

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
JANUARY 16, 2012
6:30 P.M.**

1. Call Meeting to Order

Mayor Wehrle called meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present were Mayor Wehrle, LaBudda, Janssen, Ihm, Reuter, Morgan, Crubel, Schmidt and Phalen. Others present were Clerk Kurihara, Attorney Infield, Administrator Crane, DPW Carroll, Police Chief Zabel, Fire Chief Braun, Library Director Tollefson, Housing Authority Board Member Jim Reynolds, Ted Matkom-Gorman & Company, Inc., David Timmerman-Herald Independent and Mark Evanstad-WGLR.

4. Public Comments

None

5. Housing Authority Presentation

Ted Matkom, Gorman & Company, Inc. informed the Council that the Lancaster Housing Authority Board selected them through a request for proposal process to rehabilitate the Sunrise Valley buildings. He stated the Company's intent is to rehabilitate all 113 units along construction of carports and traffic flow improvements at a total cost of 8 million dollars. He did note though that the project is contingent upon the approval of tax credits from WEDA in which the application deadline to submit is February 3, 2012. He further noted that if successful, Gorman & Company will partner with the Lancaster Housing Authority for the next 15 years on ownership and management.

Both Mayor Wehrle and Administrator Crane complimented Ted and the Housing Authority Board on their work in seeking improvements for the Sunrise Valley complex and its residents.

6. Consent Agenda

- a. Approve minutes of regular Council Meeting of December 19, 2011.
- b. December Revenue Report
- c. Library Fundraising Consultant Contract (2/1/2012-1/31/2015)-Sweeny Group
- d. Approve agent appointment-Thomas Stram, agent for Class A Beer and Liquor license for PW Retail Foods, LLC
- e. Approve Operator License-Thomas Schwantes and Ashley Kuster

Motion by Morgan, second by Reuter to approve above consent agenda items. Motion carried unanimously by roll call vote.

7. Purchase Orders and Expenditures

Motion by Morgan, second by Ihm to approve expenditures totaling \$421,705.81. Motion carried unanimously by roll call vote.

8. Reports from Commissions and Committees

- a. Historic Preservation Commission-Minutes of 1/10/12 included. Crubel stated the meeting was quick in which the 175th Celebration and Wright Block update were briefly discussed.
- b. 175th Committee-Minutes of 12/20/11 & 1/10/11 included. Crubel mentioned that the Committee mainly discussed the May 1st kickoff event.
- c. Police & Fire Commission-Minutes of 12/19/11 included. Administrator Crane said the Commission had authorized Chief Zabel to make a conditional offer of employment to Adam Fecht for police officer.

9. Safe Routes to School Plan

Administrator Crane briefly reviewed the Safe Routes to School Plan which was recently completed in partnership with both City and School officials. The plan was funded by a state grant written by Southwest Regional Planning Commission, who also provided consultant services.

Motion by Schmidt, second by Crubel to approve the Safe Routes to School Plan. Motion carried unanimously by roll call vote.

10. Reports from Department Heads

- a. Library Director Tollefson-The Annual Library report will be presented next meeting.
- b. Police Chief Zabel-Report in packet.
- c. DPW Carroll-None.
- d. Clerk Kurihara-None.
- e. Fire Chief Braun-Report in packet.

11. Administrator's Report

Report in packet and further mentioned:

- The Sweeny Group will soon begin its fundraising efforts as their contract was approved in the consent agenda tonight.
- Upcoming conferences.
- The Golf Course survey had shown that 70% agreed or strongly agreed that the Golf Course is an important part of the City's quality of life and 96% rated the restaurant as a good overall value.
- Working with Chamber on a new fun community event called "Winterfest" which will be held on February 11th and feature things like a best soup contest and possibly a human dog sled race.

12. Mayor's Comments

- Announced as good business news that several local business are expanding operations along with the recent purchase of the Wright Block Building.
- Mentioned that Governor Walker may be signing into law soon that small meat processing plants will be able to sell their products across state lines in which has not been allowed

13. Alderpersons' Comments-

None

14. Close Session

Motion by Morgan, second by Reuter to convene to close session at 7:28 p.m. for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility in regards to AFSCME employees (Wisconsin Statutes 19.85, Pl, c) and considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations in regards to the Golf Course Lease (Wisconsin Statutes 19.85, Pl, f). Motion carried unanimously by roll call.

15. Open Session

N/A

16. Adjourn

Motion by Morgan, second by Janssen to adjourn meeting at 8:25 p.m. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk