, Morgan, Varnam and LaBudda

Votes for Hoffman-Schmidt and Ihm

14. Election of Member on Plan Commission

A new vote was done for the member to serve on the Plan Commission which at the Organizational meeting had also been improperly done by secret ballot and had not reached the two-thirds threshold needed to appoint a person.

Motion by Morgan, second by Hoffman to elect Varnam to the Plan Commission. Motion failed by a vote of five (5) to three (3) with Schmidt, LaBudda and Reuter voting against.

Motion by Schmidt, second by Reuter to elect LaBudda to the Plan Commission. Motion failed by a vote of three (3) to five (5) with Hoffman, Olmstead, Morgan, Varnam and Ihm voting against.

LaBudda remains on the commission since the two-thirds threshold was not met.

15. Review Draft Ordinances

Council reviewed pages 1-84 of the codified ordinance and agreed on the following suggested changes:

- a. Chapter 8-Boards, Commissions & Committees
 - i. 8-3. Library Board-Include language for School Superintendent and Potosi Library representatives
 - ii. 8-4. Plan Commission
 - 6 Elect by majority vote as oppose to 2/3
 - 7 Appointments shall be made at Organizational meeting as oppose to during April
Note: Also for all appointments done at Organizational meeting
- b. Chapter 22-Emergency Management
 - i. 22-1-C. Emergency management from civil defense
 - ii. 22-3. Include Council President
 - iii. 22-4. Meet bi-annually
- c. Chapter 35-Finance and Taxation
 - i. 35-10-A. Advertise all real estate property to be sold
 - ii. 35-15-B. Review dollar limit
 - iii. 35-22-C. Change dedicate % to 0
 - iv. 35-22-D. Change distribute 80% to 90%

- d. Chapter 39-Fire Department
 - i. Review chapter 39 with Fire Chief
 - ii. 39-4. Change clothing reimbursement to annual from monthly
- e. Chapter 67-Mayor and Council
 - i. 67-1-I. Include DPW and Fire Chief
 - ii. 67-2. Have Public comment ahead of Consent agenda items
 - iii. 67-3-D. Review and amend or strike if necessary
 - iv. 67-3-H. Add consent agenda to simple voice vote
- f. Chapter 80-Officers and Employees
 - i. 80-2-Common Council appoints Attorney, Building Inspector/Zoning Administrator and Director of Public Works
 - ii. 80-14-C. Strike residency for Administrator (Contrary to state law)
 - iii. 80-14-D-2-b. Include Council President and four (4) Council members to put items on agenda
- g. Chapter 91-Police Department
 - i. 91-1-A. Add Sgt.
 - ii. 91-3-Add Sgt.
- h. Chapter 104-Records
 - i. 104-29. Change audio tapes to 1 year from 90 days

The next review will be at the June meeting and include pages (87-201-Chapters 135-306).

16. Reports from Department Heads

- a. Police-Report in packet
- b. Public Works-Report in packet
- c. Fire Dept.-Noted a couple of desired ordinance changes and FEMA disaster declaration update
- d. Library-Project update

Rule of order of business was suspended and moved items 19-21 ahead of item 17 on the agenda

19. Administrator's Report

Report in packet

20. Mayor's Comments

None

21. Alderpersons' Comments

None

17. Closed Session

Motion by Reuter, second by Olmstead to convene to close session at 9:43 p.m. for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility in regards to Golf Course Manager salary (Wisconsin Statutes 19.85, Pl, c). Motion carried unanimously by roll call vote.

18. Open Session

Motion by LaBudda, second by Reuter to resume to open session at 9:52 p.m. to take action on above if so advisable. Motion carried unanimously by roll call vote.

Motion by Ihm, second by Schmidt to approve a salary of \$44,000 for the Golf Course Manager. Motion carried unanimously by roll call vote.

22. Adjourn

Motion by LaBudda, second by Reuter to adjourn meeting at 9:53 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
JUNE 16, 2014
6:30 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Wehrle, Ihm, Reuter, Varnam, Olmstead, Hoffman, Morgan, LaBudda and Schmidt.

Others present: Attorney Helmke, Administrator Winger, Clerk Kurihara, Police Chief Zabel, Police Sgt. Reukauf, DPW Hauth, Library Director Bernetzke, Mark Fisher-Strand Associates, Doug Wagen-WGLR and David Timmerman-Herald Independent.

4. Public Hearing-Special Assessments-West Hickory Project Area

Mayor Wehrle declared the public hearing open at 6:31 p.m.

No citizens were present who wished to speak.

Mayor Wehrle closed public hearing at 6:32 p.m.

5. Public Comments from Citizens

Cindy Busch complimented the City on the hanging flower baskets around the square.

6. Consent Agenda

- a. Approve minutes of regular Council Meeting of May 19, 2014
- b. May Revenue Report
- c. Approve License Renewals for 7/1/2014-6/30/2015
- d. Approve Operator Licenses for 7/1/2014-6/30/2016

Motion by Schmidt, seconded by LaBudda to approve above consent agenda items. Motion carried unanimously by roll call vote.

7. Approval of Purchase Orders and Expenditures

Motion by Ihm, second by Morgan to approve expenditures totaling \$210,087.79. Motion carried unanimously by roll call vote.

Morgan questioned the cost of contracting for sewer main plugs as oppose to the City owning its own equipment. LaBudda suggested preparation of a cost benefit analysis report.

8. Reports from Commissions and Committees

- a. Board of Review-Minutes of June 12, 2014 included.
- b. Plan Commission-Minutes of June 9, 2014 included.

9. Low Bid-Library Renovation

Motion by LaBudda, second by Varnam to approve low bid of \$3,044,054 to Midwest Builders, Inc. for the Library Renovation Project as recommend by FEH Associates Inc. and the Library Board. Motion carried unanimously by roll call vote.

10. CSM (Ames)

Motion by LaBudda, second by Reuter to approve the Certified Survey Map being a part of Block 5 of Burt's Addition to the Village (Now City) of Lancaster and Part of Vacated Pine Street, All located in the Southeast ¼ of the Northeast of Section 3, Town 4 North, Range 3 West, City of Lancaster, Grant County, Wisconsin petitioned by Joel and Tina Ames as recommended by the Plan Commission. Motion carried unanimously by roll call vote.

11. CSM (Reuter Properties and Repair LLC)

Motion made by LaBudda and seconded by Ihm to approve Certified Survey Map being a part of Blocks 5 & 6 of Burt's Addition to the Village (Now City) of Lancaster and Part of vacated Pine Street and Part of Vacated Jackson Street, All located in the Southeast ¼ of the Northeast ¼ of Section 3, Town 4 North, Range 3 West, City of Lancaster, Grant County, Wisconsin petitioned by Reuter Properties and Repair LLC as recommended by the Plan Commission. Motion carried unanimously by roll call vote.

12. Land Donation (Reuter Properties and Repair LLC)

Motion by Morgan, second by Reuter to accept Reuter Properties and Repair LLC's land donation (LOT 1 on above CSM) to the City as recommended by the Plan Commission. Motion carried unanimously by roll call vote.

13. Ordinance No. 2014-03 (PUD Stader)

Motion by Ihm, second by Morgan to approve Ordinance No. 2014-03-An Ordinance Amending the Zoning Map for the City of Lancaster, Grant County, Wisconsin as recommended by the Plan Commission. Motion carried unanimously by roll call vote.

Rule of order of business was suspended and moved items 15-18 ahead of item 14 on the agenda

15. Reports from Department Heads

- a. Police-Report in packet and handed out a sample curfew ordinance for future discussion.
- b. Public Works-Report in packet.
- c. Library-Upcoming Library events handout.

16. Administrator's Report

Report in packet

17. Mayor's Comments

- State Regional Economic Development representatives were in town recently.
- Next Tuesday is the Annual SWWRPC meeting.
- Handed out 2014-2017 CEDS report prepared by SWWRPC.

18. Council Comments

None

14. Review Draft Ordinances

Council reviewed pages 87-201 of the codified ordinances and summarized are the following suggested changes:

- a. Chapter 135-Adult Entertainment
 - i. Check on zoning and fee
- b. Chapter 142-Alcohol Beverages
 - i. 142-7-B-1-b. Review 300 feet rule if can change to 100 feet
 - ii. 142-12-A-1. Change 9:00 a.m. to 6:00 a.m. to agree to current state law
 - iii. 142-13. Review
- c. Chapter 154-Animals
 - i. 154-3-D. Remove any three or more adults
 - ii. 154-5. Add shelter language
 - iii. Check on state licensing of chickens
 - iv. Check on exotic animals ordinance
- d. Chapter 166-Brush, Grass and Weeds
 - i. Review fee and address grass clippings in the street
- e. Chapter 172-Building Construction
 - i. 172-1-E. Replace police officers with all city employees
 - ii. 172-2-A-8 and 172-3-D-4. Have Dennis Hampton review

- f. Chapter 177-Buildings, Numbering of
 - i. 177-1-Change to assigned by Director of Public Works and check penalties for non-compliance
- g. Chapter 189-Cemetery
 - i. Review chapter for consistency of titles e.g. funeral director
 - ii. 189-6-D. Second Monday of April
 - iii. 189-8-D-3. Review
 - iv. 189-8-D-6. Remove
- h. Chapter 208-Driveways
 - i. 208-4-A and 208-6-A. Change Common Council to Director of Public Works
- i. Chapter 232-Fires and Fire Prevention
 - i. 232-6-C.-Add Fire Chief
 - ii. 232-12. Revise and clarify
- j. Chapter 278-Juveniles
 - i. Possible curfew section to be added
- k. Chapter 306-Mobile Homes
 - i. Review with Dennis Hampton
- l. Chapter 316-Nuisances
 - i. 316-2-E. Review with other municipalities
 - ii. 316-3-G. Possibly add horse manure

The next review will be at a special meeting in July to discuss remaining ordinances.

19. Adjourn

Motion by Varnam, second by Morgan to adjourn meeting at 9:10 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
SPECIAL MEETING
JULY 7, 2014
6:00 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:00 p.m.

2. Roll Call

Members present: Mayor Wehrle, Ihm, Reuter, Varnam, Olmstead, Hoffman, LaBudda and Schmidt.
Absent: Morgan

Others present: Attorney Helmke, Administrator Winger, Clerk Kurihara, Police Sgt. Reukauf, DPW Hauth and David Timmerman-Herald Independent.

3. Review Draft Ordinances

Council reviewed remaining pages 203-488 of the codified ordinances and summarized are the following suggested changes:

- a. Chapter 322-Parks and Recreation
 - i. 322-5. Reference to current state law
 - ii. 322-9. Except for sheltered areas
 - iii. 322-10. Possible unleashed dog park
- b. Chapter 327-Peace and Good Order
 - i. 327-2. Update on self-defense law
 - ii. 327-4. Delete snowball
- c. Chapter 336-Poles and Wires
 - i. 336-1-D. Review with PSC
 - ii. Update language e.g. remove telegraph and railway poles
 - iii. Inquire with PSC about franchise fees
 - iv. Add section about underground wires in new development
- d. Chapter 355-Sewers and Water
 - i. Review language and replace as necessary e.g. Committee with City Council
 - ii. 355-14-B-1 and 355-14-B-2-j.
 - iii. 355-14-B-4. Delete
 - iv. 355-20. Revise and update
 - v. 355-21-B. Clarify and edit
 - vi. 355-22-E-2. Update
 - vii. 355-25-D. Replace with DPW
 - viii. 355-26. Refer to PSC authorized rates
 - ix. 355-32. Review well drilling
 - x. 355-32-E. Review if necessary
- e. Chapter 357-Sex Offenders
 - i. 357-2-A-1. Add golf course
- f. Chapter 371-Streets and Sidewalks
 - i. 371-7-A. Revise to reflect after 24 hours and review with state law
 - ii. 371-8-C. Remove
- g. Chapter 402-Vehicles, Abandoned and Junked
 - i. 402-3. Insert setback requirement
- h. Chapter 405-Vehicles and Traffic
 - i. 405-2-B. Review with police department and revise
 - ii. 405-5-C-5. Review language
 - iii. 405-5-C-6-9. Change to November 15 to March 15 unless suspended by Police Chief
 - iv. 405-5-C-6-24. Add Kids Courtyard
 - v. 405-11. Review with application of golf carts
 - vi. 405-12. Review with state law
 - vii. 405-15. Review
 - viii. 405-20-B. Delete at the Police Station

Five-minute recess was taken at 7:29 p.m.

- i. Chapter 455-Zoning
 - i. 455-41-B. Change dimensions to 8 feet 6 inches by 18 feet
 - ii. 455-48-A. Temporary sign-change to 60 days from 30 days and review timeframe for political signs
 - iii. 455-60-L. Review and delete 15 feet to not in the right-of-way
 - iv. Clarify about LED and flashing lights
 - v. 455-67-F. Review and add section about dish abandonment
 - vi. 455-83. Change if allowable to simple majority from two-thirds

Council decided to adopt all the ordinances as a whole as oppose to being done in sections e.g. zoning separately. Administration will next provide the Council a revised (red-line) version of the ordinances for a review of all the suggested changes.

Also for further discussion would be possible ordinances for a curfew, exotic animals, trees, parade permit and extraterritorial zoning along with a public hearing on some or all of these.

4. Adjourn

Motion by LaBudda, second by Schmidt to adjourn meeting at 8:54 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
JULY 21, 2014
6:30 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Wehrle, Ihm, Varnam, Olmstead, Morgan, LaBudda and Schmidt

Members absent: Hoffman and Reuter

Others present: Attorney Helmke, Administrator Winger, Clerk Kurihara, Fire Chief Braun, Police Chief Zabel, DPW Hauth, Library Director Bernetzke, Mark Fisher-Strand Associates, Brian Della-Public Finance Management, Inc., Doug Wagen-WGLR and David Timmerman-Herald Independent

4. Public Hearing-Special Assessments-West Hickory Project Area

Mayor Wehrle declared the public hearing open at 6:32 p.m.

Steve Bryhan-Request to have his sidewalk and driveway apron performed by his own contractor as opposed to the City's since it can be done at a savings and he has limited funds.

Mark Fisher explained all sidewalk installation cost is incurred by the City and historically the City's contractor installs the driveway from the sidewalk to the street (apron).

Council will hold a special meeting next week to consider Steve's request.

Mayor Wehrle closed public hearing at 6:40 p.m.

5. Public Comments from Citizens

None

6. Consent Agenda

- a. Approve minutes of regular Council Meeting of June 16, 2014 and special Council meeting of July 7, 2014
- b. June Revenue Report (Ihm requested breakdown of miscellaneous amount of \$9,399)
- c. Approve Library Board Appointment
- d. Approve Operator Licenses

Motion by Morgan, seconded by Schmidt to approve above consent agenda items. Motion carried unanimously by roll call vote.

7. Approval of Purchase Orders and Expenditures

Motion by Ihm, second by LaBudda to approve expenditures totaling \$261,328.68. Motion carried unanimously by roll call vote.

8. Reports from Commissions and Committees

- a. Plan Commission-Minutes of July 14, 2014 included.
- b. Zoning Board of Appeals-Minutes of July 23, 2014 included.
- c. Finance Review-Minutes of July 14, 2014 included.

9. Outdoor Seating request

Bruce Fritz requested to be allowed to have outdoor seating for patrons on the sidewalk (public right-of-way) on the Maple Street side of the Wright Block for Dewey's café and Blue Boy Bakery.

There was a consensus from the Council to allow this request for outdoor seating.

10. Preliminary 2014 Plan of Finance

Brian Della, Public Finance Management reviewed a handout outlining a financing plan for the library project, proposed 2014-2016 road projects and proposed 2015-2016 water projects.

The proposed schedule is to issue the library bonds and water revenue bonds first, and then the general CIP bonds a months or two later.

There was some discussion about the library bonds on why the proposed term is 20 years and amount to be borrowed is more than the City's pledged amount of 1 million.

11. Approve Resolution 2014-06-Initial Resolution Authorizing \$1,560,000 General Obligation Bonds for Library Project

Motion by LaBudda, second by Schmidt to approve Resolution 2013-06- Initial Resolution Authorizing \$1,560,000 General Obligation Bonds for Library Project. Motion failed four (4) to two (2) by roll call vote with Morgan and Varnam voting against.

12. Approve Resolution 2014-07- Resolution Directing Publication of Notice to Electors

Motion by LaBudda, second by Ihm to approve Resolution 2013-07-Resolution directing publication of Notice to Electors. Motion carried unanimously by roll call vote.

13. Approve Resolution 2014-08-Resolution Providing for the Sale of \$1,560,000 General Obligation Library Bonds, Series 2014

Motion by Schmidt, second by LaBudda to approve Resolution 2013-08-Resolution providing for the Sale of \$1,560,000 General Obligation Library Bonds, Series 2014. Motion failed four (4) to two (2) by roll call vote with Morgan and Varnam voting against.

14. Consider issuing Water System Revenue Bonds in conjunction with the issuance of General Obligation Library Bonds, Series 2014

Motion by Morgan, second by LaBudda to approve issuing Water System Revenue Bonds in conjunction with the issuance of General Obligation Library Bonds, Series 2014. Motion carried unanimously by roll call vote.

15. CSM (Terwilliger)

Motion by Ihm, second by Varnam to approve Certified Survey Map being a Map located in the SE ¼ -NE ¼ of Section 10, T4N, R3W, Being a Replat of Block 93, Assessment Plat, City of Lancaster, Grant County, Wisconsin petitioned by Emmett Terwilliger contingent upon updating map to reflect easements as recommended by the Plan Commission. Motion carried unanimously by roll call vote.

16. Review Red-line Draft Ordinances

Postpone until next month.

17. Ordinances for Grass Clippings, Exotic Animals, Curfew, Parade Permit and Extraterritorial Zoning

Administrator Winger presented draft ordinances for grass clippings, exotic animals, curfew and parade permitting.

A consensus was reached to:

- Grass clippings and exotic animals-Add
- Parade permitting-Add but modify with language that is more clarifying.
- Curfew-Add but have a separate public hearing next month for public input
- Extraterritorial Zoning-Research further after draft ordinances are approved

18. Reports from Department Heads

- a. Police-Report in packet.
- b. Public Works-Report in packet.
- c. Library-Handed out report to Council.

19. Administrator's Report

Report in packet with enclosures of the Business Walk Overview and Economic Development Strategic Plan.

20. Mayor's Comments

- 46 visitors from City sister Heiden, Germany were in town recently.
- He and Administrator Winger had met with the Mayor and a couple of Councilmembers from Heiden.
- He and Village of Potosi President Frank Fiorenza had met today with an extension service group visiting the Potosi brewery.

21. Council Comments

Schmidt-Brought to the other member's attention that there was a \$23,000 preliminary engineering bill for the proposed Hwy 61N project.

19. Adjourn

Motion by Ihm, second by Varnam to adjourn meeting at 8:58 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
SPECIAL MEETING
JULY 29, 2014
6:30 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Roll Call

Members present: Mayor Wehrle, Ihm, Reuter, Varnam, Olmstead, Hoffman, LaBudda and Morgan.

Absent: Schmidt

Others present: Attorney Helmke, Administrator Winger, Clerk Kurihara, DPW Hauth, Administrative Assistant Intern Nachtigal and David Timmerman-Herald Independent.

3. Modify the Hickory Street Assessment Report

DPW Hauth handed a document explaining the revised driveway apron cost for Steve Bryhan in which he still requesting to have the work performed by his own private contractor.

A modification of the assessment report is needed to allow this request. Mark Fisher from Strand is recommending not allowing this request since it has not been done in the past except for a couple of rare cases and most importantly would be setting bad precedence.

There was no action to modify the Hickory Street assessment report.

4. Adjourn

Motion by LaBudda, second by Varnam to adjourn meeting at 6:59 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
SPECIAL MEETING
AUGUST 14, 2014
5:30 P.M.**

1. Call Meeting to Order

Council President Morgan called meeting to order at 5:30 p.m. and noted that he will be a voting member of all matters.

2. Roll Call

Members present: Ihm, Reuter, Varnam, Olmstead, Hoffman, LaBudda and Morgan.

Absent: Mayor Wehrle and Schmidt

Others present: Attorney Helmke, Administrator Winger, Clerk Kurihara, Library Director Bernetzke and David Timmerman-Herald Independent.

3. Reconsider Resolution 2014-06

It was explained that Resolutions 2014-06-Initial Resolution Authorizing \$1,560,000 General Obligation Bonds for Library Project and 2014-08-Resolution Providing for the Sale of \$1,560,000 General Obligation Library Bonds, Series 2014 were incorrectly presumed to have passed on a 4 to 2 vote at the July meeting in which according to State Law a majority vote (5) of the Council is required for approval. In order to reconsider those resolutions, one of the alderpersons (Morgan or Varnam) who had previously voted “no” would need to make the motion to reconsider.

Varnam stated for the record that he fully supports the Library project but voted against Resolutions 2014-06 and 2014-08 at the July meeting because of the term and amount of interest to be paid of the proposed bonds.

Motion by Varnam, second by LaBudda to reconsider Resolution 2014-06-Initial Resolution Authorizing \$1,560,000 General Obligation Bonds for Library Project. Motion carried five (5) to two (2) by roll call vote with Morgan and Varnam voting against.

Motion by LaBudda, second by Reuter to approve Resolution 2014-06-Initial Resolution Authorizing \$1,560,000 General Obligation Bonds for Library Project. Motion carried five (5) to two (2) by roll call vote with Morgan and Varnam voting against.

4. Reconsider Resolution 2014-07

Motion by Varnam, second by LaBudda to reconsider Resolution 2014-07-Resolution Directing Publication of Notice to Electors. Motion carried six (6) to one (1) by roll call vote with Morgan voting against.

Motion by LaBudda, second by Reuter to approve Resolution 2014-07-Resolution Directing Publication of Notice to Electors. Motion carried six (6) to one (1) by roll call vote with Morgan voting against.

5. Reconsider Resolution 2014-08

Motion by Varnam, second by LaBudda to reconsider Resolution 2014-08-Resolution Providing for the Sale of \$1,560,000 General Obligation Library Bonds, Series 2014. Motion carried five (5) to two (2) by roll call vote with Morgan and Varnam voting against.

Motion by LaBudda, second by Ihm to approve Resolution 2014-08-Resolution Providing for the Sale of \$1,560,000 General Obligation Library Bonds, Series 2014. Motion carried five (5) to two (2) by roll call vote with Morgan and Varnam voting against.

6. Adjourn

Motion by Ihm, second by LaBudda to adjourn meeting at 5:37 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
AUGUST 18, 2014
6:30 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Wehrle, Ihm, Varnam, Olmstead, Morgan, LaBudda, Schmidt, Hoffman and Reuter
Members absent: None

Others present: Attorney Helmke, Administrator Winger, Clerk Kurihara, Police Chief Zabel, DPW Hauth, Library Director Bernetzke, Sgt. Reukauf, Ray Klaas, Lindsey Stapleton, Brian Della-Public Finance Management, Inc., Kathy Marty, Tom Hughey, Judy Felsenthal and David Timmerman-Herald Independent

4. Public Hearing-Airport Petition for State and Federal Aid

Mayor Wehrle declared the public hearing open at 6:31 p.m.

No citizens were present who wished to speak.

Mayor Wehrle closed public hearing at 6:32 p.m.

5. Public Hearing-Proposed Curfew Ordinance

Mayor Wehrle declared the public hearing to consider an ordinance establishing a curfew open at 6:33 p.m.

Summaries of the public comments, which are not all-inclusive, are provided below:

Kathy Marty (SAFE Grant County Coalition Director)

- Stated that curfews have a positive impact based on data from 54 major cities that had adopted a curfew.
- A good tool to help parents and prevent the youth from being in harm's way.

Tom Hughey (High School Guidance Counselor)

- Mentioned the curfew for high school athletes is midnight on weekends.
- A curfew would help kids make good choices and parents monitor their children.
- Trust the police will handle the new ordinance discretely.

Ray Klaas (Police employee)

- Thought it would make a difference which would help law enforcement use it as an instrumental tool and not a way to ticket youth.

Judy Felsenthal

- Stated that she liked a curfew since she recently had her car broken into along with a few times having youths yelling and walking down the street late at night.
- The curfew will give the police a tool as way to approach youths and help them stay out of trouble.

Mayor Wehrle closed public hearing at 6:43 p.m.

6. Public Comments from Citizens

None

7. Consent Agenda

- a. Minutes– Regular meeting of July 21, 2014, and special meetings of July 29, 2014 and August 14, 2014
- b. Revenue report for July
- c. Approve Operator Licenses: Howard Bridge, Michael Walter, Lynn Caley, Richard Caley, Juanita Caley, Amy Olson and Gina Langer - All applicants have met licensing requirements

Motion by LaBudda, seconded by Morgan to approve above consent agenda items. Motion carried unanimously by roll call vote.

8. Approval of Purchase Orders and Expenditures

Motion by Ihm, second by Varnam to approve expenditures totaling \$403,813.52. Motion carried unanimously by roll call vote.

Schmidt wondered if the City had a formal policy for handling golf course membership refunds and if not, then is making a request to have written one prepared.

9. Reports from Commissions and Committees

- a. Board of Review-Minutes of August 7, 2014 included
- b. Finance Review-Minutes of August 5, 2014 included
- c. Plan Commission-Minutes of August 11, 2014 included.
- d. Public Works Review-Minutes of August 12, 2014 included.

10. Curfew Ordinance

Administrator Winger presented an updated proposed ordinance for a curfew, which had been reviewed last month.

There were some questions and discussion about the application and enforcement of the ordinance e.g. summer hours, out of town youths and a tiered system based on age.

The timeline for the ordinance is to consider it with the other ordinances when presented for adoption.

11. Resolution 2014-09

Administrator Winger stated this resolution pertains to the petitioning of airport improvement aid in which the public hearing was held earlier.

Motion by Ihm, seconded by Schmidt to approve above Resolution 2014-09-Resolution petitioning the Secretary of Transportation for Airport Improvement Aid. Motion carried unanimously by roll call vote.

12. Resolution 2014-10

Brian Della, Public Finance Management briefly reviewed a handout outlining sale results for the following:

- \$1,560,000 General Obligation Library Bonds, Series 2014-3.96%-20 years
- \$3,105,000 Water System Revenue Bonds, Series 2014-3.06%-15 years

Motion by Hoffman, seconded by Schmidt to approve Resolution 2014-10-Resolution Awarding the Sale of \$1,560,000 General Obligation Library Bonds, 2014. Motion carried six (6) to two (2) by roll call vote with Morgan and Varnam voting against.

13. Resolution 2014-11

Motion by Schmidt, second by Reuter to approve Resolution 2014-11-Resolution Authorizing the Issuance and Sale of \$3,105,000 Water System Revenue Bonds, Series 2014, of the City of Lancaster, Grant County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds. Motion carried unanimously by roll call vote.

14. CSM (Noble)

Motion by Ihm, second by Reuter to approve Certified Survey Map being a Map located in the Southwest Quarter (SW ¼) of the Southeast Quarter (SE ¼) of Sections Thirty-five (35), Township (5) North, Range Three (3) West of the 4th PM, Town of North Lancaster, Grant County, Wisconsin petitioned by Bob Noble as recommended by the Plan Commission (Extraterritorial review). Motion carried unanimously by roll call vote.

15. CSM (Friederick)

Motion by LaBudda, second by Ihm to approve being a Replat of Lot 1, C.S.M. No. 1654 and Lot 2 of the C.S.M. No. 1642 which is located in the SW ¼ of the SW ¼ of Section 11, T4N R3W, Town of South Lancaster, Grant County, Wisconsin petitioned of Kathy Friederick as recommended by the Plan Commission (Extraterritorial review). Motion carried unanimously by roll call vote.

16. Review Red-line Draft Ordinances including Grass Clippings, Exotic Animals and Parade Permit

Administrator Winger presented updated changes from the last meeting for the proposed ordinances for grass clippings, exotic animals and parade permit.

Next was discussion on existing ordinances changes, which had been brought up at previous meetings and covering sections where notes were placed, but had not been a follow-up.

A complete updated copy of the existing ordinances along with updated newly proposed ordinances e.g. grass clippings will be presented for a final review.

17. Reports from Department Heads

- a. Police-Report in packet.
- b. Public Works-Report in packet.
- c. Library-Handed out report to Council.

18. Administrator's Report

Report in packet.

19. Mayor's Comments

- Mentioned new west side entrance sign done under the direction of Peyton Lolwing, who was doing the project for his Eagle Scout badge.
- Attended small communities meeting in Potosi.

20. Council Comments

None

21. Close Session

Motion by LaBudda, second by Morgan to convene to close session at 8:21 p.m. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in regards to the selling of Lot 6 in the Arrow Ridge Business Park (Wisconsin Statutes 19.85, P1, e). Motion carried unanimously by roll call.

22. Open Session

Motion by LaBudda, second by Schmidt to resume to open session at 8:32 p.m. to take action on above if so advisable. Motion carried unanimously by roll call vote.

Motion by Schmidt, second by LaBudda to accept offer to purchase from Hurst Logistics, Inc. Energies for Lot 6 in the Arrow Ridge Business Park. Motion carried unanimously by roll call vote.

23. Adjourn

Motion by Morgan, second by Olmstead to adjourn meeting at 8:33 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
SEPTEMBER 15, 2014
6:30 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Wehrle, Ihm, Varnam, Olmstead, Morgan, LaBudda, Hoffman and Reuter

Members absent: Schmidt

Others present: Attorney Helmke, Administrator Winger, Clerk Kurihara, Police Chief Zabel, DPW Hauth, Library Director Bernetzke, Sgt. Reukauf, Brian Della-Public Finance Management, Nicole Clapp-President/CEO Grant Regional Health Center and David Timmerman-Herald Independent

4. Public Comments from Citizens

None

5. Consent Agenda

- a. Approve minutes of regular Council Meeting of August 18, 2014
- b. August Revenue Report
- c. Resolution 2014-12–Final Resolution Authorizing Curb & Gutter, Driveway Apron & Miscellaneous Special Assessment Improvements and Levying Special Assessments Against Benefited Property for 2014
- d. Approve Operator Licenses-Jeffrey Struntz, Britany Bridge, Sandra Knotwell and Jonathan Ames.

Motion by Varnam, seconded by LaBudda to approve above consent agenda items. Motion carried unanimously by roll call vote.

6. Approval of Purchase Orders and Expenditures

Motion by Morgan, seconded by Hoffman to approve expenditures totaling \$773,695.28. Motion carried unanimously by roll call vote.

7. Reports from Commissions and Committees

- a. Finance Review-Minutes of September 9, 2014 included
- b. Golf Course Committee-Minutes of August 1, 2014 included
- c. Parks & Recreation Committee-Minutes of September 2, 2014 included
- d. Plan Commission-Minutes of August 25 and September 8, 2014 included
- e. Police and Fire Commission-Minutes of September 8, 2014 included
- f. Public Works Review-Minutes of September 9, 2014 included

8. 2014 Financing Discussion-General Capital Improvement Projects

Brian Della, Public Finance Management briefly reviewed a handout outlining the upcoming proposed \$1,420,000 borrowing to complete the financing requirements for the nearly completed 2014 Hickory Street project and the proposed 2015 South Adams Street and East Linden Street projects. The water portion of all the projects and the sewer portion for Adams Street have already been borrowed.

9. Resolution 2014-13

Motion by Morgan, seconded by LaBudda to approve Resolution 2014-13-Initial Resolution Authoring \$970,000 General Obligation Bonds for Street Improvement Projects. Motion carried five (5) to two (2) by roll call vote with Varnam and Reuter voting against.

10. Resolution 2014-14

Motion by Morgan, seconded by LaBudda to approve 2014-14-Initial Resolution authorizing \$450,000 General Obligation Bonds for Sewerage Projects. Motion carried six (6) to one (1) by roll call vote with Varnam voting against.

11. Resolution 2014-15

Motion by LaBudda, seconded by Ihm to approve Resolution 2014-15-Resolution Directing Publication of Notice to Electors. Motion carried unanimously by roll call vote.

12. Resolution 2014-16

Motion by LaBudda, seconded by Ihm to approve Resolution providing for the Sale of \$1,420,000 General Obligation Corporate Purpose Bonds, Series, 2014. Motion carried six (6) to one (1) by roll call vote with Varnam voting against.

13. Grant Regional Health Center Lease

Varnam recused himself on this issue citing a conflict of interest due to his wife's contract employment with the hospital.

Clerk Kurihara explained the Hospital is making a request to begin negotiating the potential termination of the existing lease agreement and sale of property. A brief history was given of the lease, which by contract the City owns the building and all its contents and the reasoning of the lease to ensuring healthcare remained in Lancaster.

Nicole Clapp, CEO/President Grant Regional Health Center addressed the Council to explain the purpose of the request is to remove a fiscal obstacle whenever the hospital borrows money since the hospital does not own the property being improved. She further ensured that the intent of the Grant Regional is to stay in Lancaster and at its current location if future expansion is possible.

There was a consensus to have Administration begin negotiations with Grant Regional Health Center on the potential termination of the existing lease and sale of property with the intent of bringing something for consideration at the next meeting.

14. Review Final Draft of Updated Existing Ordinances (pgs. 5-486)

Administrator Winger gave a tentative timetable for approval of the ordinances, which are scheduled for final approval at the November meeting.

15. Reports from Department Heads

- a. Police-Report in packet.
- b. Public Works-Report in packet.
- c. Library-Report in packet.

16. Administrator's Report

Report in packet.

17. Mayor's Comments

- Mentioned Veteran's Memorial dedication will be on October 19 at 2 p.m.

18. Council Comments

LaBudda-Indicated that he like the City, in conjunction with the Library, publishing a progress report in the paper on at least a bi-weekly basis regarding the Library expansion projection.

19. Close Session

Motion by LaBudda, seconded by Reuter to convene to close session at 8:08 p.m. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in regards to property located at 201 S. Monroe Street (Wisconsin Statutes 19.85, P1, e). Motion carried unanimously by roll call.

20. Open Session

None

21. Adjourn

Motion by LaBudda, seconded by Olmstead to adjourn meeting at 8:20 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
OCTOBER 20, 2014
6:30 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Wehrle, Ihm, Varnam, Olmstead, Morgan, LaBudda, Schmidt, Hoffman and Reuter

Members absent: none

Others present: Attorney Helmke, Administrator Winger, Clerk Kurihara, Police Chief Zabel, DPW Hauth, Library Director Bernetzke, Fire Chief Steve Braun, Jay Bennett- Johnson Block and Company, Nicole Clapp-President/CEO Grant Regional Health Center, Brian Straka, Scott Martin and David Timmerman-Herald Independent

4. Public Comments from Citizens

Scott Martin felt the Grant Regional Health Center's offer (buyout) was generously fair and urged the Council to use the money wisely.

5. Consent Agenda

- a. Approve minutes of regular Council Meeting of September 15, 2014
- b. September Revenue Report
- c. Approve Petition for Appropriation for Improvement of a Highway
- d. Approve Original Class "A" Beer and "Class A" Liquor License for Shopko Stores Operating Co, LLC (Shopko Hometown #626)-1625 Hwy 61, Lancaster, Wisconsin 53813-Dan Lawrence, Agent
- e. Approve Operator Licenses-Amanda Wiegel, Abigail Hall, Kathleen Clark & Sara Troester

Motion by Schmidt, seconded by LaBudda to approve above consent agenda items. Motion carried unanimously by roll call vote.

6. Approval of Purchase Orders and Expenditures

Ihm suggested that the mowing service at Airport be bid out next year if still required.

Motion by Ihm, seconded by Morgan to approve expenditures totaling \$779,904.40. Motion carried unanimously by roll call vote.

7. Reports from Commissions and Committees

- a. Finance Review-Minutes of October 14, 2014 included
- b. Parks & Recreation Committee-Minutes of October 6, 2014 included
- c. Plan Commission-Minutes of October 13, 2014 included
- d. Police and Fire Commission-Minutes of September 29 and October 9, 2014 included
- e. Public Works Review-Minutes of October 8, 2014 included

8. Grant Regional Health Center's Lease Buyout Offer

Varnam recused himself on this issue citing a conflict of interest due to his wife's contract employment with the hospital.

Clerk Kurihara briefly explained the Hospital's buyout offer of \$1,809,000 to terminate the existing lease agreement and sale of property as outlined in the provided memo.

Nicole Clapp, CEO/President Grant Regional Health Center thanked the Council for their consideration and if approved this separation will allow the Hospital to more effectively plan for future growth.

Motion by Hoffman, seconded by Schmidt to approve the proposed Grant Regional Health Center's lease buyout offer of \$1,809,000 and proceed with any necessary steps to effectuate this transaction by January 1, 2015. Motion carried seven (7) to zero (0) by roll call vote with Varnam abstaining.

9. Arrow Ridge Lot 10 Sale to Brian Straka

Administrator Winger handed out the proposed Lot 10 offer to purchase and developer's agreement related to Brian Straka's proposal to build a fitness center in Arrow Ridge Business Park.

Brian Straka addressed Council's questions regarding the proposed business project.

Motion by Morgan, seconded by Reuter to approve the offer to purchase of Lot 10 to Brian Straka contingent upon an agreed upon developer's agreement with Administration. Motion carried seven (7) to zero (0) by roll call vote with Ihm abstaining.

10. 2013 Audit Report Presentation

Jay Bennett, Johnson Block and Company, highlighted the 2013 Audit Report along with recommendations (same as 2012) for improving the effectiveness of the City's internal control.

Motion by Schmidt, second by LaBudda to approve the 2013 Audit Report. Motion carried unanimously by roll call vote.

11. Resolution 2014-17

Clerk Kurihara referred to a handout, which was prepared by Public Financial Management and summarized the results of the \$1,420,000 G.O. bonds sold today. The winner bidder was Bernardi Securities, Inc. from Chicago with a True Interest Cost of 2.572%.

Motion by Ihm, seconded by LaBudda to approve Resolution 2014-17-Resolution Awarding the Sale of \$1,420,000 General Obligation Corporate Purpose Bonds, Series 2014. Motion carried six (6) to two (2) by roll call vote with Varnam and Morgan voting against.

12. 2015 Budget Preview

Administrator Winger reviewed a PowerPoint presentation of the 2015 Budget preview and highlighted the following:

- Proposed Tax Levy-\$1,304,000 (2.39% increase) and Budget-\$7,422,200 (Status Quo on services).
- 2014 Debt Service is \$913,000.
- \$3,292,500 is budgeted for 2015 Capital projects and includes major construction projects of: S. Adams St., E. Linden St. and Library Expansion.

A public hearing will be set for next month's meeting in which the proposed 2015 budget will be presented to the Council for consideration.

13. Reports from Department Heads

- a. Golf Course- Report in packet.
- b. Police-Report in packet.
- c. Public Works-Report in packet.
- d. Library-Report in packet.

14. Administrator's Report

Report in packet.

15. Mayor's Comments

- Have received requests for consideration to rename the road thru Memorial Park to Veteran's Memorial Drive.
- Also received request for more lighting at the veteran's war memorial.
- Handed out adopted League Resolution on Partnership for Prosperity.
- Will be traveling to Illinois with Potosi Village President Frank Fiorenza to tell the Southwest WI story (mainly Potosi Brewery).

16. Council Comments

Ihm-Inquired about water usage at Golf Course.

LaBudda-Commented on the Golf Course which has become less reliant on the levy much faster than he, as well as many others, had expected.

Varnam-Thanked the city staff for their work on the Veteran's Memorial.

17. Close Session

Motion by Varnam , seconded by Morgan to convene to close session at 8:29 p.m. for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility in regards to full time non-represented employees' wages (Wisconsin Statues 19.85, Pl, c). Motion carried unanimously by roll call.

18. Open Session

N/A

19. Adjourn

Motion by LaBudda, seconded by Reuter to adjourn meeting at 8:48 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
SPECIAL MEETING
NOVEMBER 13, 2014
6:00 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:00 p.m.

2. Roll Call

Members present: Mayor Wehrle, Ihm, Reuter, Varnam, Olmstead, Hoffman, LaBudda, Morgan and Schmidt.

Others present: Administrator Winger, Clerk Kurihara, DPW Hauth, Mark Fisher-Strand, WisDOT-Craig Fisher and Oscar Winger, and OTIE-Darin Blang, Gary Corcoran and Brett Peterson.

3. WisDOT Hwy 61 N Project PowerPoint Presentation by OTIE and Discuss: Parking; Elm Street and Cherry Street ICE Report Findings; and Courthouse Block Alternative Analysis Findings

Darin Blang (OTIE) gave a PowerPoint presentation on the following:

- Review US 61 project
- Provide information and make decisions on:
 - Parking need north of Elm Street
 - Intersection Control Evaluation (ICE) Reports at Elm St. and Cherry St. intersections.
 - Courthouse Block Traffic Flow Alternatives
- Review project schedule

After the presentation, the next step for the Council is to make decisions on parking north of Elm Street and a recommendation to WisDOT on a courthouse block alternative. These items will be placed on the agenda for Monday (17th) night.

4. Adjourn

Motion by Morgan, second by Ihm to adjourn meeting at 7:44 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
NOVEMBER 17, 2014
6:30 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Wehrle, Ihm, Varnam, Olmstead, Morgan, LaBudda, Schmidt, Hoffman and Reuter

Members absent: none

Others present: Attorney Helmke, Administrator Winger, Clerk Kurihara, Police Chief Zabel, DPW Hauth, Library Director Bernetzke, Fire Chief Steve Braun, Dan Marcue and Dave Haskins

4. Public Hearing-2014 Proposed Budget

Mayor Wehrle declared the public hearing open at 6:31 p.m.

No citizens were present who wished to speak.

Mayor Wehrle closed public hearing at 6:32 p.m.

5. Public Comments from Citizens

Dan Marcue noted more time should be spent on the subject of having a curfew before considering adopting an ordinance.

Dave Haskins stated that after reading several letters from students in last week's paper opposing the ordinance, the item was not needed.

6. Consent Agenda

- a. Approve minutes of regular Council Meeting of October 20, 2014 (amended item 9. to reflect that Ihm had abstained) and Special Council Meeting of November 13, 2014
- b. October Revenue Report
- c. Approve renewal of Assessment Service Contract for 2015-2017 (\$9,900 per year)
- d. Approve renewal of Garbage and Recycling contract for 2015-2019 (\$9.75/unit 2015-2017, \$10.00/unit-2018 and \$10.25/unit-2019)
- e. Approve Golf Rate Changes for 2015
- f. Approve Operator Licenses-Alicia Taylor, Michael Woelfel, Mary Kalloway, Carla Hentrich, Kay Taylor, Donna Abing, Jessica Kaufman, Larry Pape and Amanda Barth

Motion by LaBudda, seconded by Schmidt to approve above consent agenda items. Motion carried unanimously by roll call vote.

6e. 2015 Golf Rate Changes

Golf Course Manager Blanke briefly explained the change in the corporate membership.

Motion by Varnam, seconded by Morgan to approve 2015 changes to corporate and family executive Jr. memberships. Motion carried unanimously by roll call vote.

7. Approval of Purchase Orders and Expenditures

Motion by Ihm, seconded by Morgan to approve expenditures totaling \$367,385.75 and purchases order #7631-\$50,681.25. Motion carried unanimously by roll call vote.

8. Reports from Commissions and Committees

- a. Finance Review-Minutes of November 10, 2014 included
- b. Golf Course Committee-Minutes of November 10, 2014 included
- c. Airport Advisory Committee-Minutes of October 21, 2014 included
- d. Plan Commission-Minutes of November 10, 2014 included

9. Golf Course Report

Golf Course Manager Blanke gave an update on the golf course, which he discussed improvements made at the course over the past year and how he was exploring alternative source of revenue for the off season such as offering soccer golf in the fall, as well as haunted golf cart tours.

10. Ordinance No. 2014-04-Budget and Tax Levy Ordinance for 2015

Administrator Winger reviewed the budget transmittal letter which stated that the proposed levy for 2015 is \$1,304,000 (a 2.39% increase from last year) and the proposed budget reflects maintaining the status quo on City services.

Motion by Schmidt, seconded by Hoffman to approve Ordinance No. 2014-04-Budget and Tax Levy Ordinance for 2015. Motion carried unanimously by roll call vote.

11. Chapter 154-Animals

Clerk Kurihara explained that each of the new chapters in the code will be voted on separately first since if any chapters are disapproved then they can be removed from the list in the code adoption ordinance and excluded from the code adoption.

Motion by Morgan, seconded by Olmstead to approve Chapter 154, Animals, Article IV, Exotic or Wild Animals. Motion carried unanimously by roll call vote.

12. Chapter 166-Brush

Motion by Morgan, seconded by Olmstead to approve Chapter 166, Brush, Grass and Weeds, Article II, Yard Waste and Debris in Storm Drainage System. Motion carried unanimously by roll call vote.

13. Chapter 278-Curfew

A lengthy and further discussion was taken up on the issue on whether a curfew was necessary for the City.

A few Council comments included the following:

- Morgan-Age should be under the age of 16 as oppose to under age 18.
- LaBudda-Not necessary and felt would deter youth crime.
- Hoffman-Unnecessary restriction on youth due to an outbreak of crimes this summer.

Chief Zabel explained the rational for his support of the ordinance and he further clarified the impact of the curfew as it pertained to issues brought up by the letters in the paper written by youth.

Motion by Reuter, seconded by Varnam to approve Chapter 278, Juveniles, Article III, Curfew. Motion failed two (2) to six (6) by roll call vote with Ihm, Hoffman, LaBudda, Morgan, Olmstead and Schmidt voting against.

14. Chapter 320-Parades-Brush

Motion by Morgan, seconded by Olmstead to approve Chapter 320, Parades, Processions and Assemblies. Motion carried unanimously by roll call vote.

15. Ordinance 2014-05

Motion by Morgan, seconded by Olmstead to approve Ordinance No. 2014-05-An Ordinance to Revise and Consolidate, Supplement and Codify the General Ordinances of the City of Lancaster with amendment of excluding Article III of Chapter 278. Motion carried unanimously by roll call vote.

16. Parking North of Elm Street

The next two agenda items are follow-up to the WisDOT Hwy 61 N Project presentation last Thursday night.

Motion by LaBudda, seconded by Ihm to allow parking on the east side of Madison Street from Elm Street to City Limits Road in regards to WisDOT Hwy 61 N Project. Motion carried six (6) to two (2) by roll call vote with Varnam and Morgan voting against.

17. Courthouse Block Alternative

Motion by Morgan, seconded by Varnam to recommend Courthouse Block Alternative #1 to the WisDOT in regards to Hwy 61 N project. Motion carried unanimously by roll call vote.

18. Reports from Department Heads

- a. Police-Report in packet
- b. Public Works-Report in packet
- c. Library-Report in packet

19. Administrator's Report

Report in packet

20. Mayor's Comments

- GCEDC Annual Meeting is December 3rd at the Holiday Gardens.
- Ribbon cutting events at Dewey's Cafe-11/20 and Lancaster Vet Clinic-11/24.

21. Council Comments

None

22. Adjourn

Motion by Morgan, seconded by Varnam to adjourn meeting at 8:03 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
DECEMBER 15, 2014
6:30 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Wehrle, Ihm, Varnam, Olmstead, Morgan, LaBudda, Schmidt, Hoffman and Reuter

Members absent: None

Others present: Attorney Helmke, Administrator Winger, Clerk Kurihara, Police Chief Zabel, DPW Hauth, Library Director Bernetzke, Fire Chief Steve Braun, Executive Assistant Taylor and Darin Blang-OTIE

4. Public Comments from Citizens

None

5. Consent Agenda

- a. Approve minutes of regular Council Meeting of November 17, 2014
- b. November Revenue Report
- c. Approval Resolution No. 2014-18 Resolution on Treasurer's Bond
- d. Approve Resolution No. 2014-19-Introductory Resolution on Final Payment of Taxes
- e. Approve Service Agreement for Dennis Hampton
- f. Approve 2015 Fire Protection Towns Agreements
- g. Approve City Credit Card Policy
- h. Approve Fund Balance Commitment
- i. Approve Operator Licenses- Becky Caley and Jessica Kauffman

Motion by Morgan, seconded by LaBudda to approve above consent agenda items. Motion carried unanimously by roll call vote.

6. Approval of Purchase Orders and Expenditures

Motion by Schmidt, seconded by Ihm to approve expenditures totaling \$367,147.23 and purchase orders #6732-\$52,000 & #6734- \$29,379.50. Motion carried unanimously by roll call vote.

7. Reports from Commissions and Committees

- a. Finance Review-Minutes of December 9, 2014 included
- b. Golf Course Committee-Minutes of December 9, 2014 included

8. Courthouse Block Alternatives regarding WisDOT Hwy 61 N project

Darin Blang-OTIE described Courthouse Block Alternative #1 & #2 changes and addressed related questions from the Council. The DOT is recommending Alternative #2 and would like the Council to endorse their recommendation.

The Council had recommended Alternative #1 at the November meeting and the consensus was to remain with that choice. The biggest concern with Alternative #2 was the addition of a stop sign on Madison Street and Cherry Street for northbound traffic.

9. Lancaster Fire Department Fund, Inc.

Chief Braun explained the proposed creation of a non-profit fund by the firemen that would allow a separate organization to oversee the fundraising activities of the Fire Department.

Aldersperson Schmidt suggested that one of the directors be an outside member.

10. Submission of a Simplified Rate Case for the Lancaster Water Utility in 2015

Motion by Schmidt, seconded by Hoffman to authorize the submission of a Simplified Rate Case for the Lancaster Water Utility in 2015 as recommend by the Finance Review Committee. Motion carried seven (7) to one (1) by roll call vote with Varnam voting against.

11. 1.5% sewer rate increase

Motion by LaBudda, seconded by Hoffman to approve a 1.5% sewer rate increase effective 1/1/2015 as recommended by the Finance Review Committee. Motion carried six (6) to two (2) by roll call vote with Reuter and Varnam voting against.

12. Stormwater Equivalent Runoff Unit rate of \$2.10

Motion by Ihm, seconded by Schmidt to approve a Stormwater Equivalent Runoff Unit rate of \$2.10 effective 1/1/2015 as recommended by the Finance Review Committee. Motion carried seven (7) to one (1) by roll call vote with Varnam voting against.

13. Ordinance No. 2014-06

Motion by Shayne, seconded by Morgan to approve Ordinance No. 2014-06 Amended Fee Schedule Ordinance for 2015. Motion carried unanimously by roll call vote.

14. Reports from Department Heads

- a. Police-Report in packet
- b. Public Works-Report in packet
- c. Library-Report in packet

15. Administrator's Report

Report in packet and gave a PowerPoint presentation

16. Mayor's Comments

- Wished everyone a Happy Holidays
- Thanked all employees for their great effort over the past year
- Mentioned filling potholes presentation on Wisconsin Eye and future population issues

17. Council Comments

- LaBudda
 - Expressed his condolences to DPW Hauth and staff on the loss of long-time employee Dennis Fishnick
 - Hoped the Council will be able to address the lighting and utility opportunities regarding the future Hwy 61N project so as able to create the best possible environment, aesthetically for the City

18. Adjourn

Motion by Ihm, seconded by Morgan to adjourn meeting at 8:37 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk