

City of Lancaster - 2009 Agenda Submission Deadline Calendar - City Council Items

Month	Meeting	Class 2 Submittal to City Deadline	Class 1 Submittal to City Deadline	Class 2 Submittal to Newspaper	Class 1 Submittal to Newspaper	Deadline for	Deadline for City	Agenda Delivered
						Submittal to City Administrator for Pay Requests Requiring Council Approval	Administrator Receipt of Agenda Items not Requiring Notice	
January	19-Jan	22-Dec	29-Dec	29-Dec	5-Jan	12-Jan	8-Jan	15-Jan
February	16-Feb	19-Jan	26-Jan	26-Jan	2-Feb	9-Feb	5-Feb	12-Feb
March	16-Mar	16-Feb	23-Feb	23-Feb	2-Mar	9-Mar	5-Mar	12-Mar
April	20-Apr	23-Mar	30-Mar	30-Mar	6-Apr	13-Apr	9-Apr	16-Apr
May	18-May	20-Apr	27-Apr	27-Apr	4-May	11-May	7-May	14-May
June	15-Jun	18-May	25-May	25-May	1-Jun	8-Jun	4-Jun	11-Jun
July	20-Jul	22-Jun	29-Jun	29-Jun	6-Jul	13-Jul	9-Jul	16-Jul
August	17-Aug	20-Jul	27-Jul	27-Jul	3-Aug	10-Aug	6-Aug	13-Aug
September	21-Sep	24-Aug	31-Aug	31-Aug	7-Sep	14-Sep	10-Sep	17-Sep
October	19-Oct	21-Sep	28-Sep	28-Sep	5-Oct	12-Oct	8-Oct	15-Oct
November	16-Nov	19-Oct	26-Oct	26-Oct	2-Nov	9-Nov	5-Nov	12-Nov
December	21-Dec	23-Nov	30-Nov	30-Nov	7-Dec	14-Dec	10-Dec	17-Dec

Common Agenda Items

Alcohol Beverage Applications
 Amend City Council Policy
 Amend City Personnel Policy
 Appointment of Committee Members
 Budget Amendment
 Budget Proposed Summary and Hearing
 Code of Ordinances
 Issue General Obligation Bond
 Issue Operator's License
 Minutes
 Ordinances
 Proclamations
 Public Construction Bid Advertisement (\$25,000 or >)
 Public Construction Contracts
 Public Hearing for Receipt of Federal Funds
 Public Hearing for Receipt of State Funds
 Public Hearing on Special Assessments
 Resolutions
 Sale of City Owned Personal Property
 Vacation of Public Street or Alley

Notice Class Required

Must be published once except for Temporary Licenses
 Class 1
 None
 None
 Class 1 within 10 days of approved amendment
 Class 1 at least 15 days prior to hearing
 None- May be adopted without full publication if available for inspection at least 2 weeks before adoption
 None
 None
 Class 1
 Class 1 within 15 days of passage
 None
 Class 2
 Class 1 if between \$5,000-\$25,000
 Class 1
 Class 1
 Class 1
 Class 1
 Generally not published
 Class 2
 Class 3

* Newspaper deadlines - when holiday on Mon - schedule remains the same. If holiday on Wed - schedule moved up one day.

City of Lancaster - 2009 Agenda Submission Deadline Calendar - Plan Commission Items

Month	Meeting	Class 2 Submittal to City Deadline	Class 1 Submittal to City Deadline	Class 2 Submittal to Newspaper	Class 1 Submittal to Newspaper	Deadline for City Administrator Receipt of Agenda Items not Requiring Notice		Agenda Delivered
January	12-Jan	15-Dec	22-Dec	22-Dec	29-Dec		2-Jan	7-Jan
February	9-Feb	12-Jan	19-Jan	19-Jan	26-Jan		30-Jan	4-Feb
March	9-Mar	9-Feb	16-Feb	16-Feb	23-Feb		27-Feb	4-Mar
April	13-Apr	16-Mar	23-Mar	23-Mar	30-Mar		3-Apr	8-Apr
May	11-May	13-Apr	20-Apr	20-Apr	27-Apr		1-May	6-May
June	8-Jun	11-May	18-May	18-May	25-May		29-May	3-Jun
July	13-Jul	15-Jun	22-Jun	22-Jun	29-Jun		2-Jul	8-Jul
August	10-Aug	13-Jul	20-Jul	20-Jul	27-Jul		31-Jul	5-Aug
September	14-Sep	17-Aug	24-Aug	24-Aug	31-Aug		4-Sep	9-Sep
October	12-Oct	14-Sep	21-Sep	21-Sep	28-Sep		2-Oct	7-Oct
November	9-Nov	12-Oct	19-Oct	19-Oct	26-Oct		30-Oct	4-Nov
December	14-Dec	16-Nov	23-Nov	23-Nov	30-Nov		4-Dec	9-Dec

Common Agenda Items

CSM
 Subdivision Plat
 ET Plat
 Zoning Change
 Conditional Use Permit
 Text Amendment

Notice Class Required

Class 1
 Class 2
 None
 Class 2
 Class 1
 Class 2