

**CITY OF LANCASTER
COMMON COUNCIL MINUTES
JUNE 20, 2016**

1. Call Meeting to Order

Mayor Varnam called meeting to order at 6:30 P.M.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Varnam, Hoffman, Ihm, LaBudda, Morgan, Olmstead, Reuter and Schmidt

Members absent: None

Others present: Attorney Helmke, Administrator Winger, Clerk Kurihara, DPW Hauth, Police Chief Reukauf, Fire Chief Braun and George Johansen

4. Recognition of Outgoing Committee/Board Members

Mayor Varnam recognized the following outgoing Committee/Board members: Dave Haskins (Plan Commission) Ron Koenen (ZBA), Dan Marcue (Plan Commission) and George Johansen (ZBA). A certificate of appreciation was presented to George and certificates would be mailed to the other members who were not present.

5. Comments from Citizens

None

6. Consent Agenda

- a. Approve minutes of regular Council Meeting of May 16, 2016
- b. May Revenue Report
- f. Approve License Renewals for 7/1/2016-6/30/2017
- g. Approve Operator Licenses for 7/1/2016-6/30/2018

Motion by LaBudda, seconded by Morgan to approve above consent agenda items. Motion carried unanimously by roll call vote.

6c. Resolution No. 2016-07

DPW Hauth answered some questions related to the Lancaster Wastewater Treatment Facility Compliance Maintenance Annual Report.

Motion by LaBudda, seconded by Ihm to approve Resolution No. 2016-07-CMAR Report 2015-Compliance Maintenance Resolution. Motion carried unanimously by roll call vote.

6d. Low Bid-Public Works Contract 1-2016

Motion by Ihm, seconded by Hoffman to approve low bid of \$155,002 to Rule Construction, Ltd for Public Works Contract 1-2016 (Parking Lot-\$46,255 and Storm Sewer Replacement-\$108,747) as recommended by Strand Associates. Motion carried unanimously by roll call vote.

6e. WPPA Agreement 2016-2018

Action to be taken at a later date due to the need to clarify some contract language.

7. Approval of Purchase Orders and Expenditures

Motion by Morgan, seconded by Schmidt to approve expenditures totaling \$163,599.85. Motion carried unanimously by roll call vote.

8. Reports from Commissions and Committees

- a. Parks & Recreation 6-6-16
- b. Plan Commission 6-13-16
- c. Zoning Board of Appeals 6-6-16

9. Ordinance No. 2016-08

Motion by LaBudda, seconded by Reuter to approve Ordinance No. 2016-08-An Ordinance Amending Subsection 455-32D of the Zoning Ordinance for the City of Lancaster, Grant County, Wisconsin, Pertaining to Setback Requirements in Mobile Home Parks as recommended by the Plan Commission. Motion carried unanimously by roll call vote.

10. Ordinance No. 2016-09

Mayor Varnam explained that he wanted to present the enclosed ordinance to address Committee/Board member absences.

Motion by Ihm, seconded by LaBudda to approve Ordinance No. 2016-09-An Ordinance of the City of Lancaster, Grant County, Wisconsin, Relating to Attendance By Board, Commission and Committee Members at Meetings and Other Official Proceedings with the amendment of eliminating whether an absence is excused or unexcused. Motion carried unanimously by roll call vote.

11. CMS (Oyen/Edge)

Motion by LaBudda, seconded by Schmidt to approve Certified Survey Map being a map located in NW ¼ of the SE ¼ of Section 35, T5N, R3W, City of Lancaster, Grant County, Wisconsin Being a Replat of Lot 6 of Lancaster Industrial Park Subdivision petitioned by Randy Oyen on behalf of John Edge as recommended by the Plan Commission. Motion carried unanimously by roll call vote.

12. Amend PUD (Oyen)

Motion by LaBudda, seconded by Morgan to approve the petition of Randal Oyen to amend PUD (Planned Unit Development) at 1700 Industrial Park Road as recommended by the Plan Commission. Motion carried unanimously by roll call vote.

13. AV System-City Hall

Administrator Winger presented two proposals (Great Sounds Audio-\$4,777.12 and Lifeline-\$9,299) for a new audio system for the Council Chambers.

Motion by Ihm, seconded by Morgan to accept the Lifeline proposal of \$9,299 for a new audio system. Motion carried six (6) to one (1) by roll call vote with Morgan voting against.

14. Goal Setting

Administrator Winger briefly reviewed the 2013 goal setting report and stated if the Council would like to hold another session to be facilitated with Jeff Schott as before that he would be available later in July.

A consensus was reached to schedule another goal setting session (special meeting) with Jeff Schott sometime in July.

15. Reports from Department Heads

- a. Fire Department-Oral Report and provided update on new ladder truck parked outside of City Hall
- b. Library-Report
- c. Police-Report and noted recent hiring of new officer-Justin Bristol
- d. Public Works-Report and answered a few questions regarding Well#1 pump problem

16. Administrator's Report

Report enclosed

17. Mayor Comments

None

18. Council Comments

None

19. Future Agenda Items

None

20. Close Session

Motion by LaBudda, seconded by Morgan to convene to close session at 7:29 P.M. for the purpose of:

- Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in regards to the selling of property located at 144 S. Madison Street (formerly Lancaster Interiors) and the Golf Course Restaurant Lease (Wisconsin Statues 19.85, Pl, e)
- Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations in regards to the delinquent room tax collection (Wisconsin Statues 19.85, Pl, f)
- Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility in regards to Full Time Department Heads except Library Director (Wisconsin Statues 19.85, Pl, c)

Motion carried unanimously by roll call.

21. Resume to open session

N/A

22. Adjourn

Motion by LaBudda, seconded by Olmstead to adjourn meeting at 8:29 P.M. Motion carried.

Respectfully Submitted,
David A. Kurihara, City Clerk