

**CITY of LANCASTER**  
**175th BIRTHDAY COMMITTEE MINUTES**  
**TUESDAY, JANUARY 10, 2012**  
**4:00 PM**

**1. Call meeting to order**

City Administrator Stephen Crane called the meeting to order at 4:06 PM

**2. Roll Call**

Present were Angie Day, Jeanne Griswold, John Ingebritsen, Dennis Wilson, Pat Kwallek, Stephen Crane, Diane Morgan and arriving at 4:20 PM, co-chair Jennifer Crubel. Absent were co-chair James Hibbard & Rick Sanson. Others present were Rod Roggensack, Mayor Wehrle, Tom Bublitz and Dave Timmerman.

**3. Approve Minutes**

Motion to approve the minutes of Dec. 20, 2011 meeting was made by Jeanne Griswold and second by John Ingebritsen.

**4. Discussion of May's kickoff event.**

Actual birthdate of Lancaster city is May 1, 1837. With much discussion, the committee decided to "kick off" our 3 part events with a celebration on Friday, May 4, 2012. This is also the first day of our "city wide" garage sale and expect this to bring increased traffic to Lancaster to share in our initial celebration. John Ingebritsen suggested we invite our school district students to participate in the birthday party, perhaps to start it all with singing the traditional birthday song.

Discussion of location ensued with the final decision to be Ryland Park (library) suggested by Jennifer Crubel ---timeframe 1-3 PM with student participation at 1 PM.

Each sub-committee is responsible for creating a story board display about the focus areas for public viewing at the May 4 celebration. Deadline for creation of the story boards is March 13. An audio/visual could also be created because of wireless internet available at Ryland Park through the Library. Discussion also covered creating a large display invitation for future events in July and October and also providing handout invitations to all attending.

Angie Day will contact Gasser's regarding a tent for that day. Stephen Crane will contact the schools to invite their participation on this day. Jennifer Crubel is contacting local bakeries/ Piggly Wiggly about the birthday cake. Mayor Wehrle will contact the appropriate elected officials to procure proclamations honoring Lancaster for the 175<sup>th</sup>.

\*\*\* Pat Kwallek and Mayor Wehrle reported a Lancaster citizen has secured some lumber from recently removed trees in Lancaster that were reportedly planted by Nelson Dewey, the first governor of Wisconsin and local resident. This citizen would like to create or have created a commemorative item marking the 175th birthday of Lancaster using the lumber from the removed trees. More information on this later. \*\*\*

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The framed prototype collage showing a local business history, then and now, with pictures and text was discussed. Deciding it to be time intensive and costly, Dave Timmermann suggested creating a 1 dimensional layout of chosen businesses using the same context....just simpler. Good idea. Committee will work on that.

Administrator Crane stated the Potosi Brewery is setting aside space to honor locales in the area. He contacted the Brewery and reserved May as Lancaster's time to display a historical story board and invitation for future 175th events.

**5. Schedule next meeting**

Tuesday, February 14 will be the next steering committee meeting at 3 pm, Council Chambers.

**6. Adjourn**

Motion made by Jeanne Griswold and 2nd by D.A.Wilson to adjourn at 5:15 pm.

Respectfully submitted,  
Diane Morgan

**CITY of LANCASTER**  
**175th BIRTHDAY COMMITTEE MINUTES**  
**TUESDAY, FEBRUARY 14, 2012**  
**3:00 PM**

**1. Call meeting to order**

City Administrator Stephen Crane called the meeting to order at 3:20 PM.

**2. Roll call**

Members present were Pat Kwallek, Diane Morgan, John Ingebritsen, Jeanne Griswold, D.A.Wilson, Stephen Crane, Jennifer Crubel (arrived at 3:25), and Angie Day (arrived at 3:25). Members absent were Rick Sanson and James Hibbard. Others present were Mayor Jerry Wehrle (arrived at 3:30), Tom Bublitz and Rod Roggensack.

**3. Approve minutes**

Motion by Ingebritsen, second by Wilson to approve minutes of the January 10, 2012 meeting. Motion carried.

**4. Discussion and planning of events**

Administrator Crane reported that he had talked with Michelle Strobush and the middle school children will be attending the May 4 event at the library. They will sing and she will talk with the band director about having them also play for the event.

Kwallek reported that she spoke with the Lancaster Area Church group (L.A.C.) and they are meeting this week. In the last celebration, 25 years ago, they had a choir sing at one of the events. A report of that meeting will be presented at the Committee's next meeting in March. A history quiz is being planned with 5 to 10 questions for the May event. The quiz would be entertaining and also a means to explain the history of Lancaster's early days. One idea discussed was the number of bars and taverns in town compared with the number of churches.

Ingebritsen suggested writing a story explaining the history of bars versus churches using questions and answers. It was noted there are now 9 churches in the current L.A.C.

Morgan reported on the progress of the sub-committee Businesses Thru the Years. They will be using the black foam core boards with the pictures and written history of the various buildings displayed. Griswold was working with Lucy Ramshaw on one board with history of the Ramshaw building. Roggensack explained the building's original owner was a man called Stratton. He also spoke of Jim Halferty's Law Office building as originally being the State Bank of Grant County. The approximate date it was built was 1888. The President being John Schreiner and Vice President, a Mr. Ryland.

Ingebritsen reported from on the Big Moments in Lancaster History sub-committee that he would be reaching out to local historians and community leaders for noteworthy events.

Morgan also spoke of the Houses Through the Years sub-committee and researching the historical homes.

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Administrator Crane reported the Historical Preservation Commission will choose 8-10 homes and talk to the owners and discuss a tour of these homes. This tour will be planned during the July events. This group is talking about a brochure describing these homes.

Morgan asked if there would be funds available now for covering the costs of printing and supplies. Bublitz had spoken with Grantland Graphic regarding a brochure to sell during these events. Administrator Crane reminded this group of the \$5000 budget. We are researching history that we hope the public coming to Lancaster during these events will be interested in.

Mayor Wehrle reported of a recent group of people visiting the goat factory touring our downtown area. One fact they commented on was the Schreiner name connected to Camp Randall stadium.

Roggensack spoke again about the costs of graphics for the brochures the Businesses Through the Years committee will need. These costs will have to be approved soon.

Day mentioned she will be applying for a grant from the Lancaster Community Fund and will include our requests. She mentioned the costs of the May 4 event regarding the tables, chairs, tent, cakes, plates and napkins. We also discussed renting tables and chairs from Grant County. This group decided to rent these items now to make sure we can get the numbers we need.

Crubel reported on the information about the cake costs from PigglyWiggly and Wal-Mart. She also spoke with Jamie Krue. We will have to get the number we expect to get the exact costs from these vendors and decide who will make the cakes.

Bublitz suggested we try to get business owners to donate to this event.

Day reminded the Committee that the May event is only from 1-3 PM, just a 2 hour window to have music, speeches and serve the cake.

**5. Schedule next meeting**

The next meeting is scheduled for Tuesday March 13 at 4 PM. Each sub-committee needs to provide fund amounts that are needed for approval.

The May 4 event is finalized. The Committee must start planning the July and October events. It was discussed that the Committee may have to meet more often.

Bublitz added that Steve Walker will be at the next meeting to discuss printing historical businesses on T-Shirts that will be offered for sale.

**6. Adjourn**

Motion by Day, second by Morgan to adjourn meeting at 4:55 PM.

Respectfully submitted  
Jeanne Griswold

**CITY of LANCASTER**  
**175th BIRTHDAY COMMITTEE MINUTES**  
**TUESDAY, MARCH 13, 2012**  
**4:00 PM**

**1. Call meeting to order**

Co-Chair Crubel called the meeting to order at 4:03 PM.

**2. Roll call**

Members present were Jennifer Crubel, James Hibbard, Pat Kwallek, Diane Morgan, John Ingebriksen, D.A.Wilson, Rick Sanson, Stephen Crane, and Angie Day. Jeanne Griswold was absent (excused). Others present were Mayor Jerry Wehrle and Tom Bublitz.

**3. Approve minutes**

Motion by Morgan, second by Ingebriksen to approve minutes of February 14, 2012 meeting. Motion carried.

**4. Discuss details for honoring LaVon Hall**

Suggestion to set up voicemail box for people to leave stories on the "Lavon Line" and submit stories via video. Cisco has a program with a file video program. Could have people submit videos through email for posting on Facebook.

Motion by Day and second by Ingebriksen to set up telephone line for "Lancaster Oral History" line can call it Lavon Line on Facebook and website to explain name. Approve by voice vote.

**5. Fundraising options**

- The tour of homes could be set up as a fundraiser. Angie Day stated that someone dropped off cards that were made up for businesses years ago that were like a Memory game. Games sets could be sold for \$5. Discussion was held regarding adding images and making the cards more detailed and of higher quality.
- Check with Steve Walker on the t-shirts
- Not going to do the framed vintage photo/story for local businesses as a fundraiser.

**6. Sub-Committee budget needs**

- Bublitz reported that Business Before and After will cost \$1000 for 500 copies.
- The walking tour brochure could be redone but have not gotten a price.
- Have old souvenir book from 1900 that could be reproduced.
- Cakes are \$40 each. Morgan mentioned possibility of having cookies instead of cakes. Budget was set at \$400 and will check into best deal.

**7. Specific ideas for the July and October events**

- Hog Roast and Music Through the Years event during the weekend of July 23 featuring the Lancaster Community Band and Grant County Brass Band.

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Rick Sanson will check with the Pork Producers on preparing and selling the pork and Administrator Crane will contact the bands.

- Present a slideshow with oral history and photos at the Grantland Theater.

**8. Development of event Facebook page**

Motion by Crane, second by Sanson to make the City's Facebook the official page of the 175<sup>th</sup> celebration. Motion carried.

**9. Progress reports from sub-committees:**

- Homes TTY – the HPC will be coordinating a tour of homes. One historic home as already been offered as an option.
- Businesses TTY – Morgan presented a draft storyboard for one downtown building. The Committee approved the design and more will be done for other buildings as time permits.
- Churches – Church service will be outside and the rain location will be at the Hillary Auditorium. Kwallek has storyboard and easel for the 5/4 event that will include a quiz about local churches and \$50 prize from Ambassador
- Great Moments—Ingebritsen is working on a simple timeline of moments and is being assisted in his research by those who are familiar with Lancaster's history.
- Arts and Culture—no report
- Civil War—Jim Hibbard will work with Jon Angeli on a possible guided tour of Hillside Cemetery during the weekend of July 23 using the new brochures as a guide.

**10. History book project – James Hibbard**

James provided an update about a book he is developing with Alan Van Natta at Grantland Graphics. He shared a sample of pages and will likely have it ready for pre-sale orders in July.

**11. Next meeting**

The next meeting is scheduled for Tuesday, March 27 – time will be announced.

**12. Adjourn**

Motion by Administrator Crane, second by Morgan to adjourn meeting at 5:45 PM.

Respectfully submitted  
Administrator Crane

**CITY of LANCASTER**  
**175TH BIRTHDAY COMMITTEE MINUTES**  
**TUESDAY, MARCH 27, 2012**  
**4:00 PM**

**1. Call meeting to order**

Co-chair Hibbard called the meeting to order at 4:11 PM.

**2. Roll call**

Members present were: Diane Morgan, Angie Day, Jeanne Griswold, James Hibbard, Rick Sanson, and Dennis Wilson. Members Administrator Stephen Crane, Jennifer Crubel, John Ingebritsen, and Pat Kwallek were absent (excused). Others present were Mayor Wehrle, and Tom Bublitz.

**3. Approve Minutes**

Motion by Day, second by Sanson to approve minutes of the March 14, 2012 meeting. Motion carried.

**4. Update on the Lancaster Oral History phone line**

The line has been opened at 723-3722. The message that has been promoted is for people to leave a 10-15 minute message with a memory of Lancaster. It has been advertised on WGLR.

**5. Updates on Fundraising Options**

It was discussed about doing a "Pink Pony" BBQ at Night on the Square as a fundraiser. The Alcorns have 2 pink pony's still in their barn.

**6. Sub-Committee Budget Needs**

Diane is keeping receipts for items she has purchased.

**7. Further Discuss Specific Ideas for July & October Events**

Rick has spoken with Tammy Vaassen regarding the Wisconsin Pork Producers and Grant County Pork Producers helping with the hog roast. The group has a grill, but is more for just pork chops. She thought they could "sponsor" the hog if we could pay for processing. Doug Wolf would be a good contact for the hog roast. Rick will check into.

The events were more specifically laid out for the weekends.

July:

|                   |  |
|-------------------|--|
| Thursday, July 19 | Night on the Square  |
| Friday, July 20   | Hog Roast at the Fairgrounds from 5-7 PM<br>Music (Street Dance, Texaco Showdown) 7 PM-?? at Fairgrounds |
| Saturday, July 21 | Home Tours, 10-3?<br>Class Reunion at Country Club, 6:00 PM  |
| Sunday, July 22   | Ecumenical Mass  |

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October:

Parade, 1:00 PM

Lancaster Band, 2:30 PM

Building decorating contest with downtown businesses

Angie will check with Fair Board on using the grounds.

**8. Progress Reports from each sub-committee**

We didn't get this far in the meeting

**9. Schedule Next Meeting**

The next meeting is scheduled for Tuesday, April 10, 2012 at 4:00 PM.

**10. Adjourn**

Griswold motioned to adjourn. Day seconded. Meeting adjourned at 4:56 PM.

Respectfully submitted,

Angie Day

**CITY of LANCASTER**  
**175th BIRTHDAY COMMITTEE MINUTES**  
**TUESDAY, APRIL 10, 2012**  
**4:00 PM**

**1. Call meeting to order**

Co-Chair Hibbard called the meeting to order at 4:08 PM.

**2. Roll call**

Members present were Jennifer Crubel, James Hibbard, Pat Kwallek, Jeanne Griswold, Diane Morgan, John Ingebriksen, D.A.Wilson, Rick Sanson, Administrator Stephen Crane, and Angie Day. Others present were Mayor Jerry Wehrle and Tom Bublitz.

**3. Approve minutes**

Motion by Morgan, second by Griswold to approve minutes of March 27, 2012 meeting. Motion carried.

**4. Updates on fundraising options**

Morgan updated the Committee on finding recipe for Pink Pony's BBQ.

Administrator Crane announced partnership with the Hospital Auxiliary for the Tour of Homes.

**5. Sub-Committee budget needs**

Crubel received quote for the walking tour brochure. Some of the information in the original brochure needs to be corrected/updated.

Day ordered 10 tables for the May 4 event.

**6. Continue discussion of the July and October events**

- Deals & Steals will be on Friday, 7/20 from 7:00AM – 2:00PM.
- Avery's Race for a Cure is on Saturday, 7/21 at 9:00AM.
- The 175<sup>th</sup> Lancaster High School Alumni Party will be Saturday 7/21.
- Hog roast scheduled for Friday at the Fairgrounds – discussed getting a DJ and serving beer.
- Discussed having a show at the Theatre on Saturday, 7/21.
- Guided tour of the cemetery on Sunday, 7/22.
- The Chamber will reprint the Historic book.
- Morgan asked about souvenirs. Ingebriksen will talk to Walkers about t-shirts.

**7. Progress report from each sub-committee**

- a. Homes TTY – update on homes tour.
- b. Businesses TTY- update on business boards and presentation of samples.
- c. Churches – Kwallek talked about difficulty in narrowing down trivia questions.
- d. Great Moments – no report.
- e. Arts and Culture- Wilson will work on display of Lancaster art clubs which are now disband, possibly at City Hall.
- f. Civil War – no report.

**8. Schedule next meeting**

Next meeting is Tuesday, 4/24/12 at 4:00PM.

**9. Adjourn**

Motion by Administrator Crane, second by Day to adjourn meeting at 5:00PM.

Respectfully submitted  
Administrator Crane

**CITY of LANCASTER**  
**175th BIRTHDAY COMMITTEE MINUTES**  
**TUESDAY, APRIL 24, 2012**  
**4:00 PM**

**1. Call meeting to order**

Co-Chair Crubel called the meeting to order at 4:08 PM.

**2. Roll call**

Members present were Jennifer Crubel, John Ingebritsen, Diane Morgan, Jeanne Griswold, James Hibbard, Administrator Stephen Crane, , Pat Kwallek, Rick Sanson and Angie Day. Member absent was Dennis Wilson. Also present were Mayor Jerry Wehrle and Tom Bublitz.

**3. Approve minutes**

Motion by Ingebritsen, second by Morgan to approve minutes of April 10, 2012 meeting.

**4. Updates on fundraising options**

Hibbard asked about fund raising ideas. Ingebritsen reported that Steve Walker was in agreement to print T-shirts with Lancaster logo & history on them and sell.

Crubel brought catalogs showing many ideas for fund raisers. There was discussion about magnets. Morgan spoke with Jean Doll and she stated refrigerator magnets would be easy to put in your pocket or purse and not create the need for shopping bags. Day asked if we would sell or give them away. We discussed that & the amount of monies available for marketing these items.

Ingebritsen had a printed paper listing historical dates and suggested using that print for the T-shirts. Day asked if we should try to pre-sell these items before the July events.

Administrator Crane suggested the idea to print the logo on folding chairs that were pictured in the catalog and sell these also.

Motion by Day, second by Administrator Crane to order 200 T-shirts, and 100 magnets, and 25 folding chairs with the logo yet to be determined.

**5. Continue planning the July and October events**

Sanson reported the Pork Producers would donate a hog for the dance Friday night July 20 at the fairgrounds. They did not have anyone to serve the pork. Shannon Wolf was his contact at the Pork Producers. He also stated Mark Evenstad would DJ at the dance that night for \$250.00.

Motion by Day, second by Morgan to hire Mark Evenstad for \$250.00 as the DJ for the dance.

Day suggested we print an itinerary of the July and October events to give out at the May 4th event at the library. Most publicity will be through the Grant Co. Herald Independent and Reminder and WGLR radio and on the Lancaster Chamber web site and Facebook.

Kwallek asked when she would have to get her church questions ready. Administrator Crane said the City would make the copies and he would get them to the local churches. She also reported the LAC would like an outdoor service Sunday morning July 22. This would be held at the library lawn with Marty Busch doing the sound system. The service would be held at 10 am.

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Administrator Crane will check with the library board to see if this event needs a vote from their board. The LAC also requested this service be broadcast live on WGLR. Sanson stated he would look into this at the radio station.

Administrator Crane also reported on the theater plans for the same weekend. He spoke with Katy Pitzen on the SMA events this weekend in July. Most of her events will be at the fairgrounds and Administrator Crane told her they were welcome at the hog roast and dance.

Morgan stated she, Griswold, Tom Bublitz and Judy Wehrle are planning a senior citizen meeting May 15 at the Seniors Meeting room to discuss historical events. Also Morgan talked with the Lois & Ralph Alcorn family and they will be at the Night on the Square with one of the Pink Ponies and will be putting a collage together of the history of the Pink Pony for display. They also plan to have former Pink Pony employees there that night.

Hibbard spoke with Jon Angeli regarding a cemetery tour and also Civil War history. Nothing is planned at this date. Sanson suggested we mention the Civil War and the history of the courthouse monuments at the program at the Night on the Square.

**6. Progress report from each sub-committee**

- a. Homes TTY-No updates. Hope to have 3-5 homes on the tour, only have 2 committed.
- b. Businesses TTY- Mogan brought a history board of the Reed Opera House Building she is working on. She questioned displaying all history boards at the Night on the Square. Day suggested displaying the boards at the theater during the play or production that is yet to be titled Sat. Jul 21.
- c. Churches—see Kwallek’s comments above
- d. Great Moments—Ingebritsen circulated a draft timeline document
- e. Arts and Culture-No report
- f. Civil War—No report

The first event is soon, Friday May 4 at the Library at 1pm. Travis Tranel has been asked to attend. Also the Kohl office will be sending a proclamation. Several other political persons have been contacted about the event. Day hopes to get a picture of all school children attending from Winskill and St. Clements’s schools.

Day will write a news release for Rick for WGLR. Crubel asked about a news release on the City of Lancaster website. Mayor Wehrle asked Day for a printed tentative agenda for the July and October events.

**7. Schedule next meeting**

Next meeting is scheduled for Tuesday, May 8 at 4:00 PM

**8. Adjourn**

Motion by Day, second by Ingebritsen to adjourn meeting at 5:12PM

Respectfully submitted  
Jeanne Griswold

**CITY of LANCASTER**  
**175th BIRTHDAY COMMITTEE MINUTES**  
**TUESDAY, MAY 22, 2012**  
**4:00 PM**

**1. Call meeting to order**

Administrator Crane called the meeting to order at 4:05 PM. He informed the committee that co-chair Jennifer Crubel, the Historic Preservation representative on the committee, would no longer be a voting member as Dennis Morgan has taken over her position on the Historic Preservation Commission as well as the 175th Birthday Committee.

**2. Roll call**

Members present were Administrator Crane, John Ingebritsen, Diane Morgan, Pat Kwallek, Rick Sanson and Angie Day. Excused were Dennis Morgan, Jeanne Griswold, Dennis Wilson and James Hibbard. Also present were Mayor Jerry Wehrle and David Timmerman.

**3. Approve minutes**

Motion by Sanson, seconded by Morgan to approve minutes of the April 22, 2012 meeting. Motion carried.

**4. Recap May 4 Event**

The committee agreed that the event went well for what was planned. There were more than 500 kids from Winskill, St. Clement School, along with the middle school band at the event.

Ingebritsen said that the proclamations from political officials were well done.

Administrator Crane stated that David Timmerman and Jon Angeli can be thanked for assisting with the writing of the proclamations.

The photo taken from above by Administrator Crane of the students displaying the 1-7-5 was a nice reminder of the celebration, but some worried that the upcoming events were not registering with the public enough. Posters and flyers with the dates and the events were discussed as was some type of a banner that can be placed on the square in the city to increase awareness.

**5. Updates on fundraising options**

The committee had been holding off on pricing and ordering items for sale until it had an official logo, which was approved at the meeting.

**6. Consider official 175<sup>th</sup> logo**

The committee approved the creation of an official logo by David Timmerman of the Grant County Herald Independent. Administrator Crane said the logo will look great on shirts and other commemorative items and that it had been placed on flyers and the city newsletter already. The logo incorporates a modern looking courthouse dome with the word Lancaster, the letters 175, and the dates 1837 - 2012 under the dome. The logo can be used on all official city promotions as well as any other promotions that get proper approval to use.

**7. Continue planning the July and October events**

Discussion included the Hospital Auxiliary's Tour of Historic Homes on Saturday, July 21 from 10:00 AM to 3:00 PM. The four homes are the Larry Busch (Tiedemann) home, the Bruce and Jennifer Crubel (Taylor Estate) home, the Pete and Amara Hoffman (Schreiner) home, and the Jon and Rita Angeli home.

Sanson updated the committee on the hog roast planned for Friday, July 20 at the fairgrounds. He said there will be 375 to 400 sandwiches per hog and that Wehrle was getting pricing for the butchering and preparation of the meat. Day suggested hot dogs for kids to go along with the one hog being donated by Shannon Wolf.

The committee spent a great deal of time discussing the need for volunteers for set up, serving, and cleanup at the hog roast. Everything from handling food to handling money to selling beer was discussed.

The Venture Crew and the Boy Scouts were suggested for set up and clean up with the VFW and American Legion as part of the Veterans Memorial possible volunteers for food service, with the library project committee possible volunteers for beverage service. The committee agreed to provide a portion of the net proceeds to those volunteers as well as a donation to the Boy Scouts/Venture Crew for their assistance as well.

**8. Progress report from each sub-committee**

- a. Homes TTY- Already discussed Tour of Homes
- b. Businesses TTY- Morgan circulated a history board of the Lancaster House, a well-recognized hotel that was demolished for additional parking for the Piggly Wiggly (Dick's Supermarket) at the time.
- c. Churches – Kwallek created a church trivia involving the history of the churches in Lancaster. She asked about the announcement of the winners and it was suggested that it be done at the end of the all-church service on Sunday, July 22.
- d. Great Moments – Ingebritsen drafted a timeline document of the 19th century, indicated that a second draft timeline of the 20th century events has been completed as well. The first timeline board has been on display at the Potosi Brewery.
- e. Arts and Culture – No report
- f. Civil War – No report

**9. Schedule next meeting**

The board will meet Tuesday, June 5 at 4:00 PM.

**10. Adjourn**

Motion by Day, seconded by Ingebritsen to adjourn meeting at 4:55 PM.

**CITY of LANCASTER**  
**175th BIRTHDAY COMMITTEE MINUTES**  
**TUESDAY, JUNE 5, 2012**  
**4:00 PM**

**1. Call meeting to order**

Meeting called to order at 4:00 PM.

**2. Roll call**

Members present were Jeanne Griswold, Diane Morgan, Administrator Stephen Crane, Pat Kwallek, Dennis Morgan, John Ingebritsen, Angie Donovan (Day), and Tom Bublitz. James Hibbard arrived at 4:30 PM. Also present was Jerry Wehrle.

**3. Approve minutes**

Motion by Dennis Morgan, second by Donovan to approve minutes of May 22, 2012 meeting. Motion carried.

**4. Discussion of commemorative merchandise**

Administrator Crane reported the polo shirts for the committee members would be made of a material that would be cooler in the hot weather. The committee approved a navy polo with white sides with the 175<sup>th</sup> logo on the left breast side to be provided for each committee member.

The cost for magnets will be \$1.19 each for the larger size and \$.42 each for the small size. There is a minimum order of 250 magnets. Some members expressed a preference for a magnet with some dimension (as opposed to a flat one). Further research needs to be done.

The chairs will be navy also and cost \$26.00 each plus the cost to print the logo on the back and a larger logo on the bags for an additional \$2.00. The Imprints set-up fee is \$50.00. Several committee members stated they would want a chair for themselves.

The t-shirt cost is \$5.00 each to imprint the logo and the colors will be decided upon at the next meeting. Mayor Wehrle stated that these items should be sold at Night on the Square with leftover items being sold at future events.

**5. Continue planning the July and October events**

Ingebritsen reported the quotes for the newspaper ads. A ¼ page ad would cost \$150 plus extra for coloring. A ½ page ad would cost \$275 plus extra for coloring. The ads would start with the smaller size on the week before the July 19-21 events. Then the large ad would follow the week of the events and include a special commemorative section. Administrator Crane suggested we discuss these prices at the next meeting.

**6. Progress report from each sub-committee**

Mayor Wehrle reported that 4 roasters were needed for the pork being served on July 20<sup>th</sup> as well as needing to get the hot dogs and buns for both. Donovan stated the Chamber had 2 roasters and said she would order 100 hot dogs. Diane Morgan stated the fire department had roaster as well. Mayor Wehrle also stated serving

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spoons would be needed for the pork and that the hog would be delivered to Bloomington Processing on July 18<sup>th</sup>.

Kwallek reported there will be a choir at the Sunday church services at Ryland Park.

Administrator Crane reported the Library Board and Building Committee members will serve the beer at the fairgrounds on July 20<sup>th</sup>. The beer and sandwiches will be served under the grandstands. Donovan stated the crops building has been reserved as a backup for inclement weather. She also reported the beer and soda will sell for \$3.00 with the tickets for beverages and the pork/hot dogs sold at the gate. Ticket sellers are needed. A city or county Deputy will be hired for the July 20<sup>th</sup> event.

Volunteers will be needed for July 19<sup>th</sup>, Night on the Square, to sell the souvenirs and July 20<sup>th</sup> at the fairgrounds for setup and clean up. The food will be sold from 5-7 PM and the beer and soda from 5 PM until end of the evening with the dance starting at 7 PM.

Mayor Wehrle suggested listing photos and information on the souvenirs in Chamber Chat in hopes to get pre-orders.

He stated he would talk to the Veterans group about serving the food and offering a 60/40 split with 60% going to the groups helping and 40% going to the Chamber.

Rick Sanson sent a proposal for the radio ads to Angie and this item will be discussed at the next meeting.

**7. Next meeting**

The next meeting is scheduled for Monday, June 18, 2012 at 4:00 PM.

**8. Adjourn**

Motion by Donovan, second by Administrator Crane to adjourn meeting at 5:11 PM.

Respectfully submitted,  
Jeanne Griswold

**CITY of LANCASTER**  
**175th BIRTHDAY COMMITTEE MINUTES**  
**MONDAY, JUNE 18, 2012**  
**4:00 PM**

**1. Call meeting to order**

Administrator Crane called the meeting to order at 4:03 PM.

**2. Roll call**

Members present were Administrator Crane, Diane Morgan, Dennis Morgan, Rick Sanson, Jeanne Griswold, James Hibbard and Angie Donovan. Excused were John Ingebritsen, Pat Kwallek and Dennis Wilson. Also present were Mayor Jerry Wehrle, Tom Bublitz and David Timmerman.

**3. Approve minutes**

Motion by Dennis Morgan, second by Griswold to approve minutes of the June 5, 2012 meeting. Motion carried unanimously.

**4. Advertising budget and options**

Sanson gave information on radio ads and presented a \$750 proposal. He mentioned in addition to the ads there will be news coverage.

Motion by Dennis Morgan, second by Hibbard to appropriate \$750 each to radio and newspaper ads for the 175<sup>th</sup> events. Motion carried with Sanson abstaining.

**5. Recruitment of volunteers**

The VFW will serve the food at the hog roast and the Library Building Committee and Library Board will likely staff the beer stand and ticket booth.

Mayor Wehrle said the hot dogs will be donated in exchange for the bacon from the donated hog. The hog will serve 400 people and there will also be 100 hot dogs. Soda and chips will need to be purchased.

Donovan left meeting at 4:15 PM.

**6. Schedule next meeting**

The next meeting will be held on Tuesday, June 26, 2012 at 4:00 PM in the Council Chambers.

**7. Adjourn**

Motion by Hibbard, second by Dennis Morgan to adjourn meeting at 4:18 PM.

Respectfully submitted  
Administrator Stephen Crane

**CITY of LANCASTER**  
**175th BIRTHDAY COMMITTEE MINUTES**  
**TUESDAY, JUNE 26, 2012**  
**4:00 PM**

**1. Call meeting to order**

Co-Chair Hibbard called the meeting to order at 4:05 PM.

**2. Roll call**

Members present were James Hibbard, Diane Morgan, Dennis Morgan, Administrator Stephen Crane, John Ingebritsen, Jeanne Griswold, Angie Donovan and Rick Sanson. Also present was Kevin Kelly.

**3. Approve minutes**

Griswold mentioned that Tom Bublitz was not listed as being present in roll call for the June 18, 2012 meeting.

Motion by Administrator Crane, second by Dennis Morgan, to approve minutes of the June 18, 2012 meeting with the amendment adding Tom Bublitz to the roll call.

**4. Discuss completion and display of business boards**

Many of the business history boards will be displayed in the current businesses that are depicted on the boards.

Griswold stated she had three boards for Ramshaw Flowers. Several options for displaying the boards were discussed including in the current businesses, in City Hall, at Doolittles, and at the Library. A listing of the featured businesses and the history boards should be compiled and published as a guide to where the boards will be displayed.

As mentioned at the last meeting the senior videos did not turn out due to background noise. There are plans to have a slideshow of the seniors that were interviewed along with music that will play ongoing during the 3-day celebration.

It was noted that Deals and Steals will be held the morning of Friday, July 20.

**5. Discuss “Grand Finale” event on October 6**

The oldest citizen in Lancaster, and from Lancaster, will be the Grand Marshall for the Harvest Festival Parade. The Lancaster Community Band will be invited to play on the square after the parade.

Administrator Crane suggested having an “Antiques Roadshow”-type event featuring area collectibles on display and for sale from 9:00 AM – 12:00 PM before the parade.

City Hall could be open all day for an open house where the boards will be displayed.

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Kevin Kelly was present to gather ideas for the insert that will be in the Grant County Herald Independent the week of the events. Extra copies will be printed and sold at the Night on the Square.

He had a copy of the insert from the 150<sup>th</sup> event however the Committee decided not to use the same pictures and to highlight new ideas. Discussion was held on which photos to use including the one of the school children in the 175 configuration at the birthday party held in May.

Kevin will email Administrator Crane a draft of the insert and it will be forwarded on to all committee members for review.

**6. Discuss recruitment of volunteers**

Volunteers are needed to sell merchandise at Night on the Square and at the fairground events. A sign-up sheet was passed around for Committee members to volunteer.

Tickets will be sold for beer and sandwiches on Friday night 7/20. Need volunteers for a 2-hour shift, 4:00-6:00 PM for set up and serving and 6:00-8:00PM for serving and clean-up.

**7. Schedule next meeting**

The next meeting will be on Tuesday, July 10, 2012 at 4:00 PM in the council chambers.

**8. Adjourn**

Motion by Donovan, second by Administrator Crane to adjourn meeting at 5:20PM.

Respectfully submitted  
Jeanne Griswold

**CITY OF LANCASTER**  
**175<sup>th</sup> BIRTHDAY COMMITTEE MINUTES**  
**TUESDAY, JULY 10, 2012**  
**4:00 PM**

**1. Call meeting to order**

Administrator Crane called the meeting to order at 4:05 PM.

**2. Roll call**

Members present were Administrator Stephen Crane, Pat Kwallek, Jeanne Griswold, Angie Donovan, Dennis Morgan and Diane Morgan. Absent were James Hibbard, John Ingebritsen, Angie Donovan, Dennis Wilson and Rick Sanson. Also present were Mayor Jerry Wehrle, Dave Timmerman and Renee Heimdal.

**3. Approve minutes**

Motion by Dennis Morgan, second by Donovan to approve minutes of the June 26, 2012 meeting. Motion carried.

**4. Discuss video presentation**

Administrator Crane introduced Renee Heimdal to this group. She has agreed to work with photos and present a slide show of the history of Lancaster. This will be adapted into a 20 minute program for viewing at the theater Saturday, July 21. The voice-over will be done by James Hibbard and Jon Angeli.

David Timmerman also reported that he interviewed several young people regarding the future of Lancaster and these will also be viewed at the theater July 21.

Renee has quite a job to do with the amount of photos and history she has to reduce into the slide shows.

**5. Discuss distribution of posters and order forms**

Distribution of posters and order forms for T-shirts and chairs is being done. The shirts the committee members will wear at the Night on the Square have been given out. If any need to change their sizes, this is the time to do so. Any leftover shirts will be sold at a later date. It was noted we did not find the exact type of magnet that we had wanted. They will be ordered at a later date and available for give-away at the parade in October.

Kwallek took an article to the newspaper today regarding the Lancaster church quiz that is going around town. She will present the winner with a gift of \$50 Chamber Bucks at the end of the church service at the library lawn Sunday, July 22.

Administrator Crane connected with Jon Angeli and Kevin Koester regarding the Hillside Cemetery tour Sunday, July 22. Kevin and Deanna Seippel will develop a script of 10 stories about Civil War heroes that are buried there. This tour will be from 11AM to 1 PM.

**6. Schedule next meeting**

The next meeting will be on Wednesday, July 18, 2012 at 4:00 PM.

**7. Adjourn**

Motion by Donovan, second by Administrator Crane to adjourn meeting. Motion carried.

Respectfully submitted,  
Jeanne Griswold

**CITY OF LANCASTER**  
**175<sup>th</sup> BIRTHDAY COMMITTEE MINUTES**  
**WEDNESDAY, JULY 18, 2012**  
**4:00 PM**

**1. Call meeting to order**

Administrator Crane called meeting to order at 4:02 PM.

**2. Roll call**

Members present were Administrator Crane, Diane Morgan, Dennis Morgan, Pat Kwallek, Jeanne Griswold, John Ingebritsen, Angie Donovan and James Hibbard (arrived at 4:05PM). Absent were Dennis Wilson and Rick Sanson.

**3. Approve Minutes**

Motion by Donovan, second by Dennis Morgan to approve minutes of the July 10, 2012 meeting. Motion carried.

**4. Final preparation for July event**

Administrator Crane reported that everything for the July 19<sup>th</sup> – 22<sup>nd</sup> events seemed to be ready to go and in good shape. He reported that per Tabitha Jackering from Grant Regional Health Center that all details were finalized for the Tour of Homes event on Sat. July 21<sup>st</sup>.

The 10 sites selected for the Hillside Cemetery tour of Civil War heroes have been located. Kevin Koester and Deanna Seippel are writing the narratives the tour that starts at 11:00 AM on Sun. July 22<sup>nd</sup>.

The ecumenical service is scheduled for 10:00 AM on the Library lawn with a rain location at the Hillary Auditorium at the High School. A large choir has been assembled and has been practicing.

Renee Heimdal is working on the slide show for showing at the theatre on Sat. July 21<sup>st</sup>.

Hibbard will be selling the lawn chairs and T-shirts on Thurs. July 19<sup>th</sup> at the Night on the Square. He will also take pre-orders for the booklet he wrote.

Donovan stated she will be on hand both nights with the cash box for the monies received and reminded the committee on where to report for selling items throughout the weekend.

Diane Morgan reported that most of the history boards were already displayed at the businesses they describe and the rest will be by Thursday.

**5. Schedule next meeting**

The date of the next meeting will be announced.

**6. Adjourn**

Motion by Dennis Morgan, second by Donovan to adjourn meeting at 4:20PM

Respectfully submitted,  
Jeanne Griswold

**CITY OF LANCASTER**  
**175<sup>TH</sup> BIRTHDAY COMMITTEE MINUTES**  
**TUESDAY, SEPTEMBER 4, 2012**  
**4:00 PM**

**1. Call meeting to order**

Administrator Crane called the meeting to order at 4:06 PM.

**2. Roll call**

Members present were Administrator Crane, Dennis Morgan, Diane Morgan, James Hibbard, Jeanne Griswold, Rick Sanson and Dennis Wilson. Members absent were John Ingebritsen, Pat Kwallek and Chamber Director.

**3. Approve minutes**

Motion by Sanson, second by Griswold to approve minutes of the July 18, 2012 meeting. Motion carried.

**4. Review of July events**

Administrator Crane noted that a woman, who recently moved to town, attended the July events and had many nice things to say.

- Night on the Square was a big success.
- Friday night hog roast was poorly attended.
- School reunion had over 300 students attend.
- Ecumenical service was well attended.
- Cemetery tour was very good but had poor attendance. Mayor received feedback that the cemetery tour would be a good City attraction.
- Video was well received.
- Tour of Homes co-sponsored with the Grant Regional Auxiliary was a success.

**5. Harvest Festival events**

Discussed having Bernice Judd, oldest Lancaster resident, be the Grand Marshall of the parade.

Sanson has contacted Shirley Bownan, of Heirloom Appraisal, of Madison. She is available on Oct. 6 and her cost is \$150/hr. The Committee consensus was that it would be worth it. Location was discussed, keeping in mind it needed to be close to the square and to consider parking since the Parade would be taking place.

Griswold contacted Tom Bublitz regarding the use of his vacant building on S. Monroe. He agreed and stated the downtown business boards could also be displayed during the event.

Wilson noted that the Cunningham Museum would be open.

Administrator Crane stated he would be selling the 175<sup>th</sup> Merchandise during the parade.

Dennis Morgan suggested a float for the parade and offered to coordinate it.

**6. Schedule next meeting**

The next meeting will be Tuesday, September 18, 2012 at 4:00 PM in Council Chambers

**7. Adjourn**

Motion by Administrator Crane, second by Griswold to adjourn meeting at 4:45 PM. Motion carried.

Respectfully submitted,  
Administrator Crane

**City of Lancaster**  
**175th Birthday Committee Minutes**  
**Tuesday, September 18, 2012**  
**4:00pm**

**1. Call meeting to order**

James Hibbard called the meeting to order at 4:04pm

**2. Roll Call**

Members present were Administrator Crane, Dennis Morgan, Diane Morgan, James Hibbard, John Ingebritsen, Jeanne Griswold, and Chamber Director. Rick Sanson (4:15)

**3. Approve minutes**

Motion by Morgan, second by Hibbard to approve minutes of September 4, 2012 meeting. Motion carried.

**4. Continue planning Harvest Festival events.**

It was confirmed that there was only an hourly fee for the appraiser and she would be there. There will be a limit of 2 items per person. The location of 112 S. Monroe was confirmed for the event as well as a time of 9AM-noon. May need to get day-of insurance. There will need to be a cleanup crew present prior to the event.

The Chamber will coordinate advertising with the HI and WGLR for the week prior to the event.

Bernice Judd will be the Grand Marshall and she will ride in the city's golf cart. Diane and the Chamber Director will go meet her to tell her the news.

Stephen will peddle T-shirts and they will also be combined with book sales.

Diane presented the float design. Dennis is working on the construction.

**5. Schedule next meeting**

There will be a wrap-up meeting some time.

**6. Adjourn**

Motion by Administrator Crane, second by Ingebritson at 4:40. Motion carried.

Submitted by Chamber Director