



**City of Lancaster  
Variance Application**

**Notice of Appeal and Application for Review  
The Board of Zoning Appeals**

If exception or variance is requested, list names and addresses of owners of property within 100 feet of premises:

Case No. \_\_\_\_\_

Filed \_\_\_\_\_

Notice Published \_\_\_\_\_

Hearing \_\_\_\_\_

Notice Mailed \_\_\_\_\_

\$\_\_\_\_\_ Filing fee required with each application

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. Name of appellant or applicant \_\_\_\_\_

PO Address \_\_\_\_\_

2. Address of property \_\_\_\_\_, Parcel No. \_\_\_\_\_

Lot \_\_\_\_\_, Block \_\_\_\_\_, \_\_\_\_\_

Present use of property \_\_\_\_\_

Proposed use of property \_\_\_\_\_

Zoning Classification \_\_\_\_\_

Owner's name and address of other than shown in No 1 above  
\_\_\_\_\_

3. Has a previous appeal or application been made with respect to this property?

Yes ( ) No ( ) If "yes," state the nature of previous appeal or application:

\_\_\_\_\_  
\_\_\_\_\_

Disposition of previous appeal \_\_\_\_\_

Date of decision in previous case \_\_\_\_\_, \_\_\_\_\_

4. Date of decision or order of administrative official from which appeal is taken:

\_\_\_\_\_

Date notice of such decision received by applicant \_\_\_\_\_

5. Purpose and grounds of appeal or application. Check below the relief requested by this appeal or application.

( ) A. Request for interpretation of zoning ordinance and reversal of order, requirement, decision, or determination of administrative official. Attach separate sheet giving reasons why you claim this order, requirement, decision, or determination is erroneous.

( ) B. Request for variance. Attach separate sheet explaining:

1. Variance requested;
2. What special conditions exist which will cause practical difficulty or unnecessary hardship if the variance requested is not granted;
3. Why variance requested is not contrary to the public interest and will not endanger public safety and welfare;
4. Why variance requested will be in accord with the spirit of the zoning ordinance;
5. How the variance, if granted, will cause substantial justice to be done.

( ) C. Other \_\_\_\_\_ . State relief requested and attach separate sheet, giving reasons why appellant is entitled to such relief.

6. Each appeal or application must be accompanied by a scale drawing showing the location and size of property, existing improvements, all abutting properties and improvements thereon and the requested change or addition.

I hereby swear that all of the above statements and the statements contained in any papers or plans submitted herewith are true to the best of my knowledge and belief.

Signature of appellant: \_\_\_\_\_ Date: \_\_\_\_\_