

**CITY OF LANCASTER  
COMMON COUNCIL AGENDA  
NOVEMBER 21, 2016**

**Place: 206 S. Madison St., City Hall-Council Chambers**

**Time: 6:30 PM**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing-2017 Budget
5. Public Comments from Citizens
6. Consent Agenda\*
  - a. Approve minutes of regular Council Meeting of October 17, 2016
  - b. October Revenue Report
  - c. Nelson Dewey Historical Society Funding Request
  - d. Fund Balance Commitment
  - e. Approve Operator Licenses
7. Approval of Purchase Orders and Expenditures
8. Reports from Commissions and Committees
  - a. Finance Review Committee 11-14-2016
  - b. Golf Course Review Committee 11-09-2016
  - c. Historic Preservation Commission 11-15-2016
  - d. Plan Commission 11-14-2016
9. Consider Ordinance No. 2016-11-Budget and Tax Levy Ordinance for 2017
10. Lancaster Municipal Swimming Pool, Phase 1, Step #1, Technical Evaluation Report (Separate)
11. Discuss and consider proposal received for food service at the Municipal Golf Course
12. If necessary discuss future food and beverage servicing at the Municipal Golf Course
13. Consider K-9 request from Police Department
14. Reports from Department Heads
  - a. Fire Department
  - b. Library
  - c. Police
  - d. Public Works
15. Administrator's Report
16. Mayor Comments
17. Council Comments
18. Future Agenda Items
19. Adjourn

\*Items on the consent agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered on the Regular Agenda.

## NOTICE OF PUBLIC BUDGET HEARING FOR CITY OF LANCASTER

Notice is hereby given that on Monday, November 21, 2016 at 6:30 p.m. at the City Hall, Council Chambers, a PUBLIC HEARING on the PROPOSED BUDGET of the City of Lancaster will be held. The proposed budget in detail is available for inspection at the City Clerk's office from 8:00 a.m. to 4:30 p.m. Monday through Friday. The following is a summary of the proposed 2017 Budget.

	2016 Adopted Budget	2017 Proposed Budget	%		
<u>All Governmental Funds</u>			<u>Change</u>		
<b>REVENUES:</b>					
Taxes:					
General Property Taxes	\$ 1,304,000	\$ 1,343,000	2.99%		
Other Taxes	193,000	194,000			
Special Assessments	25,000	27,000			
Intergovernmental Revenues	1,442,000	1,450,000			
Licenses and Permits	39,000	44,000			
Fines, Forfeitures & Penalties	27,000	21,000			
Public Charges for Services	668,000	657,000			
Intergovernmental Charges for Services	187,500	193,700			
Miscellaneous Revenues	102,500	53,800			
Other Financing Sources	221,500	1,204,500			
TOTAL REVENUES	4,209,500	5,188,000	23.2%		
Cash Balance Applied	344,500	253,000			
TOTAL REV. & CASH BALANCE APPL.	4,554,000	5,441,000			
<b>EXPENDITURES:</b>					
General Government	441,000	445,000			
Public Safety	827,000	793,000			
Public Works	784,000	747,000			
Health & Human Services	55,000	43,000			
Culture, Recreation & Education	565,000	549,000			
Conservation & Development	64,000	61,000			
Debt Service	817,000	812,000			
Total before Library, Capital Outlay & Other Fin. Uses	3,553,000	3,450,000	-2.9%		
Culture, Recreation & Education-Library	384,500	428,500			
Capital Outlay	368,000	1,341,000			
Other Financing Uses	228,500	221,500			
TOTAL EXPENDITURES	4,534,000	5,441,000	20.0%		
<b>Fund Balance and Property Tax Contribution</b>					
<u>All Governmental and Proprietary Funds</u>	<u>Fund Balance</u>	<u>Total</u>	<u>Total</u>	<u>Fund Balance</u>	<u>Property Tax Contribution</u>
<u>Combined</u>	<u>Jan. 1, 2017</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Dec. 31, 2017</u>	<u>Contribution</u>
General Fund	2,458,700	2,325,000	2,325,000	2,458,700	243,000
Special Revenue Fund	213,100	795,000	923,000	85,100	260,000
Debt Service Fund	7,800	812,000	812,000	7,800	772,000
Capital Projects Fund	250,600	1,256,000	1,381,000	125,600	68,000
Internal Service Fund	(37,200)	86,200	49,000	-	
Enterprise Fund	12,148,300	2,050,000	1,905,000	12,293,300	
	\$ 15,041,300	\$ 7,324,200	\$ 7,395,000	\$ 14,970,500	\$ 1,343,000

### Major Capital Outlay

- The 2017 Capital Outlay budget includes \$640,000 for Jefferson Street Reconstruction Project

### Reclassified Fund

- The Community Development Fund, which was a Special Revenue Fund, has been combined with the General Fund

**City of Lancaster  
City Council  
November 21, 2016**

**To:** David Varnam, Mayor and Council

**Subject:** Item 6 – Consent Agenda

**Prepared by:** David Kurihara, City Clerk/Treasurer

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The following are explanations for the items listed on the Consent Agenda:

- a. Minutes (Attached) – Regular Council meeting of October 17, 2016
- b. Revenue report for October- (Attached)
- c. Nelson Dewey Historical Society’s Funding Request-Finance Review Committee recommendation to approve Society’s request for \$25,000 funding from the City, which had received most of a \$34,605 donation in 2014 for historical purposes as a residuary beneficiary from the H. Keith Tiedemann Trust. The purpose of the funding will be to assist in completing repairs to the Emmanuel Episcopal Church. Further, the Historic Preservation Commission had discussed and agreed this was an appropriate amount and use of the funds.
- d. Fund Balance Commitment-Finance Review Committee recommendation to commit (restrict) a portion of the December 31, 2016 General Fund Balance for the amount of the Former Lancaster Interiors Building net sale proceeds of \$89,000 for economic development and capital improvement purposes. Note: Payment had been received in August 2016.
- e. Approve Operators License for the following:

94	Anthony Green	Lancaster	Fireball Lanes
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Applicant has met all licensing requirements

**CITY OF LANCASTER  
COMMON COUNCIL MINUTES  
OCTOBER 17, 2016**

**1. Call Meeting to Order**

Mayor Varnam called meeting to order at 6:30 P.M.

**2. Pledge of Allegiance**

**3. Roll Call**

Members present: Mayor Varnam, Hoffman, Ihm, LaBudda, Olmstead, Reuter, Schmidt and Von Feldt

Members absent: Morgan

Others present: Attorney Helmke, Administrator Winger, Clerk Kurihara, DPW Hauth, Police Chief Reukauf, Fire Chief Braun and Library Director Bernetzke

**4. Public Hearing-Petition for Airport Improvement Aid**

Mayor Varnam declared the public hearing open at 6:31 P.M.

No citizens were present who wished to speak.

Mayor Varnam closed public hearing at 6:32 P.M.

**5. Comments from Citizens**

Cindy Busch hoped the Council would consider increasing the 2017 levy support of the Library.

**6. Proclamation-National Disability Employment Awareness Month**

Mayor Varnam read a proclamation recognizing October 2016 as National Disability Employment Awareness Month in which he will present and sign a copy to Southwest Opportunities Center tomorrow.

**7. Consent Agenda**

- a. Approve minutes of regular Council Meeting of September 19, 2016
- b. September Revenue Report
- c. Ordinance 2016-10 ATV/UTV Route Designation Amendment
- d. Approve Operator Licenses-Brooklyn Elliott

Motion by Schmidt, seconded by LaBudda to approve above consent agenda items. Motion carried unanimously by roll call vote.

**8. Approval of Purchase Orders and Expenditures**

Motion by Ihm, seconded by Hoffman to approve expenditures totaling \$189,425.17. Motion carried unanimously by roll call vote.

Administration was requested to provide a summary of the engineering costs related to the SCADA system.

**9. Reports from Commissions and Committees**

- a. Golf Course Review Committee 10-10-2016
- b. Plan Commission 10-10-2016
  - i. A chronological sequence of events relating to the dog park in Arrow Ridge Business Park was requested to be provided in a memo or in the next Administrator's report.
- c. Finance Review Committee 10-10-2016
- d. Public Works Review Committee 9-15-16 and 10-11-2016

**10. 2015 Audit Report**

Terry Drone, Johnson Block and Company did a brief presentation of the 2015 audit report.

Motion by Schmidt, second by LaBudda to approve the 2015 Audit Report. Motion carried unanimously by roll call vote.

**11. Resolution No. 2016-11**

Motion by Ihm, seconded by LaBudda to approve Resolution 2016-11-Petition Airport Improvement Aid. Motion carried unanimously by roll call vote.

**12. Land Swap**

Motion by Ihm, seconded by Hoffman to approve property Swap (Tract 1 to Terry Olson and Tract 2 to City of Lancaster per Plat of Survey) as recommended by the Plan Commission. Motion carried unanimously by roll call vote.

**13. Resolution No. 2016-12**

Motion by Reuter, seconded by Olmstead to approve Resolution 2016-12-Introductory Resolution to Discontinue a Portion of Van Buren Street Located in the City of Lancaster, Grant County, Wisconsin as recommended by the Plan Commission. Motion carried unanimously by roll call vote.

**14. Resolution No. 2016-13 and Appointments**

Motion by LaBudda, seconded by Hoffman to approve Resolution 2016-13-Lancaster Beautification Committee. Motion carried unanimously by roll call vote.

Motion by LaBudda, seconded by Ihm to approve Lancaster Beautification Committee appointments: Reuter (Council), Von Feldt (Council), Heather Bontreger (Chamber Director), Sue Fritz (Public) and Brynn Junk (Public). Motion carried unanimously by roll call vote.

**15. Arrow Ridge Business Park Sign**

Motion by Ihm, seconded by Reuter to approve the placement of the proposed Arrow Ridge Business Park sign in the City Right of Way. Motion carried unanimously by roll call vote.

**16. Golf Course Update**

Golf Course Manager Blanke gave a golf course update on the maintenance, equipment, 5 year plan and financials.

**17. 2016 Budget Preview**

Administrator Winger reviewed a PowerPoint presentation of the 2017 Budget preview and highlighted the following:

- Proposed Tax Levy-\$1,343,000 (2.99% increase) and Governmental Funds Budget-\$5,441,000 (Status Quo on services).
- \$1,341,000 is budgeted for 2017 Capital projects and includes the Jefferson/Walnut Street reconstruction project.
- 2017 proposed rate increases: Sewer-1.5% and Storm Water-10 cents increase/ERU

A public hearing on the proposed 2017 budget will be set for next month's meeting.

5 minute recess

**18. Early Termination of Golf Course Restaurant Lease**

Motion by Hoffman, seconded by to approve Lessee's request to early terminate the real estate lease between the City and Country Club Pub, Inc. effective October 31, 2016. Motion carried unanimously by roll call vote.

**19. Future Leasing of the Golf Course Restaurant**

There was a consensus to maintain a restaurant at the Golf Course and direct the City Administrator along with Alderperson Hoffman to prepare and send out a request for proposals/qualifications (RFP/RFQ) by November 1<sup>st</sup> to run a restaurant out of the Clubhouse so the Council may possibly consider any proposals at the next meeting.

**20. Reports from Department Heads**

- a. Fire Department-Oral Report
- b. Library-Report-Note: Awarded prestigious Wisconsin Library Association 2016 Library of the Year
- c. Police-Report
- d. Public Works-Report

**21. Administrator's Report**

Report enclosed

**22. Mayor Comments**

- Thanked Police Department for ride along
- Has been meeting with School and County officials to enhance intergovernmental relations
- Expressed prayers for Alderperson Morgan and his wife, Diane

**23. Council Comments**

None

**24. Future Agenda Items**

None

**25. Close Session**

Motion by Ihm, seconded by LaBudda to convene to close session at 8:25 P.M. for the purpose of:

- a. Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility in regards to City Administrator performance evaluation and full time non-represented employees' wages (Wisconsin Statutes 19.85, Pl, c)
- b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in regards the sale of property located 302 S. Van Buren and discuss listing prices of other City properties for sale (Wisconsin Statutes 19.85, P1, e)

Motion carried unanimously by roll call.

**26. Resume to open session**

Motion by Schmidt, seconded by LaBudda to resume to open session at 9:32 p.m. to take action on above if so advisable. Motion carried unanimously by roll call vote.

Motion by LaBudda, second by Ihm to make an offer of \$14,000 with the conditions of a home being built within one (1) year of the closing date and approval of a City easement for the Memorial trail on the east boundary of the property to Thomas Meier. Motion carried unanimously by roll call vote.

**27. Adjourn**

Motion by LaBudda, seconded by Reuter to adjourn meeting at 9:34 P.M. Motion carried.

David A. Kurihara, City Clerk

## Summary By Distribution

Category	Distribution	Amount
CEMETERY	GRAVE OPENINGS	200.00
CEMETERY	LOT SALES	500.00
DELINQUENT CHGS/COUNTY REIMBU	INTEREST ON DEL CHARGES	196.08
DONATIONS	GENERAL FUND-DONATIONS	31,111.30
DONATIONS	SCHREINER LIBRARY BLDG EXPANSI	50,000.00
FIRE DEPARTMENT CHARGES	FIRE INSPECTIONS	144.00
GOLF COURSE	CART RENTAL	103.00
GOLF COURSE	CLUB HOUSE RENTAL/LEASE	2,057.00
GOLF COURSE	GOLF MERCHANDISE	405.28
GOLF COURSE	GREEN FEES	982.22
INTERGOVERNMENTAL	STATE OF WI/LAW ENFORCE IMPROV	1,735.83
LICENSES AND PERMITS	BUILDING PERMITS	4,166.00
LICENSES AND PERMITS	LIQUOR LICENSES	10.00
MISCELLANEOUS REVENUES	HEALTH INSURANCE	1,198.51
MISCELLANEOUS REVENUES	MISCELLANEOUS	12,907.34
MISCELLANEOUS REVENUES	RENT MUNICIPAL BUILDING	140.00
MISCELLANEOUS REVENUES	RENT THEATRE	1,750.00
POLICE DEPARTMENT	COURT FINES	701.46
POLICE DEPARTMENT	PARKING TICKETS	292.00
PUBLIC CHARGES	CLERK FEES	25.00
PUBLIC CHARGES	OTHER PUBLIC WORKS	36.90
PUBLIC CHARGES	PARK USE PERMIT	70.00
PUBLIC CHARGES	ZONING	300.00
SPECIAL ASSESSMENTS	INTEREST-SPECIAL ASSESSMENTS	546.05
SPECIAL ASSESSMENTS	SPEC ASSMNTS -CURB AND GUTTER	730.13
TAXES	INTEREST ON TAXES	105.80
TAXES	PUBLIC ACCOMODATION TAX	826.87
TAXES	TAXES RECEIVABLE	300.00
UTILITY BILLING RECEIPTS	UTILITY BILLING RECEIPTS	164,015.92
WASTEWATER UTILITY	MISCELLEANOUS REVENUES	3,588.27
WATER UTILTIY	HYDRANT WATER	85.88
Grand Totals:		<u>279,230.84</u>

AGENDA ITEM NO. 7  
APPROVAL OF PURCHASE ORDERS AND EXPENDITURES  
11/21/2016

1. EXPENDITURES

10/1/2016 - 10/31/2016	pg. 1-19	\$	369,770.65
LIBRARY:		\$	(880.51)
TOTAL EXPENDITURES		\$	<u><u>368,890.14</u></u>

2. PURCHASE ORDERS (> \$25,000)

	pg.	\$	-
			-
		\$	<u><u>-</u></u>

# City of Lancaster

## Chart of Accounts

### Expenditures

#### General Fund

100-51000	City Administrator	100-54100	Animal Pound
100-51100	Mayor & Council	100-54600	Project Lift
100-51300	City Attorney	100-55200	City Park System
100-51310	Other Legal Fees	100-55300	Summer Rec. Administration
100-51400	Clerk/Treasurer	100-55420	Swimming Pool
100-51420	Election Expenses	100-56300	Planning & Zoning
100-51430	Insurance	100-56500	Economic Development
100-51520	Assessor	100-56700	Community Events
100-51522	Board of Review	100-58100	Debt Services
100-51600	Municipal Building	100-59000	Other Financing Uses
100-51910	Illegal Tax		
100-52100	Police Department		
100-52310	Fire Department		
100-52311	Fire Inspections		
100-52312	Special Purpose Fire Dept.		
100-52400	Bldg. Insp./Zoning Admin.		
100-52500	Civil Defense		
100-53100	Public Works Administration		
100-53210	Garages & Sheds		
100-53212	Machinery & Equipment		
100-53310	Roadway Paving		
100-53320	Street Cleaning		
100-53322	Snow & Ice Control		
100-53410	Traffic Control		
100-53416	Tree/Brush/Weed Control		
100-53450	Street Lighting-Residential		
100-53451	Street Lighting-Commercial		
100-53455	Parking Lot Maintenance		
100-53610	Garbage Collection		
100-53611	Rubbish Collection		
100-53620	Sanitary Landfill		
100-53660	Solid Waste/Recycling		
100-53700	Holiday Decorating		
100-53800	Airport Operations		

## Chart of Accounts-Expenditures

**Special Revenue Funds**

220-54700	Cemetery
230-56500	CDBG
240-53XXX	StormWater Fund
250-55430	Golf Course
260-56700	Community Development
276-52310	Fire Dept.-Grants
280-55110	Library
285-55110	Potosi Branch Library
291-55300	Children's Theatre
292-55200	Veteran's Memorial
293-55200	Kids Courtyard

**Debt Service Funds**

300-59xxx	Debt Service
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**Capital Project Funds**

400-57140	General Building Outlay
400-57141	City Hall
400-57211	Police Vehicle Replacement
402-57221	Fire Truck Replacement
400-57222	Fire/Rescue Bldg.
400-57324	Public Works Vehicles
400-57331	Hwy 61 Reconstruction
400-57333	Street Resurfacing
400-57334	N. Adams St. Reconst.
400-57336	S. Adams St. Reconst.
400-57337	Linden St. Reconst.
400-57341	Parking Lot
400-57342	Storm Sewer Improv.
400-57344	Sidewalk
400-57351	Airport Improvements
400-57430	Golf Course
400-57610	Library Building Project
400-57620	Park Improvements
400-57630	Swimming Pool
400-59000	Other Financing Uses
403-57201	TID #3
409-57201	TID #4

**Enterprise Funds****Water Fund**

610-50605	Source of Supply
610-50620	Pumping
610-50625	Pumping Plant
610-50630	Water Treatment
610-50640	Trans/Distribution
610-50650	Mntce of Reservoir
610-50651	Mntce of Mains
610-50652	Mntce of Services
610-50653	Mntce of Meters
610-50654	Mntce of Hydrants
610-50655	Mntce of Other Plant
610-50901	Meter Reading
610-50902	Accounting & Collection
610-50904	Uncollectible Accounts
610-50920	Administration & General
610-50926	Employee Benefits
610-50930	Miscellaneous General

**Sewer Fund**

620-50821	Power for Pumping
620-50822	Power for Aeration Equip.
620-50826	Chemicals
620-50827	Other Operating Expense
620-50828	Transportation
620-50830	Sludge Hauling
620-50831	Mntce. Collection System
620-50832	Mntce. Pumping Equip.
620-50833	Mntce. Treatment Plant
620-50834	Mntce. General Plant
620-50835	Mntce. Lab Equip.
620-50840	Billing & Collection
620-50842	Meter Reading
620-50850	Admin. & General
620-50851	Office Expense
620-50852	Outside Services
620-50854	Other General Expenses

**Technology**

710-51490	Technology
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Report Criteria:

Invoice.Input Date = 10/01/2016-10/16/2016, 10/18/2016-10/31/2016

Vendor Name	Vendor No	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq						
<b>10/5/2016</b>							
<b>ALLIANT ENERGY</b>							
ALLIANT ENERGY	360						
09292016	1	ELECTRIC	09/29/2016	10/06/2016	1,914.30	10/16	100-51600-222
09292016	2	ELECTRIC	09/29/2016	10/06/2016	395.10	10/16	100-52310-222
09292016	3	ELECTRIC	09/29/2016	10/06/2016	600.60	10/16	100-52100-222
09292016	4	ELECTRIC	09/29/2016	10/06/2016	10.62	10/16	100-52500-222
09292016	5	ELECTRIC	09/29/2016	10/06/2016	8.83	10/16	100-53410-222
09292016	6	ELECTRIC	09/29/2016	10/06/2016	4,555.35	10/16	100-53450-216
09292016	7	ELECTRIC	09/29/2016	10/06/2016	10.17	10/16	260-56500-222
09292016	8	ELECTRIC	09/29/2016	10/06/2016	181.24	10/16	620-50821-222
Total 09292016					7,676.21		
Total ALLIANT ENERGY					7,676.21		
<b>APPLIED MICRO</b>							
APPLIED MICRO	620						
102229	1	R-CLOUD BACKUP	07/14/2016	10/06/2016	710.50	10/16	710-51490-210
102523	1	MAIL PROTECTOR	09/19/2016	10/06/2016	155.30	10/16	710-51490-310
24252	1	SERVER ACCESS	07/22/2016	10/06/2016	37.50	10/16	710-51490-310
24595	1	TOUGHBOOK RUNNING SLOW	09/08/2016	10/06/2016	50.00	10/16	710-51490-310
24665	1	MXLOGIC TO MAILPROTECTOR	09/20/2016	10/06/2016	131.25	10/16	710-51490-310
Total APPLIED MICRO					1,084.55		
<b>AUTOWARES INC</b>							
AUTOWARES INC	750						
09252016	1	PARTS	09/25/2016	10/06/2016	156.74	10/16	100-53210-390
09252016	2	PARTS	09/25/2016	10/06/2016	38.12	10/16	100-55200-251
09252016	3	PARTS	09/25/2016	10/06/2016	60.59	10/16	250-55430-390
09252016	4	PARTS	09/25/2016	10/06/2016	11.46	10/16	100-53212-350
09252016	5	PARTS	09/25/2016	10/06/2016	134.93	10/16	620-50831-390
Total 09252016					401.84		
Total AUTOWARES INC					401.84		
<b>B.L. MURRAY COMPANY INC.</b>							
B.L. MURRAY COMPANY INC.	820						
92085	1	TOILET TISSUE	09/29/2016	10/06/2016	56.37	10/16	100-52310-390
92085	2	KITCHEN TOWELS	09/29/2016	10/06/2016	56.38	10/16	100-55200-390
Total 92085					112.75		
Total B.L. MURRAY COMPANY INC.					112.75		
<b>BARB MATERIALS</b>							
BARB MATERIALS	980						
240151	1	S MADISON ST	09/17/2016	10/06/2016	1,756.57	10/16	610-50651-490
240152	1	CITY HALL	09/17/2016	10/06/2016	255.00	10/16	610-50651-490

Vendor Name	Vendor No	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq						
Total BARD MATERIALS					2,011.57		
<b>CAPITAL ONE BANK (USA) N.A.</b>							
CAPITAL ONE BANK (USA) N.A.		1790					
09172016	1	EQUIP. REPAIR	09/17/2016	10/06/2016	143.60	10/16	100-52100-251
09172016	2	EDUCATION EXPENSE	09/17/2016	10/06/2016	470.64	10/16	100-52100-330
09172016	3	HELMETS	09/17/2016	10/06/2016	2,054.93	10/16	100-52100-390
09172016	4	BLOOD ALCH	09/17/2016	10/06/2016	58.00	10/16	100-52100-311
09172016	5	UNIFORMS	09/17/2016	10/06/2016	272.88	10/16	100-52100-365
Total 09172016					3,000.05		
Total CAPITAL ONE BANK (USA) N.A.					3,000.05		
<b>D.H. MUNICIPAL SERVICES</b>							
D.H. MUNICIPAL SERVICES		2660					
OCTOBER16	1	BUILDING INSPECTOR	09/29/2016	10/06/2016	1,250.00	10/16	100-52400-117
OCTOBER16	2	PLANNING & ZONING	09/29/2016	10/06/2016	333.33	10/16	100-56300-117
Total OCTOBER16					1,583.33		
Total D.H. MUNICIPAL SERVICES					1,583.33		
<b>DIGGERS HOTLINE INC.</b>							
DIGGERS HOTLINE INC.		2940					
160943301	1	TICKETS	09/30/2016	10/06/2016	227.47	10/16	610-50930-390
160943301	2	TICKETS	09/30/2016	10/06/2016	227.48	10/16	620-50854-390
Total 160943301					454.95		
Total DIGGERS HOTLINE INC.					454.95		
<b>GASSER HARDWARE</b>							
GASSER HARDWARE		4290					
09302016	1	SUPPLIES	09/30/2016	10/06/2016	121.91	10/16	100-52310-390
09302016	2	SUPPLIES	09/30/2016	10/06/2016	6.75	10/16	100-53210-390
09302016	3	SUPPLIES	09/30/2016	10/06/2016	31.55	10/16	100-53212-350
09302016	4	SUPPLIES	09/30/2016	10/06/2016	79.52	10/16	610-50620-390
09302016	5	SUPPLIES	09/30/2016	10/06/2016	183.73	10/16	620-50834-390
09302016	6	SUPPLIES	09/30/2016	10/06/2016	167.44	10/16	100-53210-390
09302016	7	SUPPLIES	09/30/2016	10/06/2016	124.04	10/16	100-55200-390
09302016	8	SUPPLIES	09/30/2016	10/06/2016	68.26	10/16	250-55430-390
09302016	9	SUPPLIES	09/30/2016	10/06/2016	5.98	10/16	100-53800-390
Total 09302016					789.18		
Total GASSER HARDWARE					789.18		
<b>GRANT COUNTY LAW ENFORCEMENT</b>							
GRANT COUNTY LAW ENFORCEMENT		4740					
09212016	1	DUES	09/21/2016	10/06/2016	20.00	10/16	100-52100-310
Total GRANT COUNTY LAW ENFORCEMENT					20.00		

HAUTH, JOHN

Vendor Name	Vendor No		Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq							
HAUTH, JOHN	5140							
6891	1		SAFETY TRAINING SUPPLIES	09/29/2016	10/06/2016	14.47	10/16	100-53100-310
Total HAUTH, JOHN						14.47		
<b>IOWA PATCH</b>								
IOWA PATCH	5740							
1984	1		SQUARE PATCHING	10/05/2016	10/06/2016	1,433.60	10/16	100-53310-413
Total IOWA PATCH						1,433.60		
<b>J &amp; N STONE</b>								
J & N STONE	5840							
4080	1		HAULING FEE	09/15/2016	10/06/2016	180.80	10/16	100-53416-490
4080	2		FLY ASH-HAPP JOES & CITY HALL	09/15/2016	10/06/2016	388.13	10/16	610-50651-490
Total 4080						568.93		
Total J & N STONE						568.93		
<b>J &amp; R SUPPLY INC.</b>								
J & R SUPPLY INC.	5860							
1609858	1		CLAMP	09/15/2016	10/06/2016	580.00	10/16	610-50651-490
Total J & R SUPPLY INC.						580.00		
<b>KANSAS CITY LIFE INSURANCE CO.</b>								
KANSAS CITY LIFE INSURANCE CO.	6130							
1226017	1		DISABILITY INS	10/01/2016	10/06/2016	388.81	10/16	100-21530
Total KANSAS CITY LIFE INSURANCE CO.						388.81		
<b>KIMBALL MIDWEST</b>								
KIMBALL MIDWEST	6270							
5139788	1		SHOP SUPPLIES	09/14/2016	10/06/2016	376.38	10/16	100-53212-350
Total KIMBALL MIDWEST						376.38		
<b>MARTELLE WATER TREATMENT</b>								
MARTELLE WATER TREATMENT	7610							
14870	1		AQUA MAG	09/13/2016	10/06/2016	4,428.00	10/16	610-50630-363
Total MARTELLE WATER TREATMENT						4,428.00		
<b>MCNAMARA R V &amp; H, LLP</b>								
MCNAMARA R V & H, LLP	7780							
10012016	1		CONTRACT-MONTHLY PAYMENT	10/01/2016	10/06/2016	2,500.00	10/16	100-51300-117
Total MCNAMARA R V & H, LLP						2,500.00		
<b>MEDICAL ASSOCIATES</b>								
MEDICAL ASSOCIATES	7810							
10012016	1		MONTHLY PREMIUM	10/01/2016	10/06/2016	26,074.64	10/16	100-21525

Vendor Name	Vendor No	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq						
Total MEDICAL ASSOCIATES					26,074.64		
<b>MYERS CARROLL PBG &amp; HTG</b>							
MYERS CARROLL PBG & HTG	8540						
70087	1	INSTALLATION FOR RAYTHERM BOILER	09/19/2016	10/06/2016	21,225.00	10/16	100-55420-800
Total MYERS CARROLL PBG & HTG					21,225.00		
<b>NORTH CENTRAL LABORATORY</b>							
NORTH CENTRAL LABORATORY	8870						
378855	1	TESTS	09/19/2016	10/06/2016	51.80	10/16	610-50630-363
378855	2	CHEMICALS	09/19/2016	10/06/2016	60.79	10/16	620-50835-490
Total 378855					112.59		
Total NORTH CENTRAL LABORATORY					112.59		
<b>OWEN'S EXCAVATION &amp; TRENCH INC</b>							
OWEN'S EXCAVATION & TRENCH INC	9130						
09082016	1	PAY REQUEST #4	09/08/2016	10/07/2016	13,332.11	10/16	400-57336-216
Total OWEN'S EXCAVATION & TRENCH INC					13,332.11		
<b>PETTY CASH</b>							
PETTY CASH	9350						
01052016	1	OFFICE SUPPLIES	10/05/2016	10/06/2016	1.87	10/16	100-52100-310
01052016	2	CASE RELATED	10/05/2016	10/06/2016	5.00	10/16	100-52100-311
01052016	3	POSTAGE	10/05/2016	10/06/2016	25.75	10/16	100-52100-312
01052016	4	EDUCATION/TRAVEL	10/05/2016	10/06/2016	60.00	10/16	100-52100-330
01052016	5	FUEL	10/05/2016	10/06/2016	21.52	10/16	100-52100-356
Total 01052016					114.14		
Total PETTY CASH					114.14		
<b>PREFERRED HEALTH CHOICES</b>							
PREFERRED HEALTH CHOICES	9660						
2962	1	FSA-SEPT.	09/20/2016	10/06/2016	4.75	10/16	100-51000-310
2962	2	FSA-SEPT.	09/20/2016	10/06/2016	9.50	10/16	100-51400-310
2962	3	FSA-SEPT.	09/20/2016	10/06/2016	38.00	10/16	100-52100-310
2962	4	FSA-SEPT.	09/20/2016	10/06/2016	4.75	10/16	100-53100-310
2962	5	FSA-SEPT.	09/20/2016	10/06/2016	23.75	10/16	100-53210-390
2962	6	FSA-SEPT.	09/20/2016	10/06/2016	9.50	10/16	100-55200-390
2962	7	FSA-SEPT.	09/20/2016	10/06/2016	4.75	10/16	250-55430-310
2962	8	FSA-SEPT.	09/20/2016	10/06/2016	9.50	10/16	280-55110-310
2962	9	FSA-SEPT.	09/20/2016	10/06/2016	7.12	10/16	610-50920-310
2962	10	FSA-SEPT.	09/20/2016	10/06/2016	7.13	10/16	620-50851-310
Total 2962					118.75		
Total PREFERRED HEALTH CHOICES					118.75		
<b>PREMIER CO-OP</b>							
PREMIER CO-OP	9670						
373015	1	LAWN TREAD TOUGH	09/01/2016	10/06/2016	264.00	10/16	100-53416-490

Vendor Name	Vendor No	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq						
Total PREMIER CO-OP					264.00		
<b>REYNOLDS ELECTRIC</b>							
REYNOLDS ELECTRIC	10240						
67928	1	STOBE LIGHTS	09/13/2016	10/06/2016	64.50	10/16	100-53800-350
67954	1	REPAIR HALL LIGHTS	09/21/2016	10/06/2016	111.50	10/16	100-51600-350
Total REYNOLDS ELECTRIC					176.00		
<b>TITAN MACHINERY</b>							
TITAN MACHINERY	12050						
687466	1	REPLACE WINDSHIELD	09/20/2016	10/06/2016	1,604.58	10/16	100-53212-251
Total TITAN MACHINERY					1,604.58		
<b>VARNAM, DAVID</b>							
VARNAM, DAVID	12580						
09282016	1	BOARD OF DIRECTORS MEETING	09/28/2016	10/06/2016	16.00	10/16	100-51100-330
Total VARNAM, DAVID					16.00		
<b>WISCONSIN RURAL WATER</b>							
WISCONSIN RURAL WATER	13720						
10052016	1	TRAINING - JOHN HAUTH - OCT 5TH	10/05/2016	10/06/2016	100.00	10/16	100-53100-330
10052016	2	TRAINING - J. OYEN & J. MURRAY - OCT 5TH	10/05/2016	10/06/2016	200.00	10/16	610-50930-330
Total 10052016					300.00		
3043	1	SAFETY BLOODBORNE PATHOGENS	09/22/2016	10/06/2016	480.00	10/16	100-53210-330
Total WISCONSIN RURAL WATER					780.00		
<b>WOOD, MARK</b>							
WOOD, MARK	13930						
09302016	1	CONFERENCE EXPENSES	09/30/2016	10/06/2016	140.00	10/16	620-50854-330
Total WOOD, MARK					140.00		
Total 10/5/2016					91,382.43		

Vendor Name	Vendor No	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq						
<b>10/12/2016</b>							
<b>APPLIED MICRO</b>							
APPLIED MICRO	620						
102494	1	LAPTOP COMPUTER-AV SYSTEM	09/12/2016	10/13/2016	374.99	10/16	100-52310-380
24786	1	SERVER ACCESS	10/04/2016	10/13/2016	37.50	10/16	710-51490-310
24788	1	MONITOR SERVER	10/01/2016	10/13/2016	515.00	10/16	710-51490-210
Total APPLIED MICRO					927.49		
<b>BARD MATERIALS</b>							
BARD MATERIALS	980						
241423	1	GRANT & MAPLE ST.	09/24/2016	10/13/2016	204.00	10/16	100-53441-419
242508	1	HWY 61	09/30/2016	10/13/2016	475.59	10/16	250-55430-390
Total BARD MATERIALS					679.59		
<b>CAREY'S SEAMLESS GUTTERS &amp;</b>							
CAREY'S SEAMLESS GUTTERS &	1820						
8834	1	GARAGE DOOR REPAIR	09/22/2016	10/13/2016	450.00	10/16	100-52310-252
Total CAREY'S SEAMLESS GUTTERS &					450.00		
<b>CASON &amp; ASSOCIATES LLC</b>							
CASON & ASSOCIATES LLC	1910						
6726	1	AQUASHADE	09/27/2016	10/13/2016	554.00	10/16	100-55200-363
6726	2	WATER GLOW 3-LIGHT KIT	09/27/2016	10/13/2016	1,105.00	10/16	100-55200-240
Total 6726					1,659.00		
Total CASON & ASSOCIATES LLC					1,659.00		
<b>EMERGENCY APPARATUS MTNCE</b>							
EMERGENCY APPARATUS MTNCE	3480						
89076	1	L-1 DRIVERS DOOR LATCH REPAIR	09/02/2016	10/13/2016	434.11	10/16	100-52310-250
Total EMERGENCY APPARATUS MTNCE					434.11		
<b>FINNEY IMPLEMENT INC.</b>							
FINNEY IMPLEMENT INC.	3920						
476113	1	HOSE MADE/FILTER	08/25/2016	10/13/2016	90.87	10/16	100-55200-251
476343	1	AIR FILTER	08/31/2016	10/13/2016	18.35	10/16	100-55200-251
476378	1	25" BLADE	09/01/2016	10/13/2016	72.63	10/16	100-55200-251
476768	1	PULLEY	09/09/2016	10/13/2016	33.59	10/16	100-55200-251
476955	1	FACE SEAL FITTING	09/14/2016	10/13/2016	60.84	10/16	100-55200-251
476992	1	MOWER BEARINGS/PAINTMARKER	09/15/2016	10/13/2016	101.14	10/16	250-55430-240
477025	1	AIR FILTER COVER	09/15/2016	10/13/2016	25.59	10/16	100-55200-251
477035	1	3/4 X 8 CAP SCREW	09/15/2016	10/13/2016	4.20	10/16	100-55200-251
477142	1	MOWER BEARINGS	09/19/2016	10/13/2016	102.66	10/16	100-55200-251
Total FINNEY IMPLEMENT INC.					509.87		
<b>GIERKE ROBINSON</b>							
GIERKE ROBINSON	4440						
2109317	1	FLAT HEAD ALUMINUM	09/19/2016	10/13/2016	57.46	10/16	100-53210-375
2109317	2	BLUE MIRROR GLASSES	09/19/2016	10/13/2016	41.50	10/16	100-53210-801

Vendor Name	Vendor No	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq						
Total 2109317					98.96		
Total GIERKE ROBINSON					98.96		
<b>GRANTLAND GRAPHICS, WOLFS</b>							
GRANTLAND GRAPHICS, WOLFS		4840					
26830	1	VOTE EARY SIGN	09/26/2016	10/13/2016	33.00	10/16	100-51420-310
26830	2	VONFELDT NAME PLATE	09/26/2016	10/13/2016	17.16	10/16	100-51100-390
Total 26830					50.16		
Total GRANTLAND GRAPHICS, WOLFS					50.16		
<b>HD SUPPLY WATERWORKS LTD</b>							
HD SUPPLY WATERWORKS LTD		5210					
158957	1	2-510M RADIO READS	09/21/2016	10/13/2016	308.85	10/16	610-30346
86861	1	GPS RECEIVER	09/21/2016	10/13/2016	100.00	10/16	610-50901-310
86861	2	GPS RECEIVER	09/21/2016	10/13/2016	100.00	10/16	620-50842-310
Total 86861					200.00		
Total HD SUPPLY WATERWORKS LTD					508.85		
<b>IOWA PATCH</b>							
IOWA PATCH		5740					
21	1	TRAFFIC CONES	10/04/2016	10/13/2016	432.00	10/16	100-53410-490
21	2	GLOVES	10/04/2016	10/13/2016	250.00	10/16	100-53210-801
Total 21					682.00		
Total IOWA PATCH					682.00		
<b>J &amp; R SUPPLY INC.</b>							
J & R SUPPLY INC.		5860					
1609600	1	CURB PLATE	09/22/2016	10/13/2016	560.00	10/16	100-53441-419
1609605	1	WRAPAROUND	09/22/2016	10/13/2016	130.00	10/16	610-50651-490
1609605	2	FERNCO COUPLING	09/22/2016	10/13/2016	57.00	10/16	620-50831-490
Total 1609605					187.00		
1610002	1	FRAME	09/20/2016	10/13/2016	268.00	10/16	100-53441-419
1610052	1	12" X 15" ADS END SECTION	09/21/2016	10/13/2016	500.00	10/16	100-53441-419
Total J & R SUPPLY INC.					1,515.00		
<b>JEFFERSON FIRE &amp; SAFETY INC.</b>							
JEFFERSON FIRE & SAFETY INC.		5920					
230070	1	PORTABLE FLOODLIGHT T-7	09/16/2016	10/13/2016	550.00	10/16	100-52310-374
Total JEFFERSON FIRE & SAFETY INC.					550.00		
<b>JOHN DEERE FINANCIAL</b>							
JOHN DEERE FINANCIAL		5980					
775116	1	PARTS	09/15/2016	10/13/2016	156.98	10/16	100-55200-251

Vendor Name	Vendor No	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq						
Total JOHN DEERE FINANCIAL					156.98		
<b>KLONDYKE WELDING &amp; REPAIR LLC</b>							
KLONDYKE WELDING & REPAIR LLC	6390						
22145	1	TENNIS COURT	09/30/2016	10/13/2016	59.38	10/16	100-55200-410
22145	2	STORM DRAIN	09/30/2016	10/13/2016	26.40	10/16	100-53441-419
22145	3	SAW BLADES	09/30/2016	10/13/2016	182.58	10/16	100-53212-251
Total 22145					268.36		
Total KLONDYKE WELDING & REPAIR LLC					268.36		
<b>KRAEMER'S WATER STORE INC</b>							
KRAEMER'S WATER STORE INC	6470						
10032016	1	WATER	10/03/2016	10/13/2016	36.50	10/16	100-53210-390
10032016	2	WATER	10/03/2016	10/13/2016	20.80	10/16	100-51600-355
Total 10032016					57.30		
Total KRAEMER'S WATER STORE INC					57.30		
<b>KWIK TRIP</b>							
KWIK TRIP	6620						
10122016	1	FUEL	10/12/2016	10/13/2016	208.78	10/16	100-52100-356
Total KWIK TRIP					208.78		
<b>L V LABS LLC</b>							
L V LABS LLC	6640						
14047	1	TESTS	10/03/2016	10/13/2016	25.00	10/16	610-50630-216
Total L V LABS LLC					25.00		
<b>L.W. ALLEN LLC</b>							
L.W. ALLEN LLC	6650						
101894	1	COMMUNICATION MODULE	09/30/2016	10/13/2016	2,298.32	10/16	610-50640-390
Total L.W. ALLEN LLC					2,298.32		
<b>LANCASTER, CITY OF</b>							
LANCASTER, CITY OF	6910						
09302016	1	WATER/SEWER	09/30/2016	10/13/2016	78.76	10/16	100-51600-224
09302016	2	WATER/SEWER	09/30/2016	10/13/2016	106.82	10/16	100-52310-224
09302016	3	WATER/SEWER	09/30/2016	10/13/2016	120.33	10/16	100-53210-224
09302016	4	WATER/SEWER	09/30/2016	10/13/2016	223.56	10/16	100-55200-224
09302016	5	WATER/SEWER	09/30/2016	10/13/2016	219.75	10/16	100-55420-224
09302016	6	WATER/SEWER	09/30/2016	10/13/2016	29.39	10/16	220-54700-224
09302016	7	WATER/SEWER	09/30/2016	10/13/2016	1,345.86	10/16	250-55430-224
09302016	8	WATER/SEWER	09/30/2016	10/13/2016	103.23	10/16	280-55110-224
09302016	9	WATER/SEWER	09/30/2016	10/13/2016	1,575.94	10/16	610-50620-224
09302016	10	WATER/SEWER	09/30/2016	10/13/2016	1,378.91	10/16	620-50827-224
09302016	11	WATER/SEWER	09/30/2016	10/13/2016	183.74	10/16	620-50832-224
09302016	12	WATER/SEWER	09/30/2016	10/13/2016	23.72	10/16	100-53455-390

Vendor Name	Vendor No	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq						
Total 09302016					5,390.01		
Total LANCASTER, CITY OF					5,390.01		
<b>LARRY'S WELDING</b>							
LARRY'S WELDING		6980					
97836	1	GRIP STRUT	08/12/2016	10/13/2016	13.20	10/16	100-53212-350
97871	1	WASHERS	08/16/2016	10/13/2016	2.45	10/16	100-53800-350
98126	1	SQUARE TUBE/FLAT/CUT	09/19/2016	10/13/2016	203.50	10/16	100-53212-251
98135	1	CUT PLATE/FITTING	09/19/2016	10/13/2016	38.25	10/16	620-50828-250
Total LARRY'S WELDING					257.40		
<b>LUBRICATION ENGINEERS INC</b>							
LUBRICATION ENGINEERS INC		7300					
316769	1	MONOLEC HYDRAULIC OIL	09/23/2016	10/13/2016	730.00	10/16	620-50833-390
Total LUBRICATION ENGINEERS INC					730.00		
<b>MOOR HYDRAULIC INC</b>							
MOOR HYDRAULIC INC		8300					
445634	1	WIRE HOSE FITTING	09/15/2016	10/13/2016	277.52	10/16	100-55200-251
Total MOOR HYDRAULIC INC					277.52		
<b>MYERS MECHANICAL SOLUTIONS LLC</b>							
MYERS MECHANICAL SOLUTIONS LLC		8560					
70124	1	INSTALL BACKFLOW SEWER VALVE	09/27/2016	10/13/2016	946.84	10/16	620-50831-216
Total MYERS MECHANICAL SOLUTIONS LLC					946.84		
<b>NEW HORIZONS SUPPLY COOPER</b>							
NEW HORIZONS SUPPLY COOPER		8760					
09302016	1	FUEL	09/30/2016	10/13/2016	170.00	10/16	100-52310-356
09302016	2	FUEL	09/30/2016	10/13/2016	622.71	10/16	100-53212-356
09302016	3	FUEL	09/30/2016	10/13/2016	29.15	10/16	100-53212-356
09302016	4	FUEL	09/30/2016	10/13/2016	1,374.83	10/16	100-55200-356
09302016	5	FUEL	09/30/2016	10/13/2016	306.47	10/16	220-54700-356
09302016	6	FUEL	09/30/2016	10/13/2016	391.10	10/16	250-55430-356
09302016	7	FUEL	09/30/2016	10/13/2016	97.86	10/16	620-50831-390
Total 09302016					2,992.12		
Total NEW HORIZONS SUPPLY COOPER					2,992.12		
<b>PINK AUTOMOTIVE SERVICE INC.</b>							
PINK AUTOMOTIVE SERVICE INC.		9390					
73571	1	FLAT REPAIR	09/22/2016	10/13/2016	18.81	10/16	620-50828-250
Total PINK AUTOMOTIVE SERVICE INC.					18.81		
<b>PROGRO SOLUTIONS</b>							
PROGRO SOLUTIONS		9760					
572674	1	CHEMICALS	09/21/2016	10/13/2016	1,706.00	10/16	250-55430-363

Vendor Name	Vendor No	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq						
Total PROGRO SOLUTIONS					1,706.00		
<b>PUBLIC SERVICE COMMISSION</b>							
PUBLIC SERVICE COMMISSION	9840						
RA17-I-03030	1	ADV/REMAINDER ASSESSMENT	09/30/2016	10/13/2016	1,231.24	10/16	610-40408
Total PUBLIC SERVICE COMMISSION					1,231.24		
<b>QUEENB RADIO</b>							
QUEENB RADIO	9950						
78895-2	1	SPORTS	09/30/2016	10/13/2016	150.00	10/16	100-51100-390
Total QUEENB RADIO					150.00		
<b>RITCHIE IMPLEMENT INC</b>							
RITCHIE IMPLEMENT INC	10340						
80417	1	OIL FILTER	09/26/2016	10/13/2016	133.96	10/16	100-53212-350
Total RITCHIE IMPLEMENT INC					133.96		
<b>SABEL MECHANICAL</b>							
SABEL MECHANICAL	10620						
1725	1	CHECK VALVES	09/26/2016	10/13/2016	5,409.00	10/16	620-50832-350
Total SABEL MECHANICAL					5,409.00		
<b>SCHMITZ SANITARY SERVICE</b>							
SCHMITZ SANITARY SERVICE	10810						
09272016	1	SERVICES	09/27/2016	10/13/2016	364.00	10/16	250-55430-240
09272016	2	SERVICES	09/27/2016	10/13/2016	364.00	10/16	100-55200-390
Total 09272016					728.00		
Total SCHMITZ SANITARY SERVICE					728.00		
<b>SECURIAN FINANCIAL GROUP INC.</b>							
SECURIAN FINANCIAL GROUP INC.	10900						
NOV 2016	1	NOVEMBER PREMIUM	10/12/2016	10/13/2016	448.14	10/16	100-21532
Total SECURIAN FINANCIAL GROUP INC.					448.14		
<b>SHERWIN WILLIAMS CO.</b>							
SHERWIN WILLIAMS CO.	10990						
4624-1	1	STRIPE FMP WHITE	09/21/2016	10/13/2016	80.00	10/16	100-55200-390
Total SHERWIN WILLIAMS CO.					80.00		
<b>SW WI TECHNICAL COLLEGE</b>							
SW WI TECHNICAL COLLEGE	11670						
14571	1	TEXTBOOKS	09/19/2016	10/13/2016	192.00	10/16	100-52310-330
Total SW WI TECHNICAL COLLEGE					192.00		
<b>T A S COMMUNICATIONS INC</b>							
T A S COMMUNICATIONS INC	11740						

Vendor Name	Vendor No	Invoice No	Seq	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
		1254100416	1	SERVICE	10/04/2016	10/13/2016	65.38	10/16	610-50620-220
		1254100416	2	SERVICE	10/04/2016	10/13/2016	65.39	10/16	620-50827-220
Total 1254100416							130.77		
Total T A S COMMUNICATIONS INC							130.77		
<b>TDS TELECOM</b>									
TDS TELECOM	11850								
		10042016	1	TELEPHONE	10/04/2016	10/13/2016	2.00	10/16	100-51000-220
		10042016	2	TELEPHONE	10/04/2016	10/13/2016	113.15	10/16	100-51400-220
		10042016	3	TELEPHONE	10/04/2016	10/13/2016	51.16	10/16	100-51600-220
		10042016	4	TELEPHONE	10/04/2016	10/13/2016	449.65	10/16	100-52100-220
		10042016	5	TELEPHONE	10/04/2016	10/13/2016	174.43	10/16	100-52310-220
		10042016	6	TELEPHONE	10/04/2016	10/13/2016	17.00	10/16	100-52400-220
		10042016	7	TELEPHONE	10/04/2016	10/13/2016	37.40	10/16	100-53100-220
		10042016	8	TELEPHONE	10/04/2016	10/13/2016	39.00	10/16	100-53210-220
		10042016	9	TELEPHONE	10/04/2016	10/13/2016	72.32	10/16	100-53800-220
		10042016	10	TELEPHONE	10/04/2016	10/13/2016	75.71	10/16	100-55200-220
		10042016	11	TELEPHONE	10/04/2016	10/13/2016	104.41	10/16	100-55420-220
		10042016	12	TELEPHONE	10/04/2016	10/13/2016	109.26	10/16	280-55110-220
		10042016	13	TELEPHONE	10/04/2016	10/13/2016	36.76	10/16	285-55110-220
		10042016	14	TELEPHONE	10/04/2016	10/13/2016	177.80	10/16	610-50620-220
		10042016	15	TELEPHONE	10/04/2016	10/13/2016	18.69	10/16	610-50920-220
		10042016	16	TELEPHONE	10/04/2016	10/13/2016	150.85	10/16	620-50827-220
		10042016	17	TELEPHONE	10/04/2016	10/13/2016	36.16	10/16	620-50832-390
		10042016	18	TELEPHONE	10/04/2016	10/13/2016	21.71	10/16	620-50851-220
		10042016	19	TELEPHONE	10/04/2016	10/13/2016	518.26	10/16	710-51490-310
		10042016	20	TELEPHONE	10/04/2016	10/13/2016	414.21	10/16	250-55430-220
Total 10042016							2,619.93		
Total TDS TELECOM							2,619.93		
<b>TRICOM INC.</b>									
TRICOM INC.	12250								
		10091781	1	DUAL USB HOME BLK	09/22/2016	10/13/2016	15.98	10/16	610-50651-390
Total TRICOM INC.							15.98		
<b>UEMSI</b>									
UEMSI	12300								
		2084633	1	PROCAM DVR REPAIR	09/29/2016	10/13/2016	755.31	10/16	620-50831-390
Total UEMSI							755.31		
<b>UPPER CASE PRINTING</b>									
UPPER CASE PRINTING	12420								
		11138	1	NEWSLETTERS	10/05/2016	10/13/2016	668.85	10/16	100-51100-217
Total UPPER CASE PRINTING							668.85		
<b>WEST END SALVAGE LLC</b>									
WEST END SALVAGE LLC	13090								
		90274	1	C & D WASTE	09/29/2016	10/13/2016	13.00	10/16	100-53800-350

Vendor Name		Vendor No	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq							
Total WEST END SALVAGE LLC						13.00		
<b>WI DEPT OF TRANSPORTATION</b>								
WI DEPT OF TRANSPORTATION 13330								
10042016	1		TRACS USER CONFERENCE	10/04/2016	10/13/2016	35.00	10/16	100-52100-330
Total WI DEPT OF TRANSPORTATION						35.00		
<b>WISCONSIN RURAL WATER</b>								
WISCONSIN RURAL WATER 13720								
3063	1		CONFINED SPACE TRAINING	09/30/2016	10/13/2016	743.19	10/16	620-50854-101
Total WISCONSIN RURAL WATER						743.19		
<b>WISCONSIN STATE GOLF ASSOC</b>								
WISCONSIN STATE GOLF ASSOC 13750								
13924	1		LEAGUE MANAGEMENT	09/22/2016	10/13/2016	300.00	10/16	250-55430-390
Total WISCONSIN STATE GOLF ASSOC						300.00		
Total 10/12/2016						37,052.84		

Vendor Name	Vendor No		Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq							
<b>10/19/2016</b>								
<b>ALLEGIANT OIL LLC</b>								
ALLEGIANT OIL LLC		330						
09302016	1	FUEL		09/30/2016	10/20/2016	553.27	10/16	100-52100-356
Total ALLEGIANT OIL LLC						553.27		
<b>ALLIANT ENERGY</b>								
ALLIANT ENERGY		360						
10192016	1	ELECTRIC		10/19/2016	10/20/2016	7.53	10/16	100-52310-222
10192016	2	ELECTRIC		10/19/2016	10/20/2016	9.62	10/16	100-52500-222
10192016	3	ELECTRIC		10/19/2016	10/20/2016	152.37	10/16	100-53210-222
10192016	4	ELECTRIC		10/19/2016	10/20/2016	129.93	10/16	100-53800-222
10192016	5	ELECTRIC		10/19/2016	10/20/2016	485.24	10/16	100-55200-222
10192016	6	ELECTRIC		10/19/2016	10/20/2016	11.52	10/16	100-55200-222
10192016	7	ELECTRIC		10/19/2016	10/20/2016	20.28	10/16	220-54700-222
10192016	8	ELECTRIC		10/19/2016	10/20/2016	1,411.25	10/16	250-55430-222
10192016	9	ELECTRIC		10/19/2016	10/20/2016	10.73	10/16	260-56500-222
10192016	10	ELECTRIC		10/19/2016	10/20/2016	596.32	10/16	280-55110-222
10192016	11	ELECTRIC		10/19/2016	10/20/2016	2,627.42	10/16	610-50620-222
10192016	12	ELECTRIC		10/19/2016	10/20/2016	787.95	10/16	620-50821-222
10192016	13	ELECTRIC		10/19/2016	10/20/2016	673.18	10/16	620-50822-222
Total 10192016						6,923.34		
Total ALLIANT ENERGY						6,923.34		
<b>APPLIED MICRO</b>								
APPLIED MICRO		620						
102635	1	R-CLOUD BACKUP		10/14/2016	10/20/2016	710.50	10/16	710-51490-210
24845	1	ACCESS TO SERVER		10/13/2016	10/20/2016	37.50	10/16	710-51490-310
24853	1	CHANGE ADMIN PASSWORD		10/11/2016	10/20/2016	93.75	10/16	710-51490-310
Total APPLIED MICRO						841.75		
<b>AUSTIN ENGINEERING LLC</b>								
AUSTIN ENGINEERING LLC		730						
5333	1	BLOCK 32 LOTS 1-2 LOCATE MARKERS		09/26/2016	10/20/2016	95.00	10/16	100-53100-216
Total AUSTIN ENGINEERING LLC						95.00		
<b>BADGER WELDING SUPPLIES</b>								
BADGER WELDING SUPPLIES		880						
3368063	1	ACETYLENE		09/30/2016	10/20/2016	6.00	10/16	100-53210-255
Total BADGER WELDING SUPPLIES						6.00		
<b>BATTERY CENTER</b>								
BATTERY CENTER		1000						
8458	1	BATTERIES		09/12/2016	10/20/2016	104.47	10/16	610-50640-390
Total BATTERY CENTER						104.47		
<b>BLOYER, ROBERT</b>								
BLOYER, ROBERT		1260						
10072016	1	SERVICES		07/17/2016	10/20/2016	42.00	10/16	100-52100-390

Vendor Name	Vendor No	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq						
Total BLOYER, ROBERT					42.00		
<b>CAPITAL ONE BANK (USA) N.A.</b>							
CAPITAL ONE BANK (USA) N.A.		1790					
10092016	1	OFFICE SUPPLIES	10/09/2016	10/20/2016	124.17	10/16	100-51400-310
10092016	2	SUPPLIES	10/09/2016	10/20/2016	229.09	10/16	100-51420-310
10092016	3	SERVICE SYSTEM	10/09/2016	10/20/2016	2,650.00	10/16	250-55430-390
10092016	4	DISC GOLF SETS	10/09/2016	10/20/2016	3,249.71	10/16	400-57620-390
10092016	5	OFFICE SUPPLIES	10/09/2016	10/20/2016	124.17	10/16	610-50920-310
10092016	6	SUPPLIES	10/09/2016	10/20/2016	124.18	10/16	620-50851-310
10092016	7	EQUIP. LEASE	10/09/2016	10/20/2016	990.00	10/16	710-51490-310
Total 10092016					7,491.32		
Total CAPITAL ONE BANK (USA) N.A.					7,491.32		
<b>CINTAS</b>							
CINTAS		2120					
5006211573	1	SUPPLIES	10/03/2016	10/20/2016	60.07	10/16	100-52100-310
Total CINTAS					60.07		
<b>EASTMAN CARTWRIGHT LUMBER</b>							
EASTMAN CARTWRIGHT LUMBER		3310					
10033359	1	GRAVEL PATH POST SLEEVE	08/31/2016	10/20/2016	195.00	10/16	100-53410-490
10033568	1	CONCRETE MIX	09/20/2016	10/20/2016	39.04	10/16	620-50831-490
10033680	1	2 X 4-16 CONST.	09/28/2016	10/20/2016	15.52	10/16	610-50651-390
10033681	1	CONCRETE MIX	09/28/2016	10/20/2016	73.20	10/16	620-50831-490
Total EASTMAN CARTWRIGHT LUMBER					322.76		
<b>EMPLOYEE BENEFITS CORP.</b>							
EMPLOYEE BENEFITS CORP.		3520					
1661445	1	ADMIN FEE	10/15/2016	10/20/2016	17.50	10/16	100-51000-310
1661445	2	ADMIN FEE	10/15/2016	10/20/2016	17.50	10/16	100-51400-310
1661445	3	ADMIN FEE	10/15/2016	10/20/2016	50.00	10/16	100-52100-310
1661445	4	ADMIN FEE	10/15/2016	10/20/2016	15.00	10/16	100-53100-310
1661445	5	ADMIN FEE	10/15/2016	10/20/2016	30.00	10/16	100-53210-390
1661445	6	ADMIN FEE	10/15/2016	10/20/2016	15.00	10/16	100-55200-390
1661445	7	ADMIN FEE	10/15/2016	10/20/2016	15.00	10/16	280-55110-310
1661445	8	ADMIN FEE	10/15/2016	10/20/2016	25.00	10/16	610-50920-310
1661445	9	ADMIN FEE	10/15/2016	10/20/2016	25.00	10/16	620-50851-310
Total 1661445					210.00		
Total EMPLOYEE BENEFITS CORP.					210.00		
<b>ENVIROTECH EQUIPMENT CO</b>							
ENVIROTECH EQUIPMENT CO		3580					
100116-13A	1	VAC-CON HIGH PRESSURE BALL VALVE	10/01/2016	10/20/2016	573.40	10/16	620-50831-390
100116-14A	1	6" GRIT CATCHER WITH CONNECTOR	10/01/2016	10/20/2016	300.95	10/16	620-50831-390
Total ENVIROTECH EQUIPMENT CO					874.35		
<b>EXXONMOBIL CARD PROC CTR</b>							

Vendor Name	Vendor No		Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq							
<b>EXXONMOBIL CARD PROC CTR</b>			3660					
34610	1	FUEL		10/09/2016	10/20/2016	164.10	10/16	100-52310-356
34610	2	FUEL		10/09/2016	10/20/2016	41.92	10/16	100-53212-356
34610	3	FUEL		10/09/2016	10/20/2016	247.09	10/16	620-50831-390
34610	4	FUEL		10/09/2016	10/20/2016	259.28	10/16	100-53212-356
34610	5	FUEL		10/09/2016	10/20/2016	173.08	10/16	100-55200-356
Total 34610						885.47		
Total EXXONMOBIL CARD PROC CTR						885.47		
<b>FARRELL EQUIPMENT &amp; SUPPLY CO</b>								
FARRELL EQUIPMENT & SUPPLY CO			3770					
831741	1	METAL CUT OFF BLADE		09/16/2016	10/20/2016	109.90	10/16	100-53212-375
833609	1	SAFETY GLASSES		09/24/2016	10/20/2016	59.88	10/16	100-53210-801
Total FARRELL EQUIPMENT & SUPPLY CO						169.78		
<b>FEDERAL LICENSING INC</b>								
FEDERAL LICENSING INC			3832					
10192016	1	RULEBOOK		10/19/2016	10/20/2016	119.00	10/16	610-50930-390
10192016	2	RULEBOOK		10/19/2016	10/20/2016	119.00	10/16	620-50854-390
Total 10192016						238.00		
Total FEDERAL LICENSING INC						238.00		
<b>FERGUSON WATERWORKS</b>								
FERGUSON WATERWORKS			3870					
207195	1	12 EZ VLV 13.30 OD OL C900 DIP		09/30/2016	10/20/2016	11,000.00	10/16	620-50832-490
Total FERGUSON WATERWORKS						11,000.00		
<b>FIRST SUPPLY</b>								
FIRST SUPPLY			3990					
10232859-00	1	12 HYDRANT EXTN		10/07/2016	10/20/2016	621.33	10/16	610-50654-490
Total FIRST SUPPLY						621.33		
<b>FREEDOM MAILING SERVICES INC</b>								
FREEDOM MAILING SERVICES INC			4140					
29839	1	BILL PROCESS		10/07/2016	10/20/2016	426.50	10/16	610-50902-312
29839	2	BILL PROCESS		10/07/2016	10/20/2016	426.50	10/16	620-50840-312
29839	3	NEWSLETTERS		10/07/2016	10/20/2016	30.71	10/16	100-51100-217
Total 29839						883.71		
Total FREEDOM MAILING SERVICES INC						883.71		
<b>FRITZ PLUMBING &amp; HEATING LLC</b>								
FRITZ PLUMBING & HEATING LLC			4160					
1616	1	GLUE FITTINGS FOR FURNANCE		10/04/2016	10/20/2016	65.00	10/16	620-50833-350
Total FRITZ PLUMBING & HEATING LLC						65.00		
<b>INCLUSION SOLUTIONS LLC</b>								

Vendor Name	Vendor No		Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq							
<b>INCLUSION SOLUTIONS LLC</b>								
10884	1		FLIP TOTEM	10/05/2016	10/20/2016	171.85	10/16	100-51420-310
Total INCLUSION SOLUTIONS LLC						171.85		
<b>IVERSON CONSTRUCTION</b>								
5100008328	1		MATERIALS	10/14/2016	10/20/2016	13,186.50	10/16	400-57333-216
Total IVERSON CONSTRUCTION						13,186.50		
<b>J &amp; R SUPPLY INC.</b>								
J & R SUPPLY INC. 5860								
1609842	1		4" T SADDLE	09/30/2016	10/20/2016	330.50	10/16	620-50831-490
1609984	1		10" FERNCO COUPLING	09/30/2016	10/20/2016	116.80	10/16	620-50831-490
1609984	2		1.5" CORP STOP NO-LEAD	09/30/2016	10/20/2016	218.10	10/16	610-50652-490
1609984	3		4" PVC/DI TUFGRIP	09/30/2016	10/20/2016	32.00	10/16	610-50651-490
Total 1609984						366.90		
1610358	1		12" X 10' 10 GA. CULVERT	09/29/2016	10/20/2016	147.00	10/16	100-53441-419
Total J & R SUPPLY INC.						844.40		
<b>JOHNSON BLOCK &amp; CO. INC.</b>								
JOHNSON BLOCK & CO. INC. 5990								
432846	1		GENERAL	09/30/2016	10/20/2016	2,100.00	10/16	100-51400-212
432846	2		WATER	09/30/2016	10/20/2016	1,425.00	10/16	610-50920-212
432846	3		SEWER	09/30/2016	10/20/2016	1,185.00	10/16	620-50852-212
432846	4		STORM SEWER	09/30/2016	10/20/2016	200.00	10/16	240-53100-212
432846	5		INTERNAL SERVICE FUND	09/30/2016	10/20/2016	30.00	10/16	710-51490-310
Total 432846						4,940.00		
Total JOHNSON BLOCK & CO. INC.						4,940.00		
<b>KANSAS CITY LIFE INSURANCE CO.</b>								
KANSAS CITY LIFE INSURANCE CO. 6130								
1228647	1		DISABILITY INS	10/19/2016	10/20/2016	388.81	10/16	100-21530
Total KANSAS CITY LIFE INSURANCE CO.						388.81		
<b>L V LABS LLC</b>								
L V LABS LLC 6640								
12734	1		SAMPLES	10/05/2016	10/20/2016	833.00	10/16	620-50833-216
Total L V LABS LLC						833.00		
<b>MACKE, ERIC</b>								
MACKE, ERIC 7420								
10072016	1		PARADE	10/07/2016	10/20/2016	42.00	10/16	100-52100-390
Total MACKE, ERIC						42.00		
<b>MARA, RONALD</b>								
MARA, RONALD 7500								

Vendor Name Invoice No	Seq	Vendor No	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
82409131042	1		SUPPLIES	09/13/2016	10/20/2016	83.86	10/16	100-55200-374
Total MARA, RONALD						83.86		
<b>MARK'S CHEMICALS</b>								
MARK'S CHEMICALS		7570						
11653	1		SODIUM HYPOCHLORITE	09/30/2016	10/20/2016	247.50	10/16	610-50630-363
Total MARK'S CHEMICALS						247.50		
<b>MORRIS NEWSPAPER CORP.</b>								
MORRIS NEWSPAPER CORP.		8360						
09302016	1		PUBLICATION FEES	09/30/2016	10/20/2016	221.75	10/16	100-51400-321
09302016	2		VOTER REGISTRATION & ID	09/30/2016	10/20/2016	234.00	10/16	100-51420-321
Total 09302016						455.75		
Total MORRIS NEWSPAPER CORP.						455.75		
<b>MYERS CARROLL PBG &amp; HTG</b>								
MYERS CARROLL PBG & HTG		8540						
70210	1		PARTS FOR AUTO FLUSHER	10/07/2016	10/20/2016	53.71	10/16	610-50652-490
Total MYERS CARROLL PBG & HTG						53.71		
<b>PREMIER CO-OP</b>								
PREMIER CO-OP		9670						
373715	1		RYE WINTER/ FALL 56 LBS	10/04/2016	10/20/2016	13.50	10/16	100-53416-490
Total PREMIER CO-OP						13.50		
<b>REUKAUF, CRAIG</b>								
REUKAUF, CRAIG		10160						
10072016	1		PARADE	10/07/2016	10/20/2016	56.00	10/16	100-52100-390
Total REUKAUF, CRAIG						56.00		
<b>RULE CONSTRUCTION</b>								
RULE CONSTRUCTION		10560						
10142016	1		PAYMENT REQUEST #1	10/14/2016	10/20/2016	146,128.50	10/16	400-57341-216
Total RULE CONSTRUCTION						146,128.50		
<b>SOUTHWEST OPPORTUNITIES CENTER</b>								
SOUTHWEST OPPORTUNITIES CENTE		11200						
17932	1		JANITORIAL SERVICES	09/30/2016	10/20/2016	165.00	10/16	100-52100-216
Total SOUTHWEST OPPORTUNITIES CENTER						165.00		
<b>STRAND ASSOCIATES</b>								
STRAND ASSOCIATES		11490						
123601	1		SCADA SYSTEM	10/11/2016	10/20/2016	4,657.08	10/16	620-10107
123697	1		PUBLIC WORKS CONSTRUCTION	10/11/2016	10/20/2016	2,009.07	10/16	400-57341-218
123837	1		SCADA SYSTEM UPGRADES	10/13/2016	10/20/2016	7,000.00	10/16	620-10107
124023	1		WPDES PERMIT	10/13/2016	10/20/2016	1,026.28	10/16	620-50852-218
124023	2		HOSPITAL EXPANSION	10/13/2016	10/20/2016	3,410.02	10/16	100-56300-218

Vendor Name	Vendor No							
Invoice No	Seq	Description	Inv Date	Due Date	Total Cost	Per	GL Acct	
124023	3	WISDOT PROJECT UTILITY COORDINATION	10/13/2016	10/20/2016	1,618.08	10/16	400-57331-218	
124023	4	SOFTBALL COMPLEX	10/13/2016	10/20/2016	207.41	10/16	100-53100-218	
124023	5	JEFFERSON/OAK/WALNUT ST SURVEY	10/13/2016	10/20/2016	6,391.55	10/16	400-57332-218	
124023	6	CITY MAPPING	10/13/2016	10/20/2016	61.85	10/16	100-53100-218	
124023	7	WWTF DESCRIPTION/BROCHURE	10/13/2016	10/20/2016	211.90	10/16	620-50852-218	
124023	8	SOUTH ADAMS STREET	10/13/2016	10/20/2016	312.41	10/16	400-57336-218	
124023	9	WWTF OUTFALL/POND	10/13/2016	10/20/2016	207.41	10/16	620-50852-218	
124023	10	LV LABS	10/13/2016	10/20/2016	208.38	10/16	620-50852-218	
Total 124023					13,655.29			
Total STRAND ASSOCIATES					27,321.44			
<b>TOWN &amp; COUNTRY SANITATION</b>								
TOWN & COUNTRY SANITATION		12120						
10032016	1	GARBAGE SERVICES	10/03/2016	10/20/2016	14,254.50	10/16	100-53610-216	
10032016	2	SERVICES	10/03/2016	10/20/2016	95.00	10/16	100-53610-390	
Total 10032016					14,349.50			
Total TOWN & COUNTRY SANITATION					14,349.50			
<b>TRICOM INC.</b>								
TRICOM INC.		12250						
10091445	1	WHITE BINDER	09/08/2016	10/20/2016	5.99	10/16	100-52100-310	
10091543	1	ABC FOLDERS	09/13/2016	10/20/2016	2.99	10/16	100-52100-310	
10091595	1	UPS DROP OFF FEE	09/15/2016	10/20/2016	1.00	10/16	100-52100-310	
10091695	1	TRANSPARENT TAPE 1" CORE	09/19/2016	10/20/2016	5.97	10/16	100-52100-310	
10091927	1	PAPER CLIPS	09/29/2016	10/20/2016	3.98	10/16	100-52100-310	
Total TRICOM INC.					19.93			
<b>WE ENERGIES</b>								
WE ENERGIES		12960						
10072016	1	NATURAL GAS	10/07/2016	10/20/2016	206.71	10/16	100-51600-358	
10072016	2	NATURAL GAS	10/07/2016	10/20/2016	9.90	10/16	100-52100-358	
10072016	3	NATURAL GAS	10/07/2016	10/20/2016	30.96	10/16	100-52310-358	
10072016	4	NATURAL GAS	10/07/2016	10/20/2016	33.44	10/16	100-53210-358	
10072016	5	NATURAL GAS	10/07/2016	10/20/2016	21.84	10/16	100-55200-358	
10072016	6	NATURAL GAS	10/07/2016	10/20/2016	46.84	10/16	100-55420-358	
10072016	7	NATURAL GAS	10/07/2016	10/20/2016	163.01	10/16	250-55430-358	
10072016	8	NATURAL GAS	10/07/2016	10/20/2016	10.44	10/16	280-55110-358	
10072016	9	NATURAL GAS	10/07/2016	10/20/2016	52.67	10/16	610-50620-358	
10072016	10	NATURAL GAS	10/07/2016	10/20/2016	29.70	10/16	620-50827-358	
Total 10072016					605.51			
Total WE ENERGIES					605.51			
<b>WISCONSIN STATE LAB OF HYGIENE</b>								
WISCONSIN STATE LAB OF HYGIENE		13770						
474912	1	FLOURIDE	09/30/2016	10/20/2016	25.00	10/16	610-50630-216	
Total WISCONSIN STATE LAB OF HYGIENE					25.00			
<b>WOOD, MARK</b>								

Vendor Name	Vendor No	Description	Inv Date	Due Date	Total Cost	Per	GL Acct
Invoice No	Seq						
WOOD, MARK	13930						
10132016	1	REIMB. FOR WWOA CONFERENCE	10/13/2016	10/20/2016	16.00	10/16	620-50854-330
Total WOOD, MARK					16.00		
Total 10/19/2016					241,335.38		
Grand Total:					369,770.65		

Vendor Number Hash: 1003757  
 Vendor Number Hash - Split: 1979649  
 Total Number of Invoices: 154  
 Total Number of Transactions: 302

Terms Description	Invoice Amt	Net Inv Amt
Open Terms	369,770.65	369,770.65
	369,770.65	369,770.65

Report Criteria:  
 Invoice.Input Date = 10/01/2016-10/16/2016, 10/18/2016-10/31/2016

**MINUTES**  
**FINANCE REVIEW COMMITTEE MEETING**  
**NOVEMBER 14, 2016**  
**12:00 PM (NOON)**

**1. Call Meeting to Order**

Bob called meeting to order at 12:00 PM (NOON)

**2. Roll Call**

Members present: Bob Schmidt, LeRoy Ihm, Pete Hoffman and Kate Reuter.

Also present were Mayor David Varnam, Administrator Steve Winger, Clerk Dave Kurihara, DPW John Hauth, Fire Chief Steve Braun and Library Director Jen Bernetzke

**3. Minutes**

Motion by LeRoy, second by Pete to approve the minutes of 10/10/2016. Motion carried.

**6. Nelson Dewey Historical Society Funds Request**

Jon and Rita Angeli along with Mark Dieter explained the Nelson Dewey Historical Society's request for \$25,000 funding from the City, which had received a \$34,604.94 donation for historical purposes as a residuary beneficiary from H. Keith Tiedemann Trust. The purpose of the funding will be to assist in completing repairs to the Emmanuel Episcopal Church.

Motion by Pete, second by Kate to recommend Council approve the Nelson Dewey Historical Society request of \$25,000. Motion carried.

**4. 2017 Budget Proposal-Fire Department and Library**

Chief Braun stated he would like to be part of any upcoming Capital Improvement planning meetings as the Fire Department will have some important future capital needs to address.

Library Director Bernetzke explained the Library's request for reconsideration of the City's levy support for the 2017 Library budget.

**5. Proposed 2017 Budget**

Clerk Kurihara stated that the proposed budget is the same as the one previewed last month.

He did note in the proposed budget that some General Fund revenues were under-budgeted along with the Night on the Square event being double-budgeted and an adjustment could be made to these accounts to increase the levy support for the Library

Motion by Kate, second by LeRoy to amend the proposed 2017 budget by increasing the Library proposed levy \$10,000 (see below) along with the understanding of another levy increase next budget. Motion carried.

**General Fund**

• Revenues-Cable Fees	Increase	\$2,000
• Revenues-Other Public Works Rev	Increase	\$1,000
• Revenues-Court Fines	Increase	\$4,000
• Expenditures-Night on the Square	Decrease	(\$3,000)
• Revenues-Tax Levy	Decrease	(\$10,000)

**Library Funds**

• Revenues-Tax Levy	Increase	\$10,000
---------------------	----------	----------

**7. Possible purpose (committed) of Former Interior Building Sale Proceeds**

Motion by Kate, second by LeRoy to recommend Council approve to commit a portion of the December 31, 2016 General Fund Balance from the sale of the former Interior Building (net proceeds-\$89,000) for economic development and capital improvements purposes. Motion carried.

**8. Adjourn**

Meeting was adjourn at 1:06 PM

David Kurihara, City Clerk

**Minutes City of Lancaster**  
**Golf Course Committee Meeting**  
**Thursday November 9th, 2016**  
**5:30 PM**

**1. Call meeting to order**

Pete Hoffman called the meeting to order at 5:30 pm.

**2. Roll Call**

Members present were: Pete Hoffman, Bob Hoffman, Mike Haberlie, Dick Becker, Pat Schlesner & Dick Becker  
Others present were: Administrator Winger & Golf Course Director Blanke

**3. Public Comments – none**

**4. Approve minutes from October 10th, 2016 meeting**

Motion by Becker, second by Haberlie to approve minutes from October 10th, 2015 meeting. All Ayes.

**5. Discuss 2017 Rates**

Board voted to keep the rate the same with the exception that all memberships are to include children college age and younger as long as they are still in school with proof. Children do not pay for a cart when riding with the adult member but will have to pay for a cart if riding alone. Children must be older than 16 to rent a cart. Board recommended sending rates to Council to be voted on.

**6. Discuss Donated Tree Placement**

Board voted to place tree on the east side of # 2 fairway in the rough. Tree to be close or even with the 150 yard marker

**7. Discuss Memorial Policy**

Director Blanke proposed a memorial policy for course. Bob Hoffman motion to take a vote, Haberlie second. All Ayes –policy passed

**8. Review 2004 Golf Course Operational Review**

Board reviewed the 2004 recommendations and decided that the results were out dated and did not apply to the current course conditions.

**9. Discuss Food & Beverage Operations**

Blanke presented equipment needs for plan B. Board discussed the situation and decided to discuss at a later date after more information and bids come back in.

**10. Motion to adjourn**

Motion by Schlesner, second by Hoffman to adjourn at 6:22 pm. All Ayes.

**MINUTES  
CITY OF LANCASTER  
PLAN COMMISSION MEETING  
NOVEMBER 14, 2016  
6:30 P.M.**

**1. Call Meeting to Order**

Mayor Varnam called the meeting to order at 6:30 P.M.

**2. Pledge of Allegiance**

**3. Roll Call**

Members present were Mayor Varnam, Schmidt, Vesperman, Chapman, Angeli and Thuli. Absent was Gruetzmacher.

Also present were Administrator Winger and Zoning Administrator Hampton,

**4. Public Comments**

None

**5. Approve minutes**

Motion by Thuli, second by Schmidt to approve the minutes of 10/10/16. Motion carried unanimously by roll call vote.

**6. Consider Thomas H. and Pamela M. Strakeljahn's rezoning request**

Motion by Vesperman, second by Schmidt, to approve Thomas H. and Pamela M. Strakeljahn's request to initiate rezoning vacant property adjacent to commercial lot at 206 S. Sheridan Street from R2 (Two-Family Residential) to C1 (General Business) and an accompanying amendment to the City's Comprehensive Plan. . Motion carried unanimously by roll call vote.

**7. Consider Martin Schwartz LLC rezoning request**

Motion by Chapman, second by Vesperman, to approve Martin Schwartz LLC request to initiate rezoning property located at 142 W. Oak Street from C1 (General Business) to R2 (Two-Family Residential) and an accompanying amendment to the City's Comprehensive Plan. . Motion carried unanimously by roll call vote.

**8. Adjourn**

Motion by Schmidt, second by Angeli to adjourn at 6:45 P.M. Motion carried.

Heidi Klaas, Administrative Assistant



## 2017 Budget Transmittal Memorandum

To: Mayor Varnam & Council  
From: Steve Winger, City Administrator and David Kurihara, City Clerk/Treasurer  
Date: November 21, 2016  
Re: 2017 Administrator's Recommended Budget

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Attached (**Attachment 1**) for consideration is the 2017 budget ordinance in which the corresponding budget worksheets are **separately included** (Note: Most of the expenditures are reflective thru October and some revenues are not yet updated). The budget public hearing is scheduled for **Monday at 6:30 PM**. After holding the public hearing, the Council may approve the budget as submitted, approve budget amendments, or delay action until a future meeting. This budget contains the same proposed tax levy as was discussed at last month's meeting.

### INTRODUCTION

The City Council received a preview of the 2017 Budget at its October 17 Council meeting. **The Administrator's budget submitted to the Council as being recommended by the Finance Review Committee proposes a levy of \$1,343,000.** Overall expenditures are \$5,438,000—an increase of 19.9% mainly due to budgeting of \$1.341 million in Capital Outlay, which included the Jefferson Street Reconstruction project (\$640,000) for 2017. It should be noted total expenditures before Library, Capital Outlay and Other Financing Uses had decreased 3% (\$106,000) from the prior year.

Proposed for 2017 is a 2.99% or \$39,000 increase in the tax levy even though the City could legally raise the levy up to the state levy limit of 4.99% or \$65,045.

### UTILITY RATE INCREASES

In addition to the proposed 2017 Budget, there is a budgeted increase in rates for the Sewer (1.5%) and Stormwater (10 cents per equivalent unit runoff (ERU)).

### ESTIMATED IMPACT ON RESIDENTIAL PROPERTY

At the time of publishing, the City has not received information from the State regarding the State Tax Credit, First Dollar tax credit, the Lottery tax credit and the TID increment calculation. The City has received the proposed levies from the other taxing jurisdictions (Grant County, Lancaster Community Schools and Southwest Technical College).

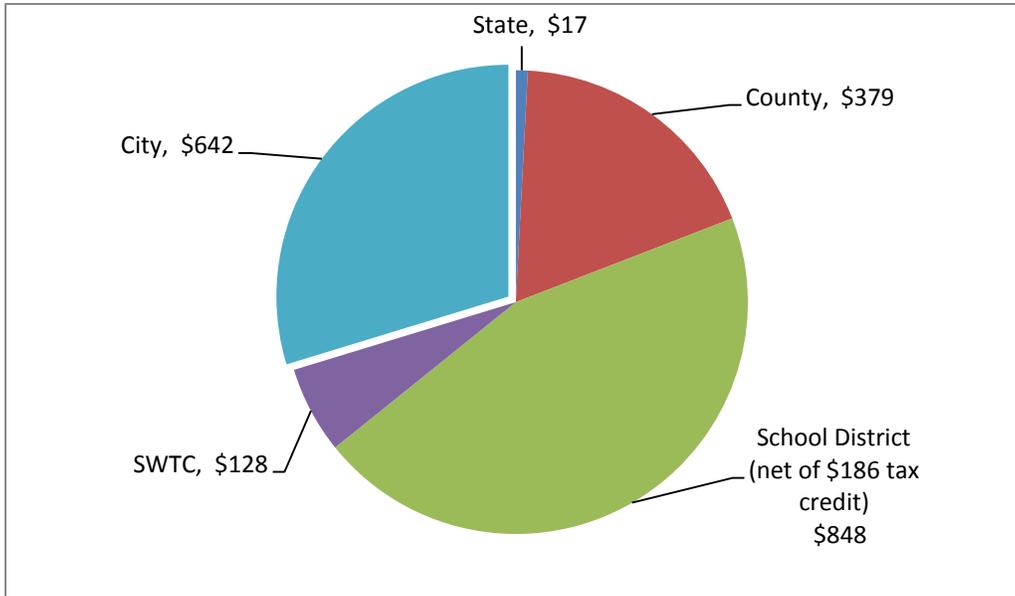
Therefore, the estimated mill rate at this time based on the information that is known, as well as an estimation of other figures, **Lancaster residents will likely pay a rate of \$20.14 per thousand of assessed value compared to \$20.77 per thousand in 2015.** The City-only levy **slightly increases** to \$6.42 per thousand in 2016 from \$6.25 per thousand in 2015.

## BREAKDOWN OF TAXES PAID ON \$100,000 HOME

To demonstrate where your taxes go, an estimate of the disbursement of taxes on a house with an assessed value of \$100,000 is presented as **Charts 1, 2, & 3**. Using a home assessed at \$100,000, total property taxes for all jurisdictions in 2016, including an estimated \$186 school tax credit, will be \$2,014. For comparison, 2016 is shown on **Chart 1** and 2015 is shown on **Chart 2**.

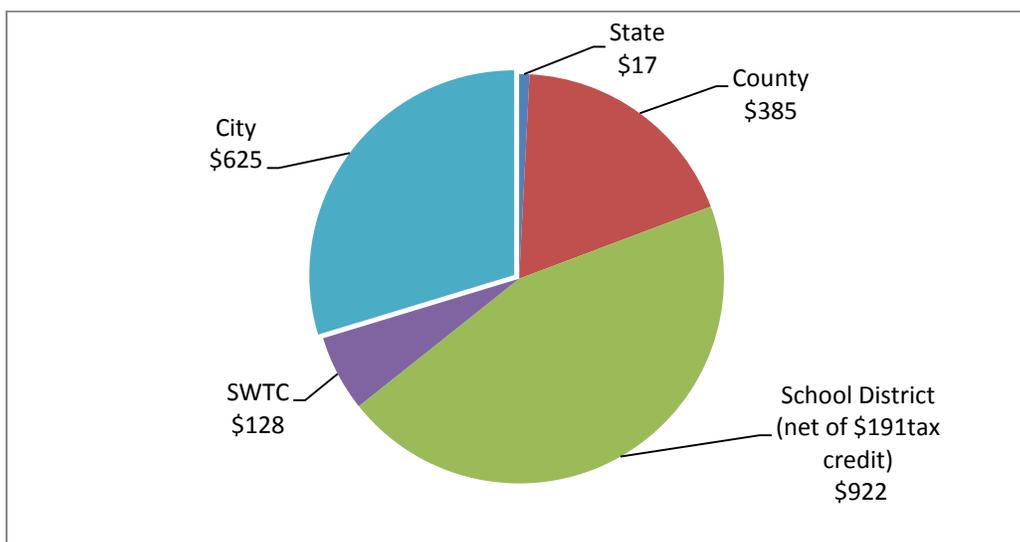
**Chart 1**

**2016 All Taxing Jurisdictions Property Taxes (\$2,014) on \$100,000 home in Lancaster**

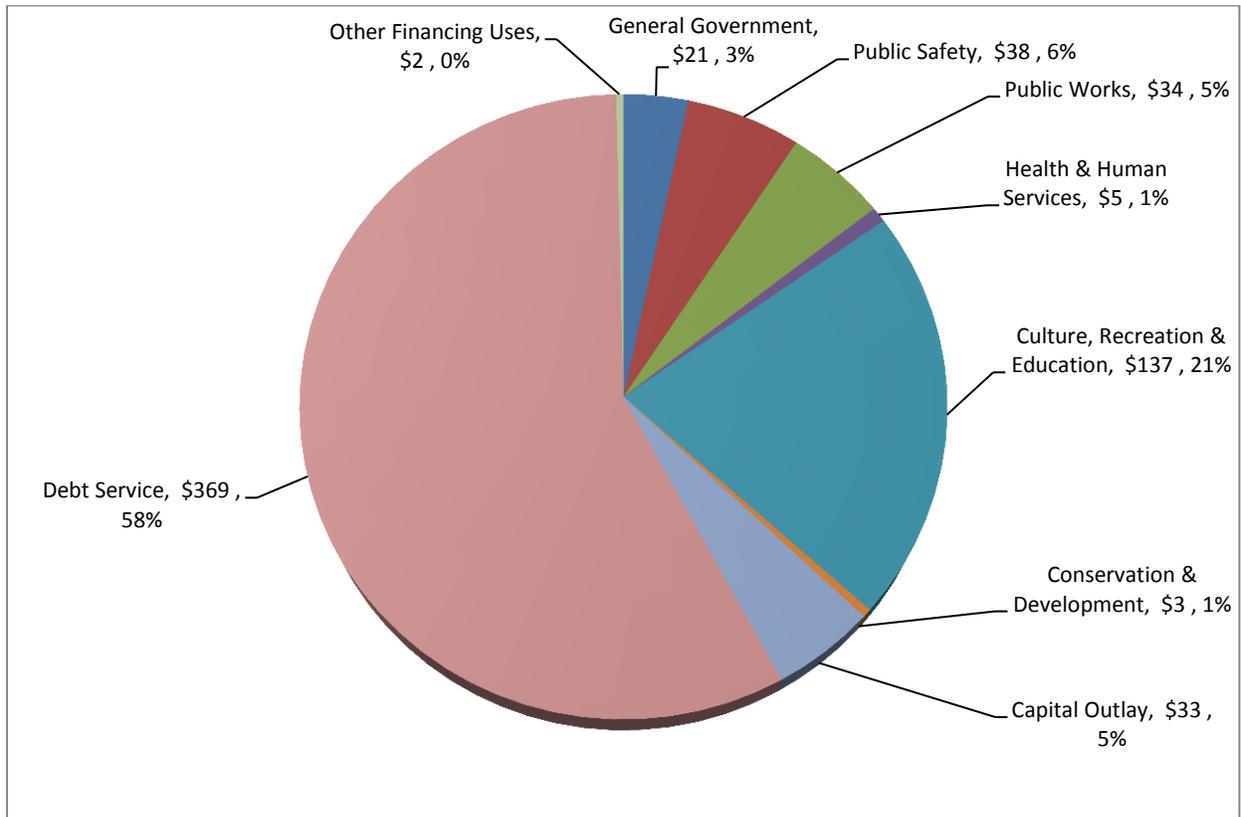


**Chart 2**

**2015 All Taxing Jurisdictions Property Taxes (\$2,077) on \$100,000 home in Lancaster**

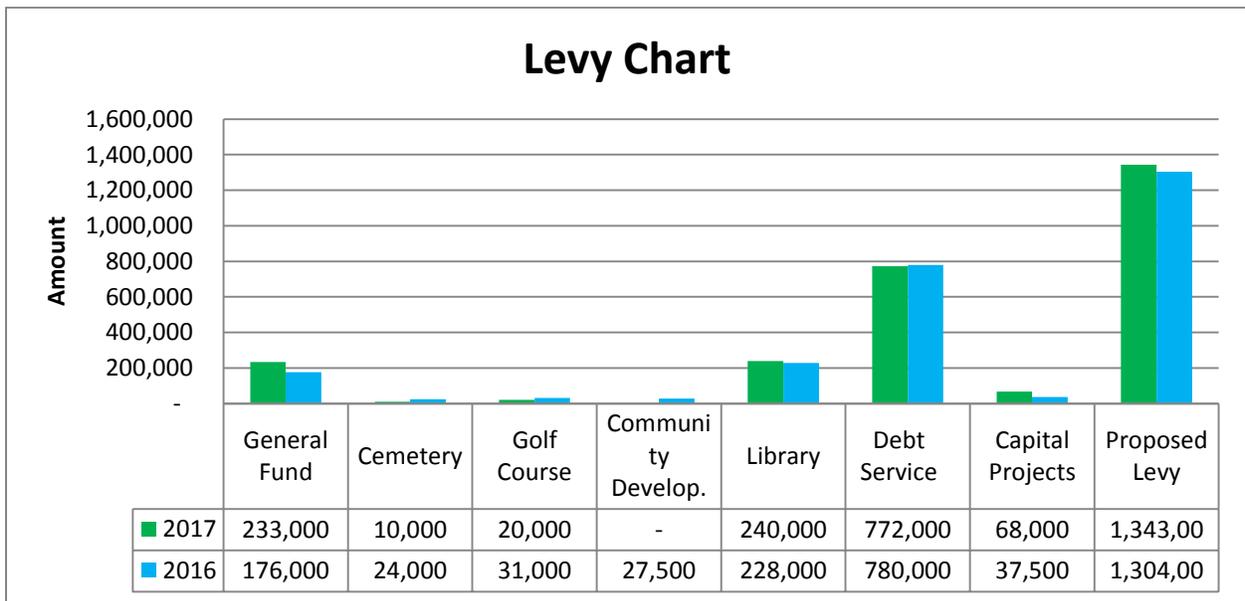


**Chart 3**  
**City Only Portion of Property Taxes (\$642) on \$100,000 home in Lancaster**



**GOVERNMENT FUNDS- Expenditures**

The chart below shows a comparison of 2017 versus 2016 City levy spending by category.



**OTHER ITEMS OF SPECIFIC NOTE**

**Salaries & Benefits**

Wages: Budgeted 1.5 % for most all employees including police officers except for Library personnel. Note: Wisconsin Professional Police Association (WPPA) agreement will expire December 31, 2018.

Health Insurance: 7% budgeted for 2017. Medical Associates quote received on October 27<sup>th</sup> was 0% for the same plan; however, included in the 7% increase is a proposed dental plan based on a 50/50 employer/employee cost share.

Retirement: City will contribute 6.8% (general) and 10.8% (police) for all eligible employees.

**Golf Course**

The levy includes \$20,000 for the Golf Course. The levies for 2016, 2015, 2014 and 2013 were \$31,000, \$39,000, 38,000 and 45,000 respectively. Golf user revenues have been increasing continually over the past years which is reflective with the steadily decrease of levy support.

**CONCLUSION**

The proposed budget includes a slight increase of 2.99% increase in the City tax levy. This equates to an additional .17 cents per assessed valuation.

Overall taxes including all jurisdictions are decreasing by 3.0% or \$.63 cents per \$1,000 of assessed value.

Administration and the Finance Review Committee recommend the City Council adopt the proposed budget for 2017 as outlined in the Budget Ordinance.

**Note:** Below is one additional budget change, which was not discussed at the October Council meeting but at the Finance Review Committee last Monday that is reflected in the Budget Ordinance.

**General Fund**

• Revenues-Cable Fees	Increase	\$2,000
• Revenues-Other Public Works Rev	Increase	\$1,000
• Revenues-Court Fines	Increase	\$4,000
• Expenditures-Night on the Square	Decrease	(\$3,000)
• Revenues-Tax Levy	Decrease	(\$10,000)

**Library Fund**

• Revenues-Tax Levy	Increase	\$10,000
---------------------	----------	----------

This change is being made to increase the City’s levy support for the Library from \$230,000 to \$240,000.

# ATTACHMENT 1

## CITY OF LANCASTER BUDGET AND TAX LEVY ORDINANCE FOR 2017 NO. 2016-11

Appropriating the necessary funds for the operation of the government and administration of the City of Lancaster, Grant County, Wisconsin for the year 2017.

The Common Council of the City of Lancaster, Grant County, Wisconsin do ordain as follows:

Section 1. There is hereby appropriated out of the receipts of the City of Lancaster, Grant County, Wisconsin, for the year 2017, including monies received from the general property tax levy, to various purposes specified in the budget presented herewith for the purposes therein stated, the following amounts:

<u>All Governmental Funds</u>	<u>2017 Budget</u>
<b>REVENUES:</b>	
Taxes:	
General Property Taxes	1,343,000
Other Taxes	194,000
Special Assessments	27,000
Intergovernmental Revenues	1,450,000
Licenses and Permits	46,000
Fines, Forfeitures & Penalties	25,000
Public Charges for Services	658,000
Intergovernmental Charges for Services	193,700
Miscellaneous Revenues	53,800
Other Financing Sources	<u>1,204,500</u>
TOTAL REVENUES	5,195,000
Cash Balance Applied	<u>243,000</u>
TOTAL REV. & CASH BALANCE APPL.	<u><u>5,438,000</u></u>
<b>EXPENDITURES:</b>	
General Government	445,000
Public Safety	793,000
Public Works	747,000
Health & Human Services	43,000
Culture, Recreation & Education	977,500
Conservation & Development	58,000
Capital Outlay	1,341,000
Debt Service	812,000
Other Financing Uses	<u>221,500</u>
TOTAL EXPENDITURES	<u><u>5,438,000</u></u>

<u>All Governmental and Proprietary Funds Combined</u>	<u>Fund Balance Jan. 1, 2017</u>	<u>Total Revenues</u>	<u>Total Expenditures</u>	<u>Fund Balance Dec. 31, 2017</u>	<u>Property Tax Contribution</u>
General Fund	2,458,700	2,322,000	2,322,000	2,458,700	233,000
Special Revenue Fund	213,100	805,000	923,000	95,100	270,000
Debt Service Fund	7,800	812,000	812,000	7,800	772,000
Capital Projects Fund	250,600	1,256,000	1,381,000	125,600	68,000
Internal Service Fund	(37,200)	86,200	49,000	-	-
Enterprise Fund	<u>12,148,300</u>	<u>2,050,000</u>	<u>1,905,000</u>	<u>12,293,300</u>	<u>-</u>
	<u>15,041,300</u>	<u>7,331,200</u>	<u>7,392,000</u>	<u>14,980,500</u>	<u>1,343,000</u>

Section 2. There is hereby levied a tax of \$1,343,000 on all the taxable property within the City of Lancaster as returned by the assessor in the year 2016, for the uses and purposes set forth in the budget.

Section 3. The City Clerk is hereby authorized and directed to spread this tax on the current tax roll of the City of Lancaster.

Section 4. This ordinance shall take effect and be in force from and after its passage and publication.

Dated this 21<sup>st</sup> day of November, 2016

\_\_\_\_\_  
David C. Varnam, Mayor

**ATTEST:** \_\_\_\_\_  
David A. Kurihara, City Clerk

Publish: November 24, 2016

**EXHIBIT A**

*Applicants please fill out the following information:*

Company Name: *Joe Reuter*

Mailing Address: *342 N. TAYLOR ST. LANCASTER WI 53813*

Contact Person: *Joe Reuter*

Phone Number: *608-732-2481*

Title: *Sole proprietor*

Signed and dated: *Joseph & Reuter 11-15-14*

On a separate sheet please provide supporting information for questions 1-7.

1. Describe your organization, Corporation, LLC, sole proprietor, partnership, etc. and identify owners if not provided above. Provide a short narrative of general qualifications and experience.
2. Provide a list and information on other clients that you currently or formerly provided professional food and beverage service for in the past five (5) years. Include name and phone number of specific contact within each company worked with, length of time you provided your service and size of operation.
3. What is the title and experience of the person in your organization that will be directly responsible for the kitchen operation?
4. Disclose any and all judgments, pending or expected litigation or any other real or potential financial reversals that might affect the viability of the organization.
5. Provide current banking references including the name of the financial institution, contact person with phone number and years affiliated with this institution.
6. Provide a menu of beverages and food items along with prices proposed for restaurant and bar.
7. In general, what staffing plans and hours do you propose for the operation of each facility with emphasis on timely professional delivery of a quality product?

## PROPOSAL FOR LEASE FOR COUNTRY CLUB

1. I WILL HAVE A SOLE PROPRIETOR OWNERSHIP OF THE LEASE AND WILL BE WILLING TO WORK WITH THE CITY ON ALL LEVELS.
2. I AM CURRENTLY EMPLOYED AT QUEEN B RADIO AND HAVE SEVERAL RESTAURANT/BARS AS CLIENTS. I HAVE DISCUSSED BUSINESS OPERATIONS WITH MANY OF THESE CLIENTS AND HAVE A COUPLE OF GOOD FRIENDS IN THE BUSINESS WILLING TO ASSIST WITH MY BUSINESS PLAN.
3. I CURRENTLY DO NOT HAVE A FULL TIME COOK AS I AM PLANNING ON DOING THE MAJORITY MYSELF. MY PLAN FOR THE BUSINESS IS TO SERVE PRIMARLY BAR FOOD AND TO STAFF AT A LATER DATE.
4. I HAVE A CLEAN RECORD AND HAVE NEVER HAD A JUDGMENT OR FINANCIAL REVERSAL AGAINST ME.
5. MY CURRENT BANKING INSTITUTION IS WITH AMERICAN BANK FOR THE PAST 10 YEARS AND HAVE DEALT WITH CHRIS PRANGE AND JEAN WANAZEK.
6. MY PLANS FOR THE MENU WOULD BE.  
BURGERS, HAM AND CHEESE, CHICKEN WINGS, CHICKEN SANDWICH, STEAK SANDWICH, FRIES, CHEESE CURDS, TACO'S, NACHO'S, ONION RINGS, BLOOMING ONIONS. I WOULD DEFINITELY ADD MORE DOWN THE ROAD. MAJOR PLAN IS TO HAVE BAR FOOD AND A SPORTS BAR.
7. IF I AM NAMED THE TENANT THEN I WOULD START PREPARING FOR STAFF. I WOULD PLAN TO BE OPEN FROM 10AM TO CLOSE, 7 DAYS A WEEK DURING THE SUMMER HOURS. THE TIMES COULD TO AN EARLIER START IF NEEDED.

SINCERELY

JOE REUTER



Debra Reukauf  
Chief of Police  
222 S Madison Street  
Lancaster, WI 53813  
Phone: 6087234188 Ext. 230  
Fax: 6087236639  
[www.lancasterwisconsin.com](http://www.lancasterwisconsin.com)

November 16, 2016

City Council  
206 S. Madison St.  
Lancaster, WI 53813

Dear Council Members:

I am writing to respectfully express our interest in approval of acquiring a K9 (drug/tracking dog) for our police department. We feel the need is present due to a variety of trends including- higher amounts of drug contacts (marijuana, methamphetamine, heroin, LSD, and prescription pills). We believe it would greatly benefit our aging community with being able to do tracks on individuals that are lost.

There are many cities similar in size to Lancaster in our area that have K9's to assist their communities to keep them safer. Other area cities include Boscobel, Prairie du Chien, and Darlington.

As for costs of a K9, funds are generally raised through different types of fundraising or donations, excluding wages for the officer. With wanting so secure funds to see if this is a possibility for our department before bringing an idea with no backing, we received a large amount of support. In a matter of a couple weeks, we have \$22,600 committed to the K9 through donations by a couple citizens, a business, and the Lancaster Community Fund. Startup costs for the K9 on the high end of the spectrum are at \$18,823. After year 1, expenses are estimated at \$2,113 yearly. These numbers will go down with food and veterinary services already being offered to be paid for. There is an attached spreadsheet to look at so show costs and money committed. We also have plans for yearly fundraising to continue to be able to support the K9 presently and in the future.

We truly feel that having a K9 could benefit the community in so many ways with getting drugs off the street, deterring people from bringing drugs into our city, doing tracks on lost adults/children/burglars and having stronger community relations. I will have a power point presentation for the city council meeting and am willing to answer any questions you have. Thank you for your time and consideration.

Sincerely,

Sergeant Justin McLimans  
Lancaster Police Department

**Expenses for 1st Year of K9 Unit**

Vehicle Setup	\$8,000
K9/3 weeks training	\$5,500
Room/Board @ training	\$525
Materials for cage	\$850
Food (\$54 per month X12)	\$648
Initial Vet Setup	\$400
Insurance	\$200
Collars/Carrier	\$100
Fake drugs	\$600
Additional extras?	\$2,000
	<u>\$18,823.00</u>

.5 hr OT Per Shift (220 X .5 X \$34.39) \$3,782.90

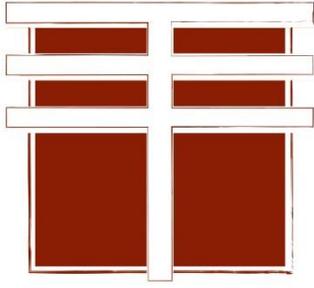
**MONEY COMMITTED/RAISED**

Lancaster Community Fund	\$10,000
Donor A	\$10,000
Donor B	\$1,000
Donor C	\$1,000
Donor D	\$600
Total Raised as of 11/16/2016	\$22,600

**Yearly Expenses**

Recert	\$65
Food	\$648
Vet	\$100
Insurance	\$200
Collars/Carriers	\$100
Additional extras?	\$1,000
	<u>\$2,113.00</u>

.5 hr OT Per Shift (220 X .5 X \$34.39) \$3,782.90



# SCHREINER MEMORIAL **LIBRARY**

## October City Council Report

### Library Update:

- November 21 is our open house in celebration of the Library of the Year award.
- Programs in November and December include Searching Census Records, Crafting with Books, a Grinchmas Party for kids, and a free gift wrapping night cosponsored by the Leo Club.
- The library is offering free popcorn and movies for children on days when the schools have early releases. Attendance has been great.
- The library is proctoring exams for a number of college and university students in the area.
- Soup lunch fundraisers have resumed at the library on the second Wednesdays of October, November, January, February, and March. They are run completely by volunteers from the community.
- We will be closed on Thanksgiving, as well as December 24 and 25. We will not be closing any additional days this year.
- I have hired the eventual replacement for our Potosi Branch staff member who will be retiring in February.
- The Potosi Branch Friends group is raising money for several 10 year anniversary events, to take place in 2017 in celebration of its 10<sup>th</sup> year as a library branch.
- Meetings I've attended this month include Grant County Library Planning Committee, Best Practices Committee, NetSouthwest and PLAC Director's Council, Technology Committee, City Department Head, Library Board, Fianance Review, and City Council.

\*The last approved minutes are included in this report. All Library Board minutes are available on our website.

Respectfully,

Jennifer Bernetzke, Library Director

## **October Schreiner Memorial Library**

### **Minutes from October 12, 2016**

I. **Call to Order:** Meeting called to order at 5:00 p.m.

Members present Jennifer Bernetzke, Daniel Glass, Josh McLimans, Laurie Walker, Micki Uppena, Cindy Busch, and Millie Uppena. Missing Barb Tucker.

II. **Approve Secretary's Report:**

A change was needed to state that Daryl Haskins gave a memorial in honor of Marly Haskins.

Motion made by Millie Uppena to approve the secretary's report with changes and seconded by Daniel Glass. Motion carried.

III. **Treasurer's Report:** Motion to approve the September bills was made by Cindy Busch and seconded by Daniel Glass. Motion carried.

V. **Library Director's Report:**

- We are the Wisconsin library of the year! This includes all Wisconsin libraries which includes academic, school, public, and private.
- Jennifer Bernetzke, Josh McLimans, Ann Dolan, Jerry Wehrle, and Frank Fiorenza wrote letters of recommendation for the recognition.
- More than 14 libraries were nominated.
- The book sale made around \$100 during Harvest Fest.
- There will be a drop-in party for Halloween.
- The community rooms have been used 377 times this year.
- Director Bernetzke has received the budget projections from the city for next year.

Motion by to approve the fine fund expenditures was made by Cindy Busch and seconded by Daniel Glass. Motion carried.

V. **Communications:**

Steve and Katie Pitzen sent a thank you for Avery's Race movie night.

Paul and Ashley Miller sent a thank you for Elsa's Harry Potter birthday party.

VI. **Unfinished Business:**

Fundraising Update: Approximately \$600 was made from soup luncheon today.

The Gala profit projections are a profit of \$6000. The plan is to find  
a

new date and hold another gala next fall.

Strategic Plan Adoption: The plan has been updated. A motion was made by Micki

Uppena and seconded by Cindy Busch. Motion carried.

Boopsie app should be ready by the end of the year to make the library resources more accessible on mobile devices.

## VII. **New Business**

- The Wisconsin Library Association Award Ceremony presentation will be held in Milwaukee at the Potawatomi Casino on October 27th at 5:30 p.m..
- A request was made by Director Bernetzke to approve mileage and admission fee for employees and board members to attend.
- Motion to approve the reimbursement of mileage and admission was made by Josh McLimans and seconded by Micki Uppena. Motion carried.

Library Goals for 2017: Match the goals with the strategic plan and highlight areas to work on. The picture books will be categorized in genre categories. Moving book, labeling and changing books in the catalog will begin in January!

An outside workshop for all staff members is feasible.

The reader section will be leveled in Fountas and Pinnell to help beginning readers choose books.

A motion was made by Cindy Busch and seconded by Millie Uppena. Motion carried.

The janitor contract with J & D Cleaning is up for renewal through 2018 at the rate of \$875 dollars a month if we lock in the contract for two years.

A motion was made by Millie Uppena and seconded by Daniel Glass to approve the contract with J & D Cleaning. Motion carried.

### **Trustee comments:**

Sunday hours have started.

Damage to an eave spout outside was noticed and photographed.

A motion to adjourn the meeting was made by Cindy Busch and seconded by Daniel Glass. Meeting adjourned at 5:30p.m.



Debra Reukauf  
Chief of Police  
222 S. Madison St  
Lancaster, WI 53813  
Phone: 608-723-4188 Ext 230  
Fax: 608-723-6639  
www.lancasterwisconsin.com

## Lancaster Police Department Report – October 2016

### Overtime Totals

Full time officers	
Overtime Pay	16.75
Training Hours	16.5
Comp Hours	30.5
Grant Hours	0
Part-Time Officers	47
Chief/Sergeant	7.5
Traffic – Andy	38
Theft/Drug Cases (Oct 20-22)	41.5

## October Events

October 1<sup>st</sup> – Harvest Festival Parade

October 1<sup>st</sup> – Stuff the Cruiser – Our first annual Stuff the Cruiser event was held at Piggly Wiggly. We sold 65 bags of groceries. The bags were delivered to the Lancaster Food Pantry. We will do this event again next Fall.

October 4<sup>th</sup> – Department Head Meeting

October 6<sup>th</sup> – Internet Safety Presentation – Chief Reukauf and LHS Guidance Counselor Tom Hughey presented their Internet Safety Presentation to half of the freshman class. The other half of the freshman class will receive the presentation in the spring.

October 9<sup>th</sup> – Vesperman Farms Picnic – WGLR put on an appreciation luncheon for Law Enforcement families at Vesperman Farms. Thank you WGLR we appreciate the support.

October 12<sup>th</sup> – Firearms Training

October 14<sup>th</sup> – Hockey – We WON!!!

October 17<sup>th</sup> – Happy Birthday Officer Kruser!

October 22<sup>nd</sup> – Drug Take Back – We had another success year – 5 full boxes.

October 24<sup>th</sup> – P&P Meeting



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October 24<sup>th</sup> - November 1<sup>st</sup> – Police Pal at Winskill and St. Clement

October 25<sup>th</sup> – Happy Birthday Sergeant McLimans!

October 27<sup>th</sup> – Officer Kruser attended training on Stalking at SWTC

October 27<sup>th</sup> – Firearms Training

October 31<sup>st</sup> – Trick or Treating 4:30-7:30pm

October 31<sup>st</sup> - November 4<sup>th</sup> – Chief Reukauf attended Command College

### **Upcoming November Events**

November 1<sup>st</sup> – Department Head Meeting

November 3<sup>rd</sup> – Run with the Cops

November 3<sup>rd</sup> – Sgt. McLimans attending Tracs Training

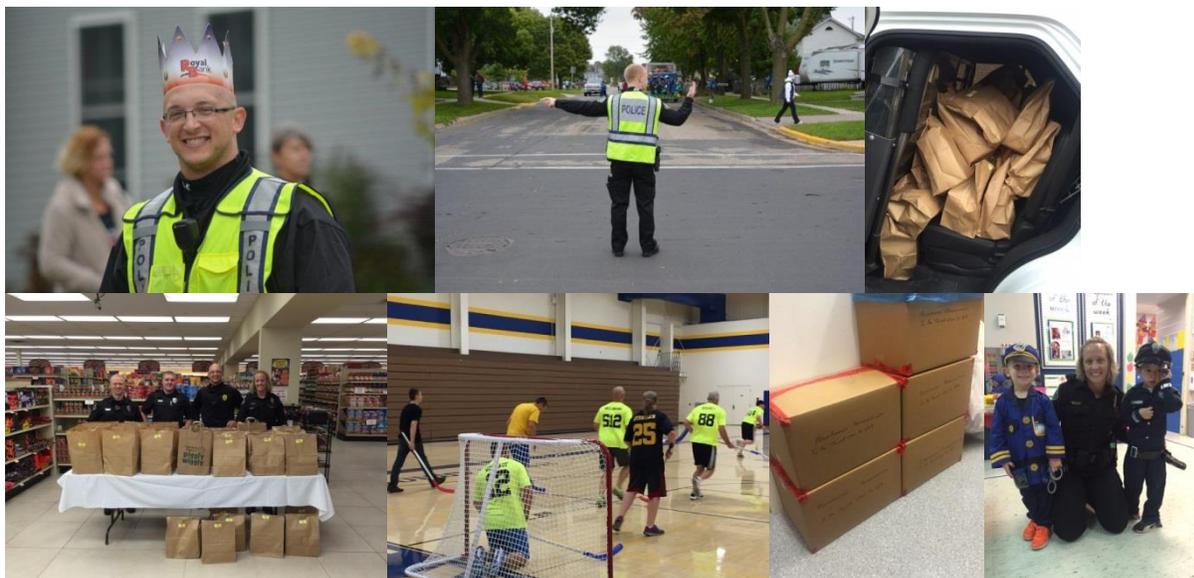
November 8<sup>th</sup> – Election Day

November 15<sup>th</sup> – LPD Department Meeting

November 17<sup>th</sup> - Tri-County Coordinated Community Response Team Meeting

November 21<sup>st</sup> – Council Meeting

November 28<sup>th</sup> - P&P Meeting



# Parking Summary By Ordinance

## LANCASTER POLICE DEPARTMENT

From 10/01/2016 To 10/31/2016

Date Run: 11/1/2016 10:18AM

Ordinance Description	Current Month			Year To Date			Same Month	
	Current Month	Fine Total	Year To Date	Prior Year	Last Year	Prior Year	Last Year	
2 HOUR PARKING VIOLATION	23	\$210	366	24	453	24	453	
24 HOUR	2	\$20	86	4	61	4	61	
48 HOUR PARKING	1	\$10	36	0	20	0	20	
ALTERNATE SIDE PARKING VIOLATION	0	\$0	336	0	315	0	315	
HANDICAP PARKING	1	\$50	9	0	9	0	9	
LOADING ZONE	0	\$0	0	0	1	0	1	
NO PARKING 2AM TO 6AM	4	\$40	37	22	109	22	109	
NO PARKING IN ALLEY OR DRIVEWAY	0	\$0	5	0	0	0	0	
OTHER PARKING VIOLATION	1	\$10	18	1	16	1	16	
PARKING IN NO PARKING ZONE	1	\$10	9	0	5	0	5	
<b>Totals:</b>	<b>33</b>	<b>\$350</b>	<b>902</b>	<b>51</b>	<b>989</b>	<b>51</b>	<b>989</b>	

Lancaster Police Department Monthly Log-

Name: LPD - October 2017 Month/Shift Working:

Traffic	Verbal	Written	Citation	Assist Calls	# of times	Calls of Service	V Warn	Cited	Arrest	Other
Absolute Sobriety				Assist LPD Officer	80	Alarm Calls				3
Equipment Viol.	29	5		Assist GCSD	19	Animal Calls	2	2		7
Fleeing				Assist Other Agency	36	Burglary				
FYR	2			Assist Citizen	43	CDTP	3			
No DL			1	Council Packets		Dis Cond	4			5
Non Reg		4	1	Curfew Checks	5	Domestic Calls			1	
OAS/OAR			3	EMS Calls	15	Drug Offenses		2	2	
OWI			1	Fire Calls	6	Fight Calls				
OWI - List offense				Salvation Army		Grass Clipping				
Seatbelt	1			Paper Service		Harassment Calls				1
Speeding	5	8	1	Security Checks	465	Keep the Peace	3			1
Stop Sign	3		1	Special Event Assist	6	Noise Complaint	1			
Traffic Complaint	1			<b>Other Duties</b>	<b># of times</b>	P&P Pick Up			1	
Other	13	1	6	Business Contacts	42	Runaways				1
<b>Totals</b>	<b>51</b>	<b>18</b>	<b>14</b>	Consent Search	2	Scams				
<b>Total Number of Traffic Stops</b>	<b>79</b>			Personal Contacts	151	Sexual Assault				1
				Public Talks	14	Suspicious Person	1			17
<b>Accidents</b>	<b>No cite</b>	<b>Citation</b>	<b>If Injuries/#</b>	Wash Car	2	Theft	1			14
Car vs. Animal				Meetings	16	Underage Alc				
Hit & Run				Drug Court/UA's	7	Warrant Pick Up			4	
Personal Injury						Worthless Checks				
Property Damage	5	1		<b>School Walk Through</b>	<b># of visits</b>	Other	11			16
<b>Totals</b>	<b>5</b>	<b>1</b>		Winskill	16	<b>Total</b>	<b>26</b>	<b>4</b>	<b>8</b>	<b>66</b>
Did 10-50 involve?	#			St. Clement	5		<b># Calls</b>	<b># Transported</b>		
Motorcycle				Middle School	7	Detox				
Pedestrian				High School	7	Emergency Det	2	1		
Bicycle				Library	7	Civil Disputes	1			
Parking Ticket #	2			<b>Total</b>	<b>42</b>	K-9 Activation				

## Public Works Report November 2016

- 10/20 Brush pile at compost site ground for mulch
- 10/21 Asphalt paving completed
- 10/24 Excess equipment and vehicles listed with on-line surplus auction
- 10/23 Tree limb down blocking Pleasant St.
- 10/27 Water utility worked with LR Meters to test large water meters
- 10/31 City wide water main flushing
- 11/1 Water utility assisted school district with damaged fire hydrant  
DPW met with representative from city workers comp insurance company
- 11/2 Public Works crew and golf director removed old cabinets and equipment from country club
- 11/2-3 Wastewater staff worked with Visu-Sewer televising problem mains
- 11/7 Final brush and compost pick up for the season  
Excess equipment auction ended  
Water and wastewater SCADA system being operated from wastewater plant
- 11/10 Grantland Growers finished fall tree planting

Public works crew has been installing snow fence and finishing up small concrete jobs. Snow plowing and salting equipment has been taken out of storage and is ready to go. Final brush and compost pick up for the season was completed and leaf pick up continues.

Parks and golf course crew have been mulching leaves and winterizing golf course irrigation system. Fall fertilizing and spraying has been done at the golf course and cemetery clean-up is underway. Work will resume on pool bath house siding if time allows.

SCADA system work is nearing completion with some programming work still to be done. All monitoring is now being done at the wastewater treatment plant. Strand will be doing a final walk through with LW Allen soon and training will be done with utility staff. The contractors have been putting in long hours working on the project and utility staff has been very involved with them making sure the water and wastewater systems are functioning correctly.

Automated meter reading system should be up and running for the December reading cycle. There was a delay in getting the antenna that will be mounted on water tower on Roosevelt St. and the internet connection for this site still needs to be hooked up.

A public information meeting for residents on Jefferson, Oak and Walnut streets will be held on November 29<sup>th</sup> at city hall. This meeting will focus on sanitary sewer mains and laterals that currently run through private property. Another public meeting will be held early in 2017 when plans are nearing completion.

Excess equipment sold brought \$8,987.54, there were 59 individual items with some sold in groups. Bidders pay a premium to the auction company in addition to the winning bid price along with state and local sales tax. The city invested the time in photographing and providing descriptions to auction company; in the past the items were hauled to Mt. Horeb auction site. Winning bidders are required to pick up items at our location.

## Overtime and Comp. Hours November 2016

### Parks

Golf Course	2
Parks	3
Cemtery	2

### Water and Sewer

Call out for water service	2.5
Sewer lateral	0.5
Collection system maint. /televising	9.5
Wastewater administration	3.5
Safety Training/Conference Travel	7
Weekend duties	20
Treatment plant maint./SCADA	9
Call out for lift station	9.5
Work with contractor	1.5
Lift station maint.	1.5
Flushing	22
DNR Exam travel	1
Sludge Hauling	2
Pool	2
Well pumps/SCADA	1.5
Large meter testing/assist contractor	7

### Public Works

Parade	3
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<b>DPW</b>	<b>28</b>
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Total overtime hours	110
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Hours taken as comp.	63.5
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Note: This overtime report goes back to early October as some time sheets were not available for October Council report.



## **Administrator's Report for November 21, 2016**

### **Key Dates to Remember**

- November 23rd-Grant County EDC
- December 5th-Parks & Recreation Meeting (tentative)
- November 24th-Thanksgiving (City Hall Closed)
- December 6th-Department Head Meeting
- December 12th-Plan Commission Meeting
- December 13th-Chamber of Commerce Meeting
- December 19th-City Council Meeting

### **Monday's Meeting:**

**Budget:** Your packet includes the final budget for FY17. If you have any questions prior to the meeting please call Dave K. and I. The finance committee reviewed the budget for the second time at the November 14<sup>th</sup> meeting. The finance committee is recommending an additional \$10,000 for the Library. Administration agreed to add this to the budget. In addition, administration is requesting dental coverage for eligible employees with a 50% employee/city split. Neither of these requests will increase the previously discussed levy amount.

**Swimming Pool Report-Burbach Aquatics:** In your packet you have a report from Burbach Aquatics. This is a technical report on the condition of the pool and recommendations. A representative from Burbach Aquatics will be present at the council meeting to discuss the report and take questions from the council.

**Golf Course Kitchen Lease:** A RFQ kitchen application is in your packet. I gave a tour to three (3) interested parties over the last month. The city received one (1) application which is in your packet. I invited the interested party to attend the council meeting on Monday and informed Mayor Varnam.

### **Project Status & Updates**

The disc golf course is about 80% complete. In the spring, directional signage and concrete tee areas will be added. There was a nice turnout for the ribbon cutting on November 12<sup>th</sup>. One local business reported increased patronage with disc golfers coming in from Dubuque and Platteville.

A ribbon cutting with Saputo Cheese is tentatively planned for spring 2017 once equipment is installed. Saputo donated **\$25,000** for exercise equipment to promote health and fitness in conjunction with the Memorial walking/biking trail.

Administration is continuing to work with IIW and County officials to determine feasibility of a sewer line out to Orchard Manor. We will want to know if the city and county can coordinate efforts while getting service to future city development along Hwy 61.

## **Meetings and events**

10-9 Met with Pete Hoffman to discuss kitchen RFQ

10-20 Attended Wisconsin League Conference in Steven's Point

11-1 Department Head meeting

11-8 Election Day-no major problems reported

11-9 Gave tour of clubhouse kitchen

11-9 Golf Course Committee meeting

11-10 Gave tour of the clubhouse kitchen

11-12 Ribbon cutting for disc golf course

11-14 Finance Committee meeting

11-14 Plan Commission meeting

11-15 Attended Grant county meeting with Mayor and Police Chief to discuss adding additional Handicapped Parking stalls near County administration building.

11-15 Golf Course closes for the season. Walking golf still allowed.

11-15 Historic Preservation Commission meeting

11-18 Friday the 18<sup>th</sup> will be John Blanke's last day. John has accepted a position as golf pro closer to his home with higher pay and benefits. John wants to thank the council, golf committee and staff for his time here.