

City of Lancaster
Historic Preservation Commission Minutes
Tuesday, November 15th
6:30 PM

1. Call meeting to order: Administrator Winger called meeting to order since there was no Chairperson.
2. Roll Call: Present-Bob Schmidt, Brian Clauer, Mike Steffel, Kyle Vesperman, Amy Bell Kwallek. Absent: Bruce Fritz. Also present, Administrator Winger
Review Historic Preservation Ordinance: Administrator Winger handed out a copy of the city ordinance section 257 pertaining to historic preservation. Winger noted the duties and responsibilities of commission. It was also noted that the commission needed to appoint a Secretary and Chairperson.
3. Appoint Secretary and Chairperson: Motion by Schmidt to appoint Brian Clauer as Chairperson, second by Kwallek. All Ayes. Motion by Clauer to appoint Kyle Vesperman as Secretary, second by Schmidt. All Ayes. Winger noted there was one vacant seat on the commission. The commission suggested John Angeli.
4. Discuss Grantland Theatre Maintenance & Condition: It was noted by Winger and Schmidt that the 2017 city budget has \$30,000 for improvements to the theater. The group suggested taking a tour in January with John Hauth to see what improvements will be made. Steffel suggested getting new stage lighting. The commission suggested applying for a grant through the community fund. Steffel said he would assist city staff with details.
5. Discuss Tiedemann Donated Funds: Winger handed out a copy from the Nelson Dewey Historical Society request for \$25,000 to complete structural work to the Emmanuel Episcopal Church. The Commission agreed that this was an appropriate amount and use of the funds.
6. Future agenda items: The Commission would like to investigate the creation of a Google walking map of historic sites in Lancaster. Winger said he would bring information back. The group also wanted to know if Connect Communities would assist business owners with ideas for exterior improvements. Winger said he would check and bring back information. There was also a question about the size and scope of the “square” historic district. Winger agreed to bring information back to the commission.
7. Commission member comments: Commission members asked if they should meet monthly. It was agreed to meet as needed. Also, that they did not want to meet in December.
8. Schedule next meeting: Next meeting was scheduled for January 10th at 6:00 pm. Commission will meet at the theater for a facility tour.

9. Adjourn: Motion by Steffel, second by Schmidt to adjourn at 6:45 pm. All Ayes.