

City of Lancaster
Plan Commission Meeting Minutes
Monday, May 9, 2016

1. Mayor Varnam called the Plan Commission meeting to order at 6:32PM
2. Pledge of Alliance
3. Roll Call: Greg Chapman, Rita Angeli, Paul Thuli, Bob Schmidt, Kyle Vesperman, Mayor Varnam present. Absent: Jeff Gruetzmacher. Other officials in attendance: Zoning Administrator Dennis Hampton, City Clerk David Kurihara and City Administrator Steven Winger
4. Approval of Plan Commission minutes of 4-18-16. Winger noted a correction to the minutes and handed out corrected minutes. Motion by Thuli, second by Angeli to approve minutes. All Ayes.
5. Appointment of Vice Chair and Secretary: Administrator Winger explained that the Plan Commission should, by city ordinance, appoint a Vice Chair and Secretary for the Plan Commission. Motion by Thuli, second by Angeli to appoint Greg Chapman as Vice Chair. All Ayes. Motion Carried. Motion by Thuli, second by Schmidt to appoint Rita Angeli as Secretary. All Ayes. Motion Carried. Kurihara explained that staff will continue to take minutes and the Secretary would be ceremonial or in the absence of staff taking minutes.
6. Discuss initiation of amendment to Mobile Home Parks Zoning Ordinance regarding dimensional requirements: Kurihara updated the Plan Commission on Right-of-Way discussion from the last Plan Commission meeting. He felt it was never a good idea for city to give up Right-of-Way. Staff and City Attorney recommend instead an update to the setbacks at Meadowview Estates only. This would allow the longer modular homes to be placed without infringing into the ROW. Kurihara explained that the Plan Commission would need to set a public hearing to initiate the process of updating the city code as it pertains to Meadowview setbacks.

Motion by Thuli to proceed with the zoning amendment as presented (20 foot to 5 foot setback from a public or private street) and set the public hearing for the proposed amendment on June 13th at 6:30, second by Vesperman. Roll Call. All Ayes.
7. Comments from citizens: none present
8. Mayor Adjourned meeting at 6:50PM

Attest: Steven Winger, City Administrator